



Council Meeting Agenda

C#05-18

Monday, February 12, 2018, 7:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

*His Worship
Mayor Dave Barrow*

Pages

- 1. Call to Order/Statement**
- 2. Public Forum (not to exceed 15 minutes)**
- 3. Council Announcements**
- 4. Introduction of Emergency/Time Sensitive Matters**
- 5. Adoption of Agenda**
- 6. Disclosures of Pecuniary Interest and General Nature Thereof**
- 7. Adoption of Previous Council Minutes**
 - 7.1 Council Public Meeting C#01-18 held January 24, 2018 7
 - 7.2 Council Meeting C#02-18 held January 29, 2018 11
 - 7.3 Special Council Meeting C#03-18 held February 6, 2018 29
- 8. Identification of Items Requiring Separate Discussion**
- 9. Adoption of Remainder of Agenda Items**
- 10. Public Hearings**
- 11. Presentations**

- 11.1 Presentation by Christine Morgan, Manager, Event Services, regarding the Canada 150 activities and events that were held in Richmond Hill

12. Delegations

13. Committee and Staff Reports

- 13.1 Minutes - Committee of the Whole meeting CW#02-18 held on February 5, 2018

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The Committee of the Whole presents its Report for meeting CW#02-18 held February 5, 2018 and respectfully recommends that the minutes be adopted as circulated and the following recommendations be approved:

- 13.1.1 Minutes - Richmond Hill Heritage Centre Advisory Committee Meeting HCAC#05-17 held November 28, 2017 - (CW Item 11.1)

That the minutes of the Richmond Hill Heritage Centre Advisory Committee meeting HCAC#05-17 held on November 28, 2017 be adopted as circulated.

- 13.1.2 SRPRS.18.004 - Request for Approval and Comments - Draft Plan of Subdivision and Site Plan Applications - 329 and 343 Carrville Road - File Numbers D03-16010 and D06-15077 - (CW Item 11.2)

a) That the draft Plan of Subdivision application submitted by Elm Carrville (2016) Inc. for lands known as Part of Lots 109, 110 and 111, Plan 1960 (municipal addresses: 329 and 343 Carrville Road) File Number D03-16010 (19T(R)-16010) be approved subject to the following:

i. that Council draft approve the Plan of Subdivision as depicted on Map 4 to staff report SRPRS.18.004, subject to the conditions as set out in Appendix A2;

ii. that prior to issuance of draft Plan of Subdivision approval, the applicant pay the applicable processing fees in accordance with the Town's Tariff of Fees By-law; and,

iii. that servicing capacity for a maximum of 16 new dwelling units (48 persons equivalent) be allocated to the subject lands.

b) That all comments concerning the related Site Plan

application, File Number D06-15077, be referred back to staff.

- 13.1.3 SRPRS.18.021 - Request for Approval - Zoning By-law Amendment Application - Kayvan Hakimzadeh - 0 Sunset Beach Road - File Number D02-16035 - (CW Item 11.3)

That the Zoning By-law Amendment application submitted by Kayvan Hakimzadeh for the lands known as Part of Lot 25, Plan 355 (municipal address: 0 Sunset Beach Road), File Number D02-16035, be approved, subject to the following:

a) that the subject lands be rezoned from Residential Second Density (R2) Zone under By-law 1703, as amended, to Single Detached Six (R6) Zone and Open Space (O) Zone under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.021; and,

b) that the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

- 13.1.4 SRPRS.18.025 - Request for Approval - Granting of Servicing Allocation - Leslie Elgin Developments Inc. - File Number D03-04009 (Phase 2) - (CW Item 11.4)

a) That servicing capacity for 168 residential units be allocated to Leslie Elgin Developments Inc. for development of Phase 2 of its draft approved Plan of Subdivision, File Number D03-04009; and,

b) That the servicing capacity allocation be comprised of the following:

i. unused allocation from Phase - 121 units

ii. SIP allocation from York Region - 24 units (86 persons equivalent)

iii. new allocation from the Town - 123 units (368 persons equivalent)

- 13.1.5 SRPRS.18.027 - Request for Approval - Zoning By-law Amendment Application - Giovanni and Angela Naurato - 15 Poplar Drive - File Number D02-17008 - (CW Item 11.5)

That the Zoning By-law Amendment application submitted by Giovanni and Angela Naurato for the lands known as Lot 5, Registered Plan 484 (municipal address: 15 Poplar Drive), File Number D02-17008, be approved, subject to the following:

a) That the subject lands be rezoned from Residential Urban (RU) Zone under By-law 1275, as amended, to Single Detached Six (R6) Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.027; and,

b) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

- 13.1.6 SRPRS.18.028 - Request for Approval - Zoning By-law Amendment Application - 2559986 Ontario Limited and Nicola Di Placido and Teresina Di Placido - 11 and 13 Poplar Drive - File Number D02-17017 - (CW Item 11.6)**

That the Zoning By-law Amendment application submitted by 2559986 Ontario Limited and Nicola Di Placido and Teresina Di Placido for the lands known as Lots 6 and 7, Registered Plan 484 (municipal addresses: 11 and 13 Poplar Drive), File Number D02-17017, be approved, subject to the following:

a) That the subject lands be rezoned from Residential Urban (RU) Zone under By-law 1275, as amended, to Single Detached Five (R5) Zone and Single Detached Six (R6) Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.028; and,

b) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

- 13.1.7 SRPRS.18.029 - Request for Approval - Zoning By-law Amendment Application - Stateview Homes (Kings Landing Phase II) Inc. - 48 Puccini Drive - File Number D02-16028 - (CW Item 11.7)**

That the Zoning By-law Amendment application submitted by Stateview Homes (Kings Landing Phase II) Inc., for lands known as Lot 25, Plan M-807 (municipal address: 48 Puccini Drive) File Number D02-16028, be approved subject to the

following:

a) That Council approve the draft Zoning By-law as set out in Appendix 'B' to staff report SRPRS.18.029 and that said by-law be brought forward to a regular meeting of Council for consideration and enactment.

- 13.1.8 SRPRS.18.037 - Agreement between the Town of Richmond Hill and York Region District School Board regarding Bradstock Park and O.M. MacKillop Public School - (CW Item 11.9)

That the Mayor and Clerk be authorized to execute the agreement between the Town of Richmond Hill and the York Region District School Board regarding the Town's construction and permitting of outdoor recreation facilities on the O.M. MacKillop Public School site, on the recommendation of the Commissioner of Planning and Regulatory Services.

- 13.1.9 SRPRS.18.057 - Request for Approval - Terms of Reference for the 2018 Urban Master Environmental Servicing Plan Update - File Number D00-UMESP Update - (CW Item 11.10)

That the Terms of Reference attached as Appendix 'A' to staff report SRPRS.18.057 for the 2018 Urban Master Environmental Servicing Plan Update for the Town growth centers and intensification corridors be approved.

- 13.2 SRCFS.18.005 - Recruitment of an Integrity Commissioner

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- a) That staff report SRCFS.18.005 be received.
- b) That staff be directed to recruit an Integrity Commissioner using a Request for Proposal (RFP) process as generally described in staff report SRCFS.18.005.
- c) That staff be authorized to negotiate and execute a contract for the provision of Integrity Commissioner services with the proponent selected through the RFP process.
- d) That staff be directed to present any by-laws required to appoint the successful proponent as Integrity Commissioner at a future Council meeting.

14. Other Business

15. Emergency/Time Sensitive Matters

16. By-laws

- 16.1 By-law 3-18 - A By-law to Amend By-law 313-86, as amended, of The Corporation of the Town of Richmond Hill and By-law 1275, as amended, of the former Township of King

Explanation: Approved by Council at its meeting held January 29, 2018 - Joseph Simao and Vivian Chan - 94 and 98 Bond Crescent - File Number D02-17010

- 16.2 By-law 12-18 - A By-law to Appoint Members to the Richmond Hill Public Library Board

Explanation: Approved by Council at its meeting held January 29, 2018

- 16.3 By-law 13-18 - A By-law to Amend By-law 107-86, as amended, of The Corporation of the Town of Richmond Hill

Explanation: Approved by Council at its meeting held January 29, 2018 - 1857481 Ontario Inc. - 386, 396 and 400 Highway 7 East - File Number D02-17025

17. Closed Session

18. By-law to Confirm the Proceedings of Council at this Meeting

- 18.1 By-law 20-18

19. Adjournment



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**Council Public Meeting
C#01-18**

**Wednesday, January 24, 2018
7:30 p.m.**

**Council Chambers
Richmond Hill Town Hall
225 East Beaver Creek Road
Richmond Hill, Ontario**

Mayor Dave Barrow

Minutes

A meeting under the *Planning Act* of the Council of the Town of Richmond Hill was held on Wednesday, January 24, 2018 at 7:30 p.m. in the Council Chambers.

