



Staff Report for Council Meeting

Date of Meeting: [Click here to enter a date.](#)

Report Number: [add report number]

Department: Corporate and Financial Services

Division: Select Division

Subject: This is a sample test report for the E2E test.

Purpose:

XXXXXXXXXXXX

Recommendation(s):

Please approve with a report back to Council at the September 25, 2017 meeting..

Contact Person:

xxxx

Submitted by: Mary-Anne Dempster, Commissioner of Corporate and Financial Services

Approved by: Neil Garbe, Chief Administrative Officer

Report Approval:

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

Background:

XXXX

Subheading

XXXX

Financial/Staffing/Other Implications:

XXXX

Subheading

XXXX

Relationship to the Strategic Plan:

XXXX

Conclusion:

XXXX

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call contact person listed in this document.

- XXXX
- XXXX
- XXXX

Report Approval Details

Document Title:	Test Report - ad1.docx
Attachments:	
Final Approval Date:	Sep 8, 2017

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Gloria Collier - Sep 7, 2017 - 4:26 PM

Tina Arbuckle - Sep 8, 2017 - 9:10 AM