



Staff Report for Committee of the Whole Meeting

Date of Meeting: March 19, 2018

Report Number: SREIS.18.004

Department: Environment and Infrastructure Services

Division: Design and Construction Services

Subject: **SREIS.18.004 Lake to Lake Multi-Use Path along Leslie Street from 260 metres north of 16th Avenue to Elgin Mills Road – Request for Authorization to Execute a Memorandum of Understanding with York Region**

Purpose:

The purpose of this report is to request authorization for the Mayor and Clerk to execute a “Memorandum of Understanding (MOU)” with York Region to share the cost for the design and construction of a multi-use path along Leslie Street from 260 metres north of 16th Avenue to Elgin Mills Road, as part of the Lake to Lake Route in the Town of Richmond Hill

Recommendation(s):

- a) That the Mayor and Clerk be authorized to execute a memorandum of understanding with York Region to share the cost for the design and construction of a multi-use path along Leslie Street from 260 metres north of 16th Avenue to Elgin Mills Road, as part of the Lake to Lake in the Town of Richmond Hill, upon the recommendation by the Commissioner of Environment and Infrastructure Services

Contact Person:

Carrie Park, Project Manager, Municipal Engineering, Ext. 3563

Report Approval:

Submitted by: Italo Brutto, Commissioner of Environment and Infrastructure Services

Approved by: Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

Background:

In 2016, the Town executed a “Memorandum of Understanding (MOU)” with York Region to share evenly the total project costs of design and construction for the first segment of a multi-use pathway (MUP) along Leslie Street - from Highway 7 to 260 metres north of 16th Avenue, as part of the Lake to Lake Route in the Town of Richmond Hill (staff report SREIS.16.030)

The design of the second segment from 260 metres north of 16th Avenue to Major Mackenzie Drive, and the third segment from Major Mackenzie Drive to Elgin Mills Road of the MUP is currently underway. As was the case for the first segment, Regional and Town staff acknowledge that a funding commitment is required between the two parties and have agreed that an MOU is acceptable as commitment to the Town that the Region will contribute 50% to the total project costs.

Through the execution of an MOU, the Region will formally agree to share 50% of the total project cost including the cost for: detailed design; project management; construction; construction administration; and inspection for the delivery of the multi-use pathway from 260m north of 16th Avenue to Elgin Mills Road.

Financial/Staffing/Other Implications:

The Town and York Region will share evenly (50%) total project costs (i.e. design, construction, project management, construction administration and inspection) for the second and third segments of the Lake to Lake Route within Richmond Hill. The Town will also assume long term maintenance costs for the pathway.

Town’s Share

In the 2018 Capital Budget, Town Council approved \$1.9M for the construction of a multi-use pathway from 260m north of 16th Avenue to Major Mackenzie Drive (total length of 2km). This budget includes the Region’s 50% share which will be reimbursed to the Town at the end of the project. Construction of this segment is expected to start by late Summer 2018 with planned completion by Spring 2019.

The construction budget for the third segment between Major Mackenzie Drive and Elgin Mills Road (total length of 2km) will be submitted for approval in the 2019 Capital Budget, estimated at \$2.3 million. This estimate also includes the Region’s 50% share which will be reimbursed to the Town at the end of the project.

Maintenance

Once project construction is complete, the resulting pathway will be maintained by the Town in accordance with approved Town service levels for sidewalk maintenance. The additional cost of maintaining the second and third segments of the multi-use pathway is estimated to be \$6,000 annually.

Relationship to the Strategic Plan:

The project is consistent with the Strategic Plan Goals for building “Stronger Connections in Richmond Hill” and providing “Better Choice in Richmond Hill”. The Lake to Lake Route specifically relates to the following strategies identified in the Strategic Plan:

- Development of connections for people to access local amenities by means other than by car
- Designation and construction of trails throughout the Town that build on and connect existing trail systems
- Construction and promotion of safe routes for cyclists and pedestrians
- Increasing awareness of the Town’s recreational offerings, pedestrian trails and cycling networks

Conclusion:

York Region has agreed in principal to contribute 50% of the total project costs for the second and third segments of the Lake to Lake Route in Richmond Hill. Should Council agree, formalization of this agreement will be pursued through the execution of a memorandum of understanding.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Appendix 1 – Overall Lake to Lake Route through York Region
- Appendix 2 – Endorsed alignment and conceptual design of Lake to Lake Route through Richmond Hill
- Appendix 3 – Location of Second Segment
- Appendix 4 – Location of Third Segment

Report Approval Details

Document Title:	SREIS.18.004.docx
Attachments:	- SREIS.18.004 Appendix 1.pdf - SREIS.18.004 Appendix 2.pdf - SREIS.18.004 Appendix 3.pdf - SREIS.18.004 Appendix 4.pdf
Final Approval Date:	Mar 8, 2018

This report and all of its attachments were approved and signed as outlined below:

Stephen Fick - Mar 6, 2018 - 11:08 AM

Italo Brutto - Mar 7, 2018 - 8:50 AM

No Signature - Task assigned to Neil Garbe was completed by delegate Shane Baker

Shane Baker on behalf of Neil Garbe - Mar 8, 2018 - 9:16 AM