



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** June 19, 2018

**Report Number:** SRCS.18.19

**Department:** Community Services  
**Division:** Recreation and Culture Services

**Subject:** **SRCS.18.19– 2018 Canada Cultural Spaces Fund**

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### **Purpose:**

The purpose of this report is to seek Council's approval to allow the Manager, Cultural Services to submit an application to the Canada Cultural Spaces Fund to request funding for the renovations to the Richmond Hill Heritage Centre, as recommended in the Museum Feasibility Study, Short Term Initiative (2016). In addition, this report will seek Council's approval to allow the Manager, Cultural Services to be the contact person for the application as well as have signing authority for all contracts related to this application.

### **Recommendation(s):**

- (a) That the Manager, Cultural Services be authorized to submit an application to the Canada Cultural Spaces Fund for a total of \$175,750.00 to be used towards the renovations to the Richmond Hill Heritage Centre.
- (b) That That the Manager, Cultural Services be authorized to act as the contact person for the Canada Cultural Spaces Fund throughout the application process.
- (c) That the Manager, Cultural Services be authorized to sign all reports pertaining to the Canada Cultural Spaces Fund grant.

### **Contact Person:**

Karin Ash, Manager, Cultural Services (905) 508-7012 ext. 225

Darlene Joslin, Director of Recreation and Culture, extension 2423

### **Report Approval:**

**Submitted by:** Shane Baker, Commissioner of Community Services

**Approved by:** Neil Garbe, Chief Administrative Officer

## **Page 2**

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

### **Background:**

The Richmond Hill Museum Feasibility Study, approved by Council in 2016, ensures that Richmond Hill's rich history and heritage is protected and accessible for future generations. The goal of the Short Term Initiative is to increase the awareness and appreciation for history and heritage in Richmond Hill and to better adapt the site for heritage functions.

The objectives of the Canada Cultural Spaces Fund are to contribute to the improved physical conditions for professional arts and heritage related collaboration, creation, presentation, preservation and exhibition; and the increased and improved access for Canadians to arts and culture. The long term results will allow Canadians to value and access arts and heritage spaces in their community for those purposes. This application for the Canada Cultural Spaces Fund will support the interior upgrades to the Heritage Centre Museum.

In order to complete the application process, the Canada Cultural Space Fund requires proof of support for the funding of the project. Staff will include the ten year capital forecast approved by Council in the 2018 budget process that identifies the design and construction funding for the Heritage Centre renovations. The total amount for the project is \$596,000 which includes \$65,000 for design, \$287,500 for construction and \$244,500 for the development of displays and graphic. The Cultural Spaces grant will provide fifty percent (50%) funding for the design and construction costs only for a maximum of \$176,250.

### **Financial/Staffing/Other Implications:**

Council approval of this application process could lead to an anticipated grant totaling \$176,250.00, towards the cost of the renovations to the Richmond Hill Heritage Centre Museum.

### **Relationship to the Strategic Plan:**

The recommendations contained in this staff report are in keeping with the Richmond Hill Strategic Plan specifically Goal Three, A More Vibrant Richmond Hill, Outcome One, Respecting the past and Outcome Two, A sense of identity and place.

### **Conclusion:**

Providing approval to submit the Canada Cultural Space Fund grant application could provide a substantial financial contribution to the recommended renovations to the Richmond Hill Heritage Centre Museum.

## Page 3

### Report Approval Details

Document Title:	SRCS.18.19 - 2018 Canada Cultural Spaces Fund.docx
Attachments:	
Final Approval Date:	Jun 8, 2018

This report and all of its attachments were approved and signed as outlined below:

**Darlene Joslin - Jun 5, 2018 - 2:49 PM**

**Shane Baker - Jun 5, 2018 - 2:52 PM**

**Neil Garbe - Jun 8, 2018 - 11:01 AM**