The following Members of Council were present:

Mayor Barrow
Regional and Local Councillor Spatafora
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

Regrets:

Regional and Local Councillor Hogg

The following members of Staff were present:

K. Kwan, Commissioner of Planning and Regulatory Services
G. Galanis, Director, Development Planning
D. Giannetta, Acting Manager, Development - Site Plans
A. Long, Senior Planner - Site Plans
F. Toniolo, Acting Senior Planner - Site Plans
S. Fiore, Planner II
J. Hypolite, IT Service Desk Technical Analyst
G. Collier, Deputy Town Clerk

Mayor Barrow read the Public Hearing Statement.

Adoption of Agenda

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk with the following addition:

1. Correspondence from Massimo Sansone, 50 Lake Avenue, dated November 10, 2017

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

Scheduled Business

3.1 Request for Comments – Zoning By-law Amendment Application – Honglu Lin – 49 Sunset Beach Road – File Number D02-17030 (Staff Report SRPRS.18.007)

Simone Fiore of the Planning and Regulatory Services Department provided an overview of the proposed Zoning By-law Amendment application to facilitate the creation of one (1) additional building lot on the subject lands. Ms. Fiore advised that staff's recommendation was that the staff report be received for information purposes only and all comments be referred back to staff.

Joanna Fast, Evans Planning Inc., agent for the applicant, reviewed the proposed zoning by-law amendment application including site location, adjacent uses and development proposal and advised that the subject lands were within the Douglas Road Neighbourhood Infill Study. She addressed the comments made in the staff report regarding measurement of lot frontages, and noted that they requested a reduced minimum lot frontage which in their opinion was appropriate for the area as two other applications requesting a reduced lot frontage had previously been approved. Ms. Fast noted the rezoning of 50 and 56 Lake Avenue, located to the south of the subject lands, and addressed the concerns identified in the correspondence from the owners of 50 and 56 Lake Avenue related to the type of home to be built and tree inventory.

Massimo Sansone, 50 Lake Avenue, confirmed they severed and rezoned 50 and 56 Lake Avenue but were able to maintain a 5 feet side yard and had a total lot frontage of 135 feet. He advised that he constructed a wood fence at the rear of his property to protect the mature trees. Mr. Sansone advised that he was against the proposed Zoning By-law Amendment application as it was not in compliance with the minimum lot frontage requirements and the proposed homes were irregular in shape which would be out of character for the neighbourhood.

Moved by: Councillor Beros
Seconded by: Councillor Chan

That staff report SRPRS.18.007 with respect to the Zoning By-law Amendment application submitted by Honglu Lin for lands known as Lot 15, Plan 203 and East Part of Leonard Avenue (municipal address: 49 Sunset Beach Road), File Number D02-17030 be received for information purposes only and that all comments be referred back to staff.

Carried Unanimously

3.2 Request for Comments – Official Plan and Zoning By-law Amendment Applications – Castlegrove Developments Inc. – 357 King Road – File Numbers D01-17005 and D02-17021 (Staff Report SRPRS.18.009)

Allison Long of the Planning and Regulatory Services Department provided an overview of the proposed Official Plan and Zoning By-law Amendment applications to facilitate the creation of five (5) single detached lots on the subject lands. Ms. Long advised that staff's recommendation was that the staff report be received for information purposes only and all comments be referred back to staff.

Jenna Thibault, Weston Consulting, agent for the applicant, provided additional information regarding the proposed Official Plan and Zoning By-law Amendment applications including site location and adjacent uses, and noted that the subject lands were just outside the Oak Ridges Local Centre and Yonge Street Corridor. She advised that the development proposal was to facilitate the creation of five lots, each to be developed with one single family dwelling, which was compatible with the surrounding area. Ms. Thibault addressed the vacant workshop building on the subject lands and the current zoning, and advised they had retained a consulting firm to prepare a Commercial Market Study which concluded that the removal of the commercial designation would not result in a disservice to the community. Ms. Thibault reviewed the proposed site plan, lot size, architectural design, and comments received, and noted they were eager to continue working with staff to move the application forward.

There were no members of the public who responded to the Chair's invitation to address Council on this matter.

Moved by: Councillor Beros
Seconded by: Regional and Local Councillor Spatafora

That staff report SRPRS.18.009 with respect to the Official Plan and Zoning By-law Amendment applications submitted by Castlegrove Developments Inc. for lands known as Part of Lots 26 and 27, Plan 136 (municipal address: 357 King Road), File Numbers D01-17005 and D02-17021, be received for information purposes only and that all comments be referred back to staff.

Carried Unanimously

3.3 Request for Comments – Official Plan and Zoning By-law Amendment Applications – Yongehill Developments 11305 Inc. – 11305 Yonge Street – File Numbers D01-17006 and D02-17027 (Staff Report SRPRS.18.010)

Ferdi Toniolo of the Planning and Regulatory Services Department provided an overview of the proposed Official Plan and Zoning By-law Amendment applications to permit a high density residential development on the subject lands. Mr. Toniolo advised that staff's recommendation was that the staff report be received for information purposes only and all comments be referred back to staff.

Jason De Luca, Weston Consulting, agent for the applicant, provided additional information regarding the proposed Official Plan and Zoning By-law Amendment applications including site location and adjacent uses, planning context, and current zoning. He reviewed the proposed development concept including height, density, parking, and access, and advised that pedestrian mews and a walkway were proposed to be situated between the two rows of townhouses. Mr. De Luca noted the planning process undertaken with the applications to date and next steps, and advised that he along with the owners of the subject lands were in attendance to receive all comments and answer any questions from Members of Council and the public.

There were no members of the public who responded to the Chair's invitation to address Council on this matter.

Moved by: Councillor Muench
Seconded by: Regional and Local Councillor Spatafora

That staff report SRPRS.18.010 with respect to Official Plan and Zoning By-law Amendment applications submitted by Yongehill Developments 11305 Inc. for lands known as Lots 123, 126 and 136, Registered Plan 65M-2816 (municipal address: 11305 Yonge Street), File Numbers D01-17006 and D02-17027, be received for information purposes only and that all comments be referred back to staff.

Carried Unanimously

Adjournment

Moved by: Councillor Chan
Seconded by: Councillor West

That the meeting be adjourned.

Carried

The meeting was adjourned at 8:15 p.m.

Dave Barrow
Mayor

Gloria Collier
Deputy Town Clerk



Council Meeting

Minutes

C#02-18

Monday, January 29, 2018, 7:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

Council Members Present:

Mayor Barrow
Regional and Local Councillor Spatafora
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

Staff Members Present:

N. Garbe, Chief Administrative Officer
S. Baker, Commissioner of Community Services
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
A. Dimilta, Town Solicitor
P. Lee, Director, Policy Planning
C. Pitcher, Communications Advisor
J. Hypolite, IT Service Desk Technical Analyst
C. Giannakakis, Legal Assistant
S. Huycke, Town Clerk
L. Sampogna, Council/Committee Coordinator

1. Call to Order/Statement

Mayor Barrow called the meeting to order at 7:30 p.m.

2. Public Forum (not to exceed 15 minutes)

There were no members of the public who addressed Council during the Public Forum.

3. Council Announcements

Councillor West announced this weekend would be the 50th Annual Richmond Hill Winter Carnival starting Friday, February 2 at 7:00 p.m., to Sunday, February 4, 2018, at Mill Pond Park, and highlighted the lineup of events. Councillor West extended an invitation for everyone to attend and to purchase a \$2 button for a chance to win prizes, noting all proceeds benefit the Richmond Hill Winter Carnival.

Regional and Local Councillor Hogg advised that as a member of the Richmond Hill Public Library Board, she would be attending the Ontario Library Association Super Conference 2018 being held January 31 to February 3, 2018, at the Metro Convention Centre in Toronto.

Mayor Barrow acknowledged that Shelagh Harris, Member of the Richmond Hill Public Library Board, would be receiving an award at the Ontario Library Association Super Conference in recognition of her contributions to libraries.

Councillor Beros advised of his past attendance at the Ontario Library Association Super Conference and acknowledged the number of interesting speakers each year at the Conference.

4. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Council.

