



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** March 19, 2018

**Report Number:** SRPRS.18.038

**Department:** Planning and Regulatory Services  
**Division:** Development Engineering & Transportation

**Subject:** SRPRS.18.038 - Establish Lands as Public Highway - Part of Block 8 (0.30 Reserve), Plan 65M-4049, Petrolia Court (Related File – B037/16)

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### **Purpose:**

To establish certain lands as public highway.

### **Recommendation(s):**

- a) That Part of Block 8 (0.30 Reserve) in Plan 65M-4049, described as Part 4 on Plan 65R-37074, be established as public highway to form part of Petrolia Court.

### **Contact Person:**

Michael Ayers, Development Engineering Technologist, 905-747-6426  
Jeff Walters, Manager, Development Engineering (Subdivisions & Stormwater Management), 905-747-6380.

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

## **Background:**

Pursuant to a condition of Consent Application B037/16, the owner of 445 Carville Road was required to enter into a Grading Agreement with the Town of Richmond Hill. The Notice of Decision required that the owner dedicate the existing reserve block (refer to Map 1 for location) adjacent to the Petrolia Court road allowance as public highway.

Part of Block 8 (0.30 Reserve) on Plan 65M-4049, described as Part 4, on Plan 65R-37074, as shown on Map 2, forms the reserve adjacent to Petrolia Court. This reserve block will need to be established as public highway to form part of Petrolia Court in order to allow for legal access for the new lot fronting onto Petrolia Court

## **Financial/Staffing/Other Implications:**

There are no financial or staffing implications arising from this report.

## **Relationship to the Strategic Plan:**

The recommendation in this report demonstrates the strategic objective of building stronger connections with the community and our responsibility to serve as a role model for municipal management of our resources.

## **Conclusion:**

Staff recommends that Part of Block 8 (0.30 Reserve), Plan 65M-4049, described as Part 4 on 65R-37074, be established as a public highway to form part of Petrolia Court.

## **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Map 1, Location Map
- Map 2, Excerpt of 65R-37074

### Report Approval Details

Document Title:	SRPRS.18.038 Establish Lands as Public Highway Petrolia Court.docx
Attachments:	- SRPRS.18.038 Map 1.pdf - SRPRS.18.038 Map 2.pdf
Final Approval Date:	Mar 6, 2018

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Mar 5, 2018 - 4:27 PM**

**Kelvin Kwan - Mar 6, 2018 - 7:24 AM**

**Neil Garbe - Mar 6, 2018 - 4:07 PM**