5. Adoption of Agenda

Moved by: Councillor Cilevitz

Seconded by: Councillor West

That the agenda be adopted as distributed by the Clerk with the following additions:

a) Correspondence regarding the Member Motion by Councillor Chan - Ballot Question in 2018 Municipal Election - Agenda Item 13.4

b) Memorandum from Kelvin Kwan, Commissioner of Planning and Regulatory Services, dated January 26, 2018, regarding adoption of By-law 2-18 (designation of 41 Elgin Mills Road East) and Minutes - Heritage Richmond Hill Committee meeting held December 5, 2017 - Agenda Item 13.5

c) Correspondence from Pauline Loong, 103 Matteo David Drive, dated January 26, 2018, regarding the Member Motion by Councillor Chan - Ballot Question in 2018 Municipal Election - Agenda Item 13.6

d) Correspondence from Colin McLachlan, Mansouri Group Inc., dated January 29, 2018, regarding 41 Elgin Mills Road East - Agenda Item 13.7

Carried Unanimously

6. Disclosures of Pecuniary Interest and General Nature Thereof

Councillor West declared a pecuniary interest on Agenda Item 13.1.5 regarding the 2018 Community and Cultural Grant Program (staff report SRCS.18.02) as he is a Board member of one of the organizations listed to receive a grant. Councillor West did not take part in the discussion or voting on this item.

7. Adoption of Previous Council Minutes

7.1 Council Public Meeting C#42-17 held December 6, 2017

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Muench

That the minutes of Council Public Meeting C#42-17 held on December 6, 2017, be adopted.

Carried

7.2 Council Meeting C#43-17 held December 11, 2017

Moved by: Councillor Chan
Seconded by: Councillor Cilevitz

That the minutes of Council Meeting C#43-17 held on December 11, 2017, be adopted.

Carried

8. Identification of Items Requiring Separate Discussion

Council consented to separate Agenda Items 13.1.5, 13.2, 13.3, 13.5 and 14.1 for discussion.

9. Adoption of Remainder of Agenda Items

On a motion of Regional and Local Councillor Spatafora, seconded by Councillor Cilevitz, Council adopted those Items not identified for separate discussion.

10. Public Hearings

There were no public hearings.

11. Presentations

11.1 Presentation by Neil Garbe, CAO and 2017 United Way Campaign Chair for the United Way of York Region, to Marc Keohane, United Way Toronto and York Region, on behalf of the Town of Richmond Hill 2017 United Way Campaign Committee

Neil Garbe, CAO and 2017 United Way Campaign Chair, made a presentation regarding the Town's 2017 United Way campaign and acknowledged the attendance of Christina Giannakakis, 2017 Campaign Member. He advised that fundraising efforts were a staff driven initiative, noted staff's involvement and generosity for this years' success, and acknowledged the organizations in Richmond Hill that had benefitted through contributions. CAO Garbe, together with Mayor Barrow, on behalf of the Town of Richmond Hill 2017 United Way Campaign, proudly presented Marc Keohane, Associate Manager, Resource Development, United Way Toronto and York Region, with a cheque in the amount of \$54,442.25.

12. Delegations

12.1 Colin McLachlan, Development Manager, Mansouri Group, regarding the application to Demolish House at 41 Elgin Mills Road East, and SRPRS.18.006 Heritage Designation By-law - (refer to Agenda Items 13.2, 13.3 and 13.5)

Colin McLachlan, Development Manager, Mansouri Group Inc., addressed Council regarding the application to demolish the house at 41 Elgin Mills Road East. Mr. McLachlan requested Council to extend the demolition permit application decision deadline to March, 2019, and defer consideration of the designating by-law, noting the extension would allow further discussion with staff for a development proposal and how to best commemorate the contributions of Mr. William Neal, as outlined in their correspondence submitted January 29, 2018.

13. Committee and Staff Reports

13.1 Minutes - Committee of the Whole meeting CW#01-18 held on January 22, 2018

That the minutes of the Committee of the Whole meeting CW#01-18 held on January 22, 2018 be adopted as circulated and the following recommendations be approved:

13.1.1 Minutes - Youth Action Committee meetings held on November 22, 2017 and December 6, 2017 - (CW Item 11.1)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

That the minutes of the Youth Action Committee meetings held on November 22, 2017 and December 6, 2017, be adopted as circulated.

Carried Unanimously

13.1.2 SRCAO.18.01 – Review of Policies Under Section 270 of the Municipal Act, 2001 – Revised Delegation Policy - (CW Item 11.4)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

That staff report SRCAO.18.01 regarding the Review of Policies Under Section 270 of the *Municipal Act, 2001*, Revised Delegation Policy, be referred back to staff to provide additional information and a presentation at a future meeting.

Carried Unanimously

13.1.3 SRCFS.18.001 - Semi-Annual Report - Non Competitive Acquisitions - (CW Item 11.5)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That staff report SRCFS.18.001, regarding semi-annual report for non-competitive acquisitions, be received for information purposes only.

Carried Unanimously

13.1.4 SRCFS.18.004 - Approval of Non-Competitive Acquisition for IT Professional Resources - (CW Item 11.6)

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- a) That the contract for the provision of professional resources for the implementation of specific IT projects to be carried out in 2018, be awarded non-competitively to TEEMA Solutions Group for a cost not exceeding \$500,000 (exclusive of taxes) to provide Town of Richmond Hill external resources (Project Manager, Change Manager, Business Analyst, Quality Assurance) to work on the 2018 approved projects, pursuant to Procurement Policy By-Law 113-16, Appendix "B", item (g) as the purchase is exceptionally advantageous to the Town;
- b) That the Mayor and the Clerk be authorized to execute any and all necessary documentation to effect the contract upon the recommendation of the Commissioner of Corporate and Financial Services.

Carried Unanimously

Having previously declared a pecuniary interest with respect to Agenda Item 13.1.5, Councillor West did not participate in the discussion or voting on this item.

13.1.5 SRCS.18.02 - 2018 Community and Cultural Grant Program - (CW Item 11.7)

Moved by: Regional and Local Councillor Hogg
 Seconded by: Councillor Cilevitz

- a) That the Community and Cultural Grant applications listed in Appendix "A" to staff report SRCS.18.02, be received;
- b) That Community and Cultural Grants totaling \$65,000 be provided to the following organizations and individual artists:
- Elgin West Seniors Association - \$2,000
 - Home on the Hill Supportive Housing - \$3,500
 - ImprovAbility! - \$2,100

- Richmond Hill Canoe Club - \$3,500
- Richmond Hill Lawn Bowling Club - \$1,400
- The Amici Circle of Friends - \$2,800
- York Region Senior Tamils' Centre - \$3,000
- Andrea End - \$1,400
- Bindu Shah - \$3,000
- Habon Jibril - \$1,000
- Josephine Vaccaro-Chang - \$600
- Lilita Tannis - \$2,500
- Oleg Samokhin - \$1,500
- Artucate Canada - \$3,000
- Association of Iranian Canadians For Nowruz Festivals - \$2,000
- Chorus York - \$4,000
- High Notes Avante Productions - \$3,500
- International Watercolour Society - \$4,000
- Opera York - \$4,500
- Richmond Hill Centennial Pipe Band - \$1,500
- Richmond Hill Concert Band - \$1,500
- Richmond Hill Group of Artists - \$1,500
- Richmond Hill Philharmonic Orchestra - \$3,000
- Shadowpath Theatre Productions - \$3,000
- Toronto Chinese Ai Yue Philharmonic Arts Center - \$2,500
- York Region Chamber Music - \$2,700

Carried

**13.1.6 SRPRS.18.008 – Request for Approval – Zoning By-law
Amendment – Joseph Simao and Vivian Chan Simao - 94
and 98 Bond Crescent – Town File D02-17010 - (CW Item 11.8)**

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the Zoning By-law Amendment application submitted by Joseph Simao and Vivian Chan Simao for the lands known as Lots 1 and 2, Registered Plan 561 (Municipal addresses: 94 and 98 Bond Crescent), Town File D02-17010, be approved, subject to the following:

i) That the subject lands be rezoned from Residential Urban (RU) Zone under By-law 1275, as amended, to Single Detached Six (R6)

Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in Staff Report SRPRS.18.008;

b) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

13.1.7 SRPRS.18.011 - Request for Approval – Zoning By-law Amendment and Site Plan Amendment Applications – 1857481 Ontario Inc. - 386, 396 and 400 Highway 7 East – Town Files D02-17025 and D06-17064 - (CW Item 11.9)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the Zoning By-law Amendment application submitted by 1857481 Ontario Inc. to remove the Holding (H) provisions from the Zoning By-law affecting the lands known as Part of Lot 11, Concession 2, E.Y.S (Municipal Addresses: 386, 396 and 400 Highway 7 East), Town File D02-17025, be approved;

b) That Council approve servicing allocation for 354 persons equivalent population (172 units) to the subject lands;

c) That all comments concerning the related Site Plan Amendment application, Town File D06-17064, be referred back to staff.

Carried Unanimously

13.1.8 SRPRS.18.012 - Request for Approval – Draft Plan of Condominium – Siteline (9211 Bayview) Inc. - 9211 Bayview Avenue – Town File D05-12007 (19CDM(R)-12007) - (CW Item 11.10)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the proposed draft Plan of Condominium (Common Element) submitted by Siteline (9211 Bayview Ave) Inc. for lands known as Block 1, Registered Plan 65M-4501 (Municipal Address: 9211 Bayview Avenue), Town File D05-12007 (19CDM(R)-12007), be draft approved subject to the following conditions:

- i) That draft approval be subject to the conditions as set out in Appendix “A” to staff report SRPRS.18.012;
- ii) That prior to draft approval being granted, the applicant pay the applicable processing fees in accordance with the Town’s Tariff of Fees By-law 79-17;
- iii) That the Mayor and Clerk be authorized to execute the Condominium Agreement referred to in Appendix “A” to staff report SRPRS.18.012.

Carried Unanimously

**13.1.9 SRPRS.18.020 – Request for Approval – Zoning By-law
Amendment Application – Jebraeil Vossoughi – 36
Portage Avenue - Town File D02-16015 - (CW Item 11.11)**

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the Zoning By-law Amendment application submitted by Jebraeil Vossoughi for lands known as Lots 492 and 493, Plan 133 (Municipal Address: 36 Portage Avenue), Town File D02-16015, be approved, subject to the following:

- i) That the subject lands be rezoned from the provisions of By-law 986, as amended, to Semi-Detached One (RD1) Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.020;
- ii) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

**13.1.10 SRPRS.18.024- Request for Approval – Zoning By-law
Amendment Application – Carol Wilkinson - 23 Long Hill
Drive – Town File D02-17023 - (CW Item 11.12)**

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the Zoning By-law Amendment application submitted by Carol Wilkinson for lands known as Lot 17, Plan 5509, municipally

known as 23 Long Hill Drive, Town File D02-17023, be approved, subject to the following;

- i) That the subject lands be rezoned from Rural Residential (RR1) Zone under By-law 2325-68, as amended, to Single Detached Six (R6) Zone, under By-law 235-97, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in Staff Report SRPRS.18.024; and,
- ii) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

13.1.11 SRPRS.18.023 - Request for Approval – Private Street Naming Application – Stateview Homes (Rialto Towns) Inc. - 168 and 176 Elgin Mills Road West – Town File D15-17054 - (CW Item 11.13)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That staff report SRPRS.18.023 regarding a Private Street Naming Application submitted by Stateview Homes (Rialto Towns) Inc. for the lands known as Part of Lots 4 and 5, Registered Plan 2404, Town File Number D15-17054, be approved subject to the following:

- i) That the proposed private street names (Deep River Lane (P) and Rainy River Lane (P)) be approved in accordance with SRPRS.18.023;
- ii) That staff be directed to bring forward a by-law to a regularly scheduled Council meeting to implement the proposed private street names.

Carried Unanimously

13.1.12 SRPRS.18.014 - Authorization To Acquire Easement - Corsica Development Inc. - Town File D03-10001- (CW Item 11.14)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the Town acquire an easement over lands being:

Part of Block 463, Plan 65M-4547, designated as Part 1, Plan 65R-37361, Part of Block 462, Plan 65M-4547, designated as Part 2, Plan 65R-37361, Part of Block 461, Plan 65M-4547, designated as Part 3, Plan 65R-37361, Part of Block 460, Plan 65M-4547, designated as Part 4, Plan 65R-37361, Part of Block 459, Plan 65M-4547, designated as Part 5, Plan 65R-37361, Part of Block 458, Plan 65M-4547, designated as Part 6, Plan 65R-37361, Part of Block 457, Plan 65M-4547, designated as Part 7, Plan 65R-37361, Part of Block 456, Plan 65M-4547, designated as Part 8, Plan 65R-37361, free of all costs and encumbrances.

b) That part of the foot reserve on Plan 2260, described as Part 4, Plan 65R-10984 be established as a public highway to become part of Hillview Drive.

Carried Unanimously

13.1.13 SRPRS.18.001 - Assumption of Municipal Services - Great Land (Yonge 16th) Inc. - Related Site Plan File: D06-08038 - Town Files L03-GR and L03 -11003 - (CW Item 11.15)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the assumption of the external sanitary sewer, located within the existing right of way of 16th Avenue, the 16th Avenue Service Road, and within a Town easement over Part of Lot 41, Concession 1, described as Parts 1 to 4 on Plan 65R-35815, be approved.

Carried Unanimously

13.1.14 SRPRS.18.005 - Assumption of Municipal Services - North Valley Developments Ltd - Plan 65M-4321 - File 19T-05008 - Town File D03-05008 - (CW Item 11.16)

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4321 (Subdivision File 19T-05008), be approved;

- b) That the assumption of the external aboveground municipal services within the Bloomington Road road allowance, associated with Subdivision File 19T-05008, be approved;
- c) That the assumption of the external aboveground municipal services within the Paradelle Drive road allowance, and aboveground and belowground municipal services within the Worthington Avenue road allowance, associated with Subdivision File 19T-05008, be approved;
- d) That Finesse Court within the limits of Plan 65M-4321 (Subdivision File 19T-05008), be assumed as public highway.

Carried Unanimously

13.1.15 SRPRS.18.040 - Budget Approval for Town Contribution towards Storm Drainage Works - 22 Elm Grove Avenue - Town File B043/16 - (CW Item 11.17)

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- a) That the Town approve a budget in the amount of \$100,000.00 as a Town contribution towards storm drainage works required at 22 Elm Grove Avenue, as a condition of approval for the related consent application;
- b) That the source of funding for this budget be the Water Quality Protection Charge Reserve.

Carried Unanimously

13.2 Extract - Heritage Richmond Hill Committee HRH#08-17 held on December 5, 2017 - (CW Item 11.2)

SRPRS.17.209 - Application to Demolish House at 41 Elgin Mills Road East - File Number D12-07172

Moved by: Councillor Muench
 Seconded by: Councillor Liu

- a) That Council mutually agrees with the owner of 41 Elgin Mills Road East, Richmond Hill to extend the time period pursuant to section 34(2) of the *Ontario Heritage Act* from 90 days to March 1, 2019 to allow for good faith discussion on the proposed redevelopment of the property.

A recorded vote was taken:

In favour: (6): Regional and Local Councillor Spatafora , Mayor Barrow, Councillor Beros, Councillor Muench, Councillor Liu, and Councillor Chan

Opposed: (3): Regional and Local Councillor Hogg, Councillor West, and Councillor Cilevitz

Carried 6 to 3

13.3 SRPRS.18.006 – 41 Elgin Mills Road East - Heritage Designation By-law - (CW Item 11.3)

Moved by: Councillor Muench

Seconded by: Councillor Beros

a) That consideration of staff report SRPRS.18.006, regarding 41 Elgin Mills Road East - Heritage Designation By-law be referred to the first Committee of the Whole meeting in March, 2019.

A recorded vote was taken:

In favour: (6): Regional and Local Councillor Spatafora , Mayor Barrow, Councillor Beros, Councillor Muench, Councillor Liu, and Councillor Chan

Opposed: (3): Regional and Local Councillor Hogg, Councillor West, and Councillor Cilevitz

Carried 6 to 3

13.4 Correspondence regarding the Member Motion by Councillor Chan - Ballot Question in 2018 Municipal Election

Moved by: Regional and Local Councillor Spatafora

Seconded by: Councillor Cilevitz

That the following correspondence regarding the Member Motion by Councillor Chan - Ballot Question in 2018 Municipal Election, be received:

a) Dawn S. Marvasti, 66 Zippora Drive, dated January 26, 2018

b) Tracy Leparulo, 96 Luba Avenue, dated January 26, 2018

c) Corban Hu, 19 Stratford Drive, dated January 26, 2018

d) Mashoud Nasser, 161 Yorkland Street, dated January 28, 2018

e) Peter and Carol-Ann Dennis, 7 Ashdown Crescent, dated January 28, 2018

Carried Unanimously

13.5 Memorandum from Kelvin Kwan, Commissioner of Planning and Regulatory Services, dated January 26, 2018, regarding adoption of By-law 2-18 (designation of 41 Elgin Mills Road E) and Minutes – Heritage Richmond Hill meeting held December 5, 2017

Moved by: Regional and Local Councillor Spatafora

Seconded by: Councillor Muench

a) That the memorandum from Kelvin Kwan, Commissioner of Planning and Regulatory Services, dated January 26, 2018, regarding the adoption of By-law 2-18 (designation of 41 Elgin Mills Road E) and Minutes - Heritage Richmond Hill meeting held December 5, 2017 be received.

A recorded vote was taken:

In favour: (9): Regional and Local Councillor Spatafora , Regional and Local Councillor Hogg, Mayor Barrow, Councillor Beros, Councillor Muench, Councillor Liu, Councillor West, Councillor Cilevitz, and Councillor Chan

Carried Unanimously 9 to 0

14. Other Business

14.1 Councillor Chan - Ballot Question in 2018 Municipal Election

Moved by: Councillor Chan

Seconded by: Councillor Muench

WHEREAS Richmond Hill changed its name from the Village of Richmond Hill to the Town of Richmond Hill in 1957;

WHEREAS the Town of Richmond Hill has grown substantially to a *New Kind of Urban* with a population of over 210,000 people at this time;

WHEREAS Council has considered member's motion to name the Town of Richmond Hill to the City of Richmond Hill on June 27, 2016 that had failed to carry;

WHEREAS it has been the practice of Council as a good government to consult with the public on issues impacting the Town of Richmond Hill;

WHEREAS questions on municipal interests may be placed on ballots to receive the views of the public during the municipal election to be held on October 22, 2018;

WHEREAS questions on ballots in the municipal election shall only be binding upon receiving support from 50% plus one among the voters in the municipal election;

NOW THEREFORE BE RESOLVED that Council consider placing the following question on the ballot at the municipal election on October 22, 2018:

Are you in favour of naming the municipality as the City of Richmond Hill?
and

That the Town Clerk be directed to schedule a Special Council meeting on or prior to February 26, 2018, to permit the public to comment on the proposed question on the ballot as required by the *Municipal Elections Act*, and

That the Town Clerk be directed to provide notice of intent to adopt a By-law authorizing the question on the ballot at least 10 days prior to the Council meeting in February 26, 2018, and report back to Council Meeting with necessary By-law for enactment on February 26, 2018.

Motion Failed to Carry

15. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

16. By-laws

Moved by: Regional and Local Councillor Spatafora

Seconded by: Councillor West

That the following By-laws be approved:

By-law 1-18 - A Bylaw to Amend By-law 190-87, as amended

By-law 17-18 - A By-law to assume external sanitary sewer; aboveground and belowground municipal services; and to assume certain lands as public highway

Carried

Consideration of By-law 2-18 - A By-law to Authorize the Designation of 41 Elgin Mills Road East (The William Neal House) Under the *Ontario Heritage Act*, was deferred as a result of the referral of Agenda Item 13.3 to a future Committee of the Whole meeting in March 2019.

17. Closed Session

17.1 Resolution to Move into Closed Session Meeting and General Nature Thereof:

Moved by: Councillor Chan

Seconded by: Regional and Local Councillor Hogg

To consider personal matters about identifiable individuals, including municipal or local board employees with respect to the citizen appointment process for the Richmond Hill Public Library Board (Section 239(2)(b) of the *Municipal Act, 2001*)

Carried

17.2 Resolution to Reconvene in Open Session

Moved by: Regional and Local Councillor Spatafora

Seconded by: Councillor Liu

Council moved into closed session and then returned to open session (8:57 p.m. to 9:08 p.m.)

Carried

17.3 Adoption of Recommendations Arising from the Closed Session Meeting (if required)

17.3.1 SRCFS.18.007 – Appointments to the Richmond Hill Public Library Board

Moved by: Regional and Local Councillor Spatafora

Seconded by: Councillor Cilevitz

- a) That Marj Andre, Stephen Chait, and Alicia Lauzon, be appointed to the *Richmond Hill Public Library Board* for a term of office ending on November 30, 2018;

- b) That By-law 12-18, A By-law to Appoint Members to the *Richmond Hill Public Library Board*, be passed.

Carried

18. By-law to Confirm the Proceedings of Council at this Meeting

Moved by: Councillor West
Seconded by: Councillor Chan

That By-law 18-18, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

19. Adjournment

Moved by: Councillor Liu
Seconded by: Councillor Muench

That the meeting be adjourned.

The meeting was adjourned at 9:10 p.m.

Carried

Dave Barrow, Mayor

Stephen M.A. Huycke, Town Clerk



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**Special Council Meeting
C#03-18**

**Tuesday, February 6, 2018
1:00 p.m.**

**Council Chambers
Richmond Hill Town Hall
225 East Beaver Creek Road
Richmond Hill, Ontario**

**His Worship
Mayor Dave Barrow**

Minutes

A special meeting of the Council of the Town of Richmond Hill was held on Tuesday, February 6, 2018 at 1:00 p.m. in the Council Chambers.

The following Members of Council were present:

Mayor Barrow
Regional and Local Councillor Spatafora
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

The following members of Staff were present:

N. Garbe, Chief Administrative Officer
S. Baker, Commissioner of Community Services
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
A. Dimlta, Town Solicitor
P. Caron, Director, Asset Management
J. DeVries, Director, Regulatory Services/Chief Building Official
D. Dexter, Director, Financial Services and Treasurer
G. Galanis, Director, Development Planning
M. Gandhi, Director, Communication Services
D. Joslin, Director, Recreation and Culture
S. Kraft, Fire Chief
G. Manderson, Director, Strategic Initiatives
T. Ricketts, Director, Asset Management Planning and Environment Services
G. Taylor, Director, Public Works Operations
L. Chen, Manager, Financial Planning and Budgets
S. Glew, Manager, Fleet and Supplies
G. Li, Manager, Capital and Development Financing
D. Oliveira, Manager, Water and Wastewater
J. Stewart, Manager, Parks Operations
J. Goodwin-Hall, Supervisor, Support Services
J. Concepcion, Financial Management Advisor
H. Leung, Financial Management Advisor
A. Li, Financial Management Advisor

N. Sue-Mark, Financial Management Advisor
 L. Hood, Communications Advisor
 J. Hypolite, IT Service Desk Technical Analyst
 S. Huycke, Town Clerk
 G. Collier, Deputy Town Clerk
 K. Hurley, Council/Committee Coordinator
 L. Procter Maio, Chief Executive Officer, Richmond Hill Public Library

Adoption of Agenda

Moved by: Councillor West
 Seconded by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

Regional and Local Councillor Spatafora declared a pecuniary interest on the Richmond Hill Public Library Board 2018 draft Operating Budget as a member of his family was an executive member of the Richmond Hill Public Library Board.

Scheduled Business

Presentation by David Dexter, Director, Financial Services/Treasurer, regarding an overview of the Alternative Tax Levy Approach for the Capital Asset Sustainability Fee

David Dexter, Director, Financial Services and Treasurer, made a presentation regarding the Alternative Tax Levy Approach for the Capital Asset Sustainability Fee. He reviewed the Capital Asset Sustainability Strategy and Capital Asset Sustainability Fee, and detailed the alternative tax levy approach based on a current value assessment compared to the current flat rate structure. He advised that the implementation of the new approach would require tax billing system changes and testing, as well as formal communication and education to all residents before implementation. D. Dexter advised that staff's recommendation, as detailed in staff report SRCFS.18.008, was that the alternative tax approach for the Capital Asset Sustainability Fee be implemented for 2019.

4.3 Alternative Tax Levy Approach for the Capital Asset Sustainability Fee – (Staff Report SRCFS.18.008)

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- a) That the alternative tax levy approach for the Capital Asset Sustainability fee presented in staff report SRCFS.18.008 be received.

A recorded vote was taken on clause (a) of the Main Motion:

In favour: Councillor Muench, Councillor Beros, Councillor Chan, Regional and Local Councillor Hogg, Councillor West, Councillor Cilevitz, Mayor Barrow, Councillor Liu, Regional and Local Councillor Spatafora

Opposed: None

Clause (a) of the Main Motion Carried Unanimously

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- b) That the alternative tax levy approach for the Capital Asset Sustainability fee be implemented for 2019 as outlined in staff report SRCFS.18.008.

A recorded vote was taken on clause (b) of the Main Motion:

In favour: Councillor Chan, Mayor Barrow, Councillor Cilevitz, Regional and Local Councillor Spatafora, Regional and Local Councillor Hogg

Opposed: Councillor Muench, Councillor West, Councillor Liu, Councillor Beros

Clause (b) of the Main Motion Carried 5 to 4

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- c) That staff be directed to organize and implement a public communication process on the alternative tax levy approach for the Capital Asset Sustainability fee prior to consideration of the 2019 operating budget.

Carried

A recorded vote was taken on clause (c) of the Main Motion:

In favour: Councillor Muench, Mayor Barrow, Councillor West, Regional and Local Councillor Spatafora, Councillor Chan, Regional and Local Councillor Hogg, Councillor Cilevitz

Opposed: Councillor Liu, Councillor Beros

Clause (c) of the Main Motion Carried 7 to 2

The complete Motion to read as follows:

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- a) That the alternative tax levy approach for the Capital Asset Sustainability fee presented in staff report SRCFS.18.008 be received.
- b) That the alternative tax levy approach for the Capital Asset Sustainability fee be implemented for 2019 as outlined in staff report SRCFS.18.008.
- c) That staff be directed to organize and implement a public communication process on the alternative tax levy approach for the Capital Asset Sustainability fee prior to consideration of the 2019 operating budget.

Carried

4.1 Presentation by David Dexter, Director, Financial Services/Treasurer, regarding an overview of the 2018 Operating Budget

David Dexter, Director, Financial Services and Treasurer, made a presentation to provide an overview of the 2018 Draft Operating Budget. He provided an overview of the 2018 Operating Budget process that included budget consultations and engagement, and budget deliberations, and reviewed the average household tax impact.

4.2 Minutes – Budget Committee of the Whole meeting BCW#01-18 held January 23, 2018

That the minutes of the Budget Committee of the Whole meeting BCW#01-18 held January 23, 2018 be adopted as circulated and the following recommendations be approved:

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 1

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - a. Summarized in Appendix 'D' to staff report SRCFS.18.002 with a recommended budget increase of \$2,182,600 and a total tax levy of \$100,661,900 (excluding supplementary taxes), be adopted;

A recorded vote was taken on clause (a) a. of the Main Motion:

In favour: Regional and Local Councillor Spatafora, Councillor Cilevitz, Councillor West, Regional and Local Councillor Hogg, Councillor Liu, Mayor Barrow

Opposed: Councillor Muench, Councillor Chan, Councillor Beros

Clause (a) a. of the Main Motion Carried 6 to 3

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - b. That the 2018 Seniors Tax Assistance Grant be increased to \$387;

A recorded vote was taken on clause (a) b. of the Main Motion:

In favour: Councillor Muench, Councillor West, Councillor Beros, Councillor Chan, Mayor Barrow, Councillor Cilevitz, Regional and Local Councillor Spatafora, Councillor Liu, Regional and Local Councillor Hogg

Opposed: None

Clause (a) b. of the Main Motion Carried Unanimously

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - c. That draft By-law 7-18, attached as Appendix 'I' to staff report SRCFS.18.002, be enacted to adopt the 2018 Town Services Operating Budget.

A recorded vote was taken on clause (a) c. of the Main Motion:

In favour: Regional and Local Councillor Hogg, Councillor West, Mayor Barrow, Regional and Local Councillor Spatafora, Councillor Liu, Councillor Cilevitz

Opposed: Councillor Muench, Councillor Chan, Councillor Beros

Clause (a) c. of the Main Motion Carried 6 to 3

The complete Motion to read as follows:

Recommendation 1

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - b. Summarized in Appendix 'D' to staff report SRCFS.18.002 with a recommended budget increase of \$2,182,600 and a total tax levy of \$100,661,900 (excluding supplementary taxes), be adopted;
 - c. That the 2018 Seniors Tax Assistance Grant be increased to \$387;
 - c. That draft By-law 7-18, attached as Appendix 'I' to staff report SRCFS.18.002, be enacted to adopt the 2018 Town Services Operating Budget.

Carried

Having declared a pecuniary interest with respect to the 2018 draft operating budget of the Richmond Hill Public Library Board, Regional and Local Councillor Spatafora left the Council Chambers while this matter was being addressed, and did not participate in the discussion or voting on this item.

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 2

Moved by: Regional and Local Councillor Hogg
Seconded by: Councillor Liu

- b) That the 2018 Richmond Hill Public Library Board Operating Budget:
 - a. Summarized in Appendix 'E' to staff report SRCFS.18.002 with a recommended budget increase of \$718,400 and a total tax levy of \$9,047,500, be adopted;
 - b. That draft By-law 8-18, attached as Appendix 'J' to staff report SRCFS.18.002, be enacted to adopt the 2018 Richmond Hill Public Library Board Operating Budget.

Carried

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 3

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- c) That a Capital Asset Sustainability Fee charged to each tax account be increased to \$47 for the 2018 taxation year;
- d) That the Financial Outlook and Three-Year Staffing Plan, attached as Appendix 'F' to staff report SRCFS.18.002, be received;
- e) That, as required by Ontario Regulation 284/09, Municipal Act, 2001, the compliance report attached as Appendix 'L' to staff report SRCFS.18.002 be approved for expenses that have been excluded from the 2018 Draft Budget.

Carried

2018 Draft Water, Wastewater and Stormwater Budget – (Staff Report SRCFS.18.003) – (Item 4.2) – (By-law 9-18)

Recommendation 4

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor West

- a) That the 2018 Draft Water, Wastewater and Stormwater Budgets, attached as Appendix 'A' to staff report SRCFS.18.003 be adopted;
- b) That draft By-law 9-18, attached as Appendix 'B' to staff report SRCFS.18.003 be enacted to authorize the following:
 - i. That retail charges for properties receiving water and wastewater services be rendered on a combined basis, at the rate of \$4.4115 (7.5% increase from 2017) per cubic metre (1,000 litres) effective April 1, 2018;
 - ii. That retail charges for properties receiving water service only, be charged a rate of \$1.8295 per cubic metre (1,000 litres) effective April 1, 2018;
 - iii. That retail charges for properties receiving wastewater services only, be charged a flat rate of \$235.61 per quarter effective April 1, 2018;
 - iv. That flat rate charges for residential properties which do not have a water meter installed, be based on 1 cubic meter per day;
 - v. That stormwater management charges for residential and farm properties equal \$67.84 per annum;
 - vi. That stormwater management charges for non-residential and multi-residential properties equal \$197.10 per annum;
 - vii. That stormwater management charges for a condominium building or complex equal \$197.10 per annum per water meter installed.
- c) That Section 26.11 of By-law 94-11 providing for early payment discount be repealed effective July 1, 2018;

- d) That a copy of the resolution approving the Town of Richmond Hill 10 Year Water (and Wastewater) Financial Plan be translated and submitted to the Ministry of the Environment and Climate Change as required under the *Safe Drinking Water Act*, 2002, O. Reg. 453/07.

Carried

By-Laws

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

That the following By-laws be passed:

By-law 7-18 – A By-Law to Adopt the 2018 Town Services Operating Budget (excluding the Richmond Hill Public Library Board)

By-law 8-18 – A By-Law to Adopt the 2018 Richmond Hill Public Library Board Budget

By-law 9-18 – A By-Law to Adopt the 2018 Water, Wastewater and Stormwater Budgets

Carried

By-Law to Confirm the Proceedings of Council at This Meeting

Moved by: Regional and Local Councillor Hogg
Seconded by: Councillor Cilevitz

That By-law 19-18, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

Adjournment

Moved by: Councillor Cilevitz
Seconded by: Regional and Local Councillor Hogg

That the meeting be adjourned.

Carried

The meeting was adjourned at 2:25 p.m.

Dave Barrow
Mayor

Stephen M.A. Huycke
Town Clerk



Committee of the Whole Meeting

Minutes

CW#02-18

Monday, February 5, 2018, 4:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

Committee Members Present: Councillor Chan
Regional and Local Councillor Spatafora
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz

Regrets: Mayor Barrow

Staff Members Present:

N. Garbe, Chief Administrative Officer
S. Baker, Commissioner of Community Services
T. Ricketts, Acting Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
A. Alyea, Assistant Town Solicitor
D. Dexter, Director, Financial Services and Treasurer
M. Gandhi, Director, Communication Services
P. Lee, Director, Policy Planning
D. Terzievski, Director, Development Engineering and Transportation
K. Faria, Planner II - Subdivision
L. Hood, Communications Advisor
J. Hypolite, IT Service Desk Technical Analyst
S. Huycke, Town Clerk
K. Hurley, Council/Committee Coordinator

1. Call to Order

The Chair called the meeting to order at 4:30 p.m.

2. Council Announcements

Councillor West advised of the success of the 50th Annual Richmond Hill Winter Carnival this past weekend, highlighted the various events that took place, and acknowledged the hockey teams from Our Lady of the Annunciation and Our Lady of Hope elementary schools who won medals in the ice hockey tournament. Councillor West extended his thanks to fellow Members of Council who were in attendance at the opening ceremony, and to staff in the Community Services Department for all of their work over the weekend.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Correspondence from Aharon Fradkin, 20 Bayview Park Lane, dated February 1, 2018, regarding the Zoning By-law Amendment application submitted by Hayvan Hakimzadeh for 0 Sunset Beach Road - Item 11.11

Carried Unanimously

5. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

6. Identification of Items Requiring Separate Discussion

Committee consented to separate Items 11.8 and 12.1.

7. Adoption of Remainder of Agenda Items

On a motion of Regional and Local Councillor Spatafora, Committee adopted those Items not identified for separate discussion.

8. Public Hearing

There were no public hearings.

9. Presentations

There were no presentations.

10. Delegations

10.1 Alex Wilton, 80 Hunt Avenue - regarding the proposed Zoning By-law Amendment application submitted by Pedram Mahmoudian for 79 Hunt Avenue - Item 11.8

Alex Wilton, 80 Hunt Avenue, advised of his objection to the proposed development as in his opinion it was not in compliance with the fundamental policies of the Benson Hunt Tertiary Plan. Mr. Wilton expressed concerns with the proposed lot width, unit size, built form, and sideyard setback, and requested that the development not be approved, as further detailed in his correspondence submitted at the meeting.

11. Committee and Staff Reports

11.1 Minutes - Richmond Hill Heritage Centre Advisory Committee Meeting HCAC#05-17 held November 28, 2017

Moved by: Regional and Local Councillor Spatafora

That the minutes of the Richmond Hill Heritage Centre Advisory Committee meeting HCAC#05-17 held on November 28, 2017 be adopted as circulated.

Carried Unanimously

11.2 SRPRS.18.004 - Request for Approval and Comments - Draft Plan of Subdivision and Site Plan Applications - 329 and 343 Carrville Road - File Numbers D03-16010 and D06-15077

Moved by: Regional and Local Councillor Spatafora

a) That the draft Plan of Subdivision application submitted by Elm Carrville (2016) Inc. for lands known as Part of Lots 109, 110 and 111, Plan 1960 (municipal addresses: 329 and 343 Carrville Road) File Number D03-16010 (19T(R)-16010) be approved subject to the following:

- i. that Council draft approve the Plan of Subdivision as depicted on Map 4 to staff report SRPRS.18.004, subject to the conditions as set out in Appendix A2;
 - ii. that prior to issuance of draft Plan of Subdivision approval, the applicant pay the applicable processing fees in accordance with the Town's Tariff of Fees By-law; and,
 - iii. that servicing capacity for a maximum of 16 new dwelling units (48 persons equivalent) be allocated to the subject lands.
- b) That all comments concerning the related Site Plan application, File Number D06-15077, be referred back to staff.

Carried Unanimously

11.3 SRPRS.18.021 - Request for Approval - Zoning By-law Amendment Application - Kayvan Hakimzadeh - 0 Sunset Beach Road - File Number D02-16035

Moved by: Regional and Local Councillor Spatafora

That the Zoning By-law Amendment application submitted by Kayvan Hakimzadeh for the lands known as Part of Lot 25, Plan 355 (municipal address: 0 Sunset Beach Road), File Number D02-16035, be approved, subject to the following:

- a) that the subject lands be rezoned from Residential Second Density (R2) Zone under By-law 1703, as amended, to Single Detached Six (R6) Zone and Open Space (O) Zone under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.021; and,
- b) that the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

11.4 SRPRS.18.025 - Request for Approval - Granting of Servicing Allocation - Leslie Elgin Developments Inc. - File Number D03-04009 (Phase 2)

Moved by: Regional and Local Councillor Spatafora

a) That servicing capacity for 168 residential units be allocated to Leslie Elgin Developments Inc. for development of Phase 2 of its draft approved Plan of Subdivision, File Number D03-04009; and,

b) That the servicing capacity allocation be comprised of the following:

i. unused allocation from Phase - 121 units

ii. SIP allocation from York Region - 24 units (86 persons equivalent)

iii. new allocation from the Town - 123 units (368 persons equivalent)

Carried Unanimously

11.5 SRPRS.18.027 - Request for Approval - Zoning By-law Amendment Application - Giovanni and Angela Naurato - 15 Poplar Drive - File Number D02-17008

Moved by: Regional and Local Councillor Spatafora

That the Zoning By-law Amendment application submitted by Giovanni and Angela Naurato for the lands known as Lot 5, Registered Plan 484 (municipal address: 15 Poplar Drive), File Number D02-17008, be approved, subject to the following:

a) That the subject lands be rezoned from Residential Urban (RU) Zone under By-law 1275, as amended, to Single Detached Six (R6) Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.027; and,

b) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

11.6 SRPRS.18.028 - Request for Approval - Zoning By-law Amendment Application - 2559986 Ontario Limited and Nicola Di Placido and Teresina Di Placido - 11 and 13 Poplar Drive - File Number D02-17017

Moved by: Regional and Local Councillor Spatafora

That the Zoning By-law Amendment application submitted by 2559986 Ontario Limited and Nicola Di Placido and Teresina Di Placido for the lands known as Lots 6 and 7, Registered Plan 484 (municipal addresses: 11 and 13 Poplar Drive), File Number D02-17017, be approved, subject to the following:

- a) That the subject lands be rezoned from Residential Urban (RU) Zone under By-law 1275, as amended, to Single Detached Five (R5) Zone and Single Detached Six (R6) Zone, under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.028; and,
- b) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

11.7 SRPRS.18.029 - Request for Approval - Zoning By-law Amendment Application - Stateview Homes (Kings Landing Phase II) Inc. - 48 Puccini Drive - File Number D02-16028

Moved by: Regional and Local Councillor Spatafora

That the Zoning By-law Amendment application submitted by Stateview Homes (Kings Landing Phase II) Inc., for lands known as Lot 25, Plan M-807 (municipal address: 48 Puccini Drive) File Number D02-16028, be approved subject to the following:

- a) That Council approve the draft Zoning By-law as set out in Appendix 'B' to staff report SRPRS.18.029 and that said by-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

11.8 SRPRS.18.030 - Request for Approval - Zoning By-law Amendment Application - Pedram Mahmoudian - 79 Hunt Avenue - File Number D02-16040 (Related File Number D06-16096)

Moved by: Regional and Local Councillor Hogg

That the Zoning By-law Amendment application submitted by Pedram Mahmoudian for lands known as Part of Lots 12 and 13, Plan 2300 (municipal address: 79 Hunt Avenue) File Number D02-16040 (Related File Number D06-16096), be denied.

Motion to Refer:

Moved by: Regional and Local Councillor Hogg

That SRPRS.18.030 be referred back to staff to permit further consultation with the Applicant on the concerns raised by the Members of Council, including in respect to compatibility with the Tertiary Plan, and staff be directed to report back at a future Committee of the Whole meeting.

Carried

11.9 SRPRS.18.037 - Agreement between the Town of Richmond Hill and York Region District School Board regarding Bradstock Park and O.M. MacKillop Public School

Moved by: Regional and Local Councillor Spatafora

That the Mayor and Clerk be authorized to execute the agreement between the Town of Richmond Hill and the York Region District School Board regarding the Town's construction and permitting of outdoor recreation facilities on the O.M. MacKillop Public School site, on the recommendation of the Commissioner of Planning and Regulatory Services.

Carried Unanimously

11.10 SRPRS.18.057 - Request for Approval - Terms of Reference for the 2018 Urban Master Environmental Servicing Plan Update - File Number D00-UMESP Update

Moved by: Regional and Local Councillor Spatafora

That the Terms of Reference attached as Appendix 'A' to staff report SRPRS.18.057 for the 2018 Urban Master Environmental Servicing Plan Update for the Town growth centers and intensification corridors be approved.

Carried Unanimously

11.11 Correspondence from Aharon Fradkin, 20 Bayview Park Lane, dated February 1, 2018, regarding the Zoning Bylaw Amendment application submitted by Kayvan Hakimzadeh for 0 Sunset Beach Road

Moved by: Regional and Local Councillor Spatafora

That the correspondence from Aharon Fradkin, 20 Bayview Park Lane, dated February 1, 2018, regarding the Zoning By-law Amendment application submitted by Hayvan Hakimzadeh for 0 Sunset Beach Road, be received.

Carried Unanimously

12. Other Business

12.1 Councillor Beros - Demolished Homes causing Development Charges

Moved by: Councillor Beros

Whereas if a home is demolished four years prior to a building permit, owners find themselves having to pay additional development charges.

Whereas these development charges are in the magnitude of \$17,841.

Whereas while additional costs are being incurred, the boarded up houses are causing life safety hazards.

Whereas in 2008 a young man's life was lost in one of these derelict buildings.

It is therefore recommended that the four year time frame be removed.

Motion to Refer:

Moved by: Regional and Local Councillor Spatafora

That the Motion of Councillor Beros in respect to Demolished Homes causing Development Charges, be referred to staff to provide Council with additional information, including any potential financial impact on the Town and health and safety issues, and that staff be directed to report back to a future Committee of the Whole meeting as soon as possible but no later than the last Committee of the Whole meeting in July 2018.

Carried Unanimously

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Closed Session

There were no closed session items.

15. Adjournment

Moved by: Councillor Cilevitz

That the meeting be adjourned

Carried

The meeting was adjourned at 6:10 p.m.



Staff Report for Council Meeting

Date of Meeting: February 12, 2018

Report Number: SRCFS.18.005

Department: Corporate and Financial Services

Division: Office of the Clerk

Subject: **SRCFS.18.005 – Recruitment of an Integrity Commissioner**

Purpose:

To seek approval to recruit an Integrity Commissioner for the Town.

Recommendation(s):

- a) That staff report SRCFS.18.005 be received.
- b) That staff be directed to recruit an Integrity Commissioner using a Request for Proposal (RFP) process as generally described in staff report SRCFS.18.005.
- c) That staff be authorized to negotiate and execute a contract for the provision of Integrity Commissioner services with the proponent selected through the RFP process.
- d) That staff be directed to present any by-laws required to appoint the successful proponent as Integrity Commissioner at a future Council meeting.

Contact Person:

Stephen M.A. Huycke, Director of Legislative Services/Town Clerk, extension 2529.

Report Approval:

Submitted by: Mary-Anne Dempster, Commissioner of Corporate and Financial Services

Approved by: Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

Background:

In October 2013, Council appointed Amberley Gavel Ltd. as interim Integrity Commissioner (“IC”). On February 23, 2015 Council extended the contract by adopting the following recommendations:

- a) That the current contract with Amberley Gavel Ltd. for the provision of integrity commissioner services be extended until Council has completed its review of the Council Code of Conduct and has awarded a contract and an Integrity Commissioner has been retained;
- b) That staff proceed with an RFP process to identify potential candidates to fill the role of ‘Integrity Commissioner’ for the Town of Richmond Hill; and
- c) That staff arrange a selection process with members of Council once the RFP closes.

Bill 68, the *Modernizing Ontario’s Municipal Legislation Act, 2017* (“Bill 68”) was introduced in the Legislative Assembly of Ontario on November 16, 2016. Bill 68 included significant amendments to the Municipal Act rules related to Codes of Conduct and Integrity Commissioners. As a result of Bill 68 the Code of Conduct update and recruitment of an IC was placed on hold.

Bill 68 received Royal Assent on May 30, 2017. However, the Bill 68 amendments to the Municipal Act related to Codes of Conduct and Integrity Commissioners will only come into force on March 1, 2019. Additionally, the Government of Ontario announced in November 2017 a proposal to regulate what Council will be required to include in any updated Code of Conduct. There remains, therefore, uncertainty about what Council will need to do to implement the changes to the rules related to Codes of Conduct and Integrity Commissioners.

What is certain, however, is that the amendments to the Municipal Act related to Integrity Commissioners and Codes of Conduct are extensive. For example, when in force, the amendments to the Municipal Act will require Integrity Commissioners to be responsible for investigating allegations that a Member of Council has breached the *Municipal Conflict of Interest Act* (“MCIA”). As another example, Council will be required to adopt and impose a Code of Conduct on the Board of Directors of the Village of Richmond Hill Business Improvement Area (“BIA”). Given the significant changes to the accountability framework in the Municipal Act and Municipal Conflict of Interest Act staff recommend that Council authorize the recruitment of a permanent and experienced IC. A permanent Integrity Commissioner will be able to assist Council in updating the Council Code of Conduct, implementing a Code of Conduct for the BIA, and implementing new IC procedures to deal with such matters as allegations of breaches of the MCIA.

Recruitment Process

Staff recommend that the Integrity Commissioner be selected using a public Request for Proposal (“RFP”) process. RFP’s ensure that persons or companies selected to provide services to the Town are chosen in an objective, fair and transparent manner. The RFP will set out the scope of work for the IC (as discussed below), and require proponents to provide evidence of their experience and understanding of the services to be provided.

The successful Integrity Commissioner will be selected based on the total points they receive as part of a standardized evaluation process. The RFP submissions will be evaluated in stages. The first stage of the evaluation is based on a number of rated criteria. The second stage of the evaluations will include interviews with the top 2 or 3 proponents based on the points received in first stage. The final stage of the evaluation will include a review of the proponent’s price proposal.

Scope of Work and Rated Criteria

For the Integrity Commissioner RFP, the scope of work will generally be described as:

- To fulfill all of the responsibilities of an IC as set out in the Municipal Act;
- To provide advice to Members of Council on their obligations under the Council Code of Conduct, policies applying to Members of Council and, beginning on March 1, 2019, the MCIA;
- Beginning March 1, 2019, to provide Local Board Members advice on their obligations under the code of conduct to be adopted for local boards and the MCIA;
- To investigate complaints that Members of Council or Members of a local boards have violated the applicable code of conduct;
- To provide an annual report to Council on the activities of the IC;
- To recommend updates to the Council Code of Conduct and the implementation of a Code of Conduct for Local Boards; and
- To conduct education and training sessions as required.

Proponents who submit responses to the RFP will be evaluated based on the following general criteria:

- Current and past experience with providing Integrity Commissioner services in a municipal setting;
- Understanding of the scope of work and ability to complete it;
- Experience in conducting fair and impartial investigations;
- Experience in providing Members of Council with sound advice on ethical behaviour and codes of conduct;
- Experience in recommending updates to Codes of Conduct to address legislative and other legal changes;
- Experience with maintaining confidentiality and privacy; and
- A work plan describing how they will deliver the services in fair, efficient and timely manner.

RFP submissions received will be evaluated by staff based on the above criteria (Stage 1).

Interview and Price Evaluation

The top 2 or 3 proponents, based on the points received in Stage 1, will be invited to participate in an interview (Stage 2). The purpose of the interview will be to further understand the proponent's knowledge and experience with the scope of work and services of an Integrity Commissioner, and to obtain any clarification required as a result of the evaluation of the RFP submissions in Stage 1. Each proponent who participates in the interview will receive a score based on the interview. These points will be added to the points received in Stage 1. In keeping with best practices in public sector procurement, the staff team that completed the Stage 1 evaluation will form the interview panel. Although not recommended due to best practices in procurement, Council could provide direction that up to 3 Members of Council can participate in the interview panel.

Following the interview, the price proposals of each of the proponents that have successfully completed the Stage 2 evaluation will be scored (Stage 3), with the price proposal with the lowest costs to the Town receiving the highest points.

Contract Negotiations and Appointment

The proponent that receives the highest number of points by adding the points received in each of Stage 1, 2 and 3 will be invited to enter into negotiations with the Town to finalize a contract for the provision of Integrity Commissioner services. If contract negotiations are not successful, the Town normally reserves the right to negotiate with the proponent who received the second highest points total. The terms of any negotiated agreement will be for an initial one (1) year period, with up to four (4) optional one (1) year terms. This will permit the 2018-2022 Members of Council to evaluate, as needed, the services provided by the IC selected by RFP. Following conclusion of negotiations, staff will present any by-laws required by the Act to appoint the new Integrity Commissioner at a Council meeting.

Financial/Staffing/Other Implications:

The current annual budget for Integrity Commissioner Services is \$33,000. It is expected that the services provided by a permanent Integrity Commissioner will be accommodated within this budget. The RFP documents will make any potential Integrity Commissioner aware of the Council approved budget.

Relationship to the Strategic Plan:

The appointment of an Integrity Commissioner aligns with Goal One of the Strategic Plan: Stronger Connections in Richmond Hill, and the strategy of fostering stronger social networks by keeping lines of communication open and assisting in building stronger links and relationships with Council and members of the public in order to maintain accountability and transparency.

Conclusion:

To assist Council in implementing significant changes to the Municipal Act rules related to Codes of Conduct and Integrity Commissioners, staff recommend that the Town proceed to recruit a permanent IC by means of a public RFP.

Attachments:

None

Report Approval Details

Document Title:	SRCFS.18.005 - Recruitment of an Integrity Commissioner.docx
Attachments:	
Final Approval Date:	Feb 2, 2018

This report and all of its attachments were approved and signed as outlined below:

MaryAnne Dempster - Feb 2, 2018 - 12:53 PM

Neil Garbe - Feb 2, 2018 - 1:00 PM