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**Heritage Richmond Hill
HRH#03-18**

**Tuesday, May 8, 2018
7:00 p.m.**

Minutes

A meeting of Heritage Richmond Hill was held on Tuesday, May 8, 2018 at 7:00 p.m. in Committee Room 1 with the following members of the Committee in attendance:

Gary Thompson
Enid Mills
Councillor Cilevitz
Morteza Behrooz
Dan Kelly
Marj Andre
Carol Chan
Dianne McLeod

Regrets:
Councillor West
Dennis Lam
Helen Lu

Staff:
J. Leung, Manager of Heritage and Urban Design
I. James, Heritage and Urban Design Planner
G. Collier, Deputy Town Clerk

Adoption of Agenda

Moved by: D. McLeod

That the agenda be adopted as distributed by the Clerk.

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

Adoption of Previous Minutes

1. Minutes – Heritage Richmond Hill meeting HRH#02-18 held on April 10, 2018

Moved by: D. McLeod

That the minutes of the Heritage Richmond Hill meeting HRH#02-18 held on April 10, 2018, be adopted.

Carried

2. Extract – Council Meeting C#12-18 held April 16, 2018

Moved by: M. Andre

That the extract from Council Meeting C#12-18 held April 16, 2018 regarding the Notice of Intent to Demolish 222 Richmond Street, be received.

Carried

3. Extract – Council Meeting C#13-18 held April 30, 2018

Moved by: M. Andre

That the extract from Council Meeting C#13-18 held April 30, 2018 regarding the Heritage Permit Application for 107 Hall Street, be received.

Carried

Scheduled Business

4. Addition to the Richmond Hill Heritage Register – File Number D12-18001 – (Staff Report SRPRS.18.091) – (Deferred from the April 10, 2018 Heritage Richmond Hill meeting)

I. James, Heritage and Urban Design Planner, reviewed the recommendation by staff that the log cabin located at 400 Stouffville Road be listed on the Heritage Register. Staff explained that the property was located within the Oak Ridges Moraine, and the owner's past experience with the site plan process had been further complicated by the requirements set out by the *Oak Ridges Moraine Conservation Act*, and that including a property on the Heritage Register would generally not result in increased responsibilities if demolition was not contemplated.

Committee noted the concerns expressed by the property owners at the April Heritage Richmond Hill meeting. I. James advised that she discovered the log cabin located at 400 Stouffville Road when reviewing a Cultural Heritage Assessment Report as part of York Region's Municipal Class Environmental Assessment for the Stouffville Road Study Area. She advised that the preliminary evaluation of the property was based on a visual assessment and the owners were not at home when staff visited the property.

Committee discussed with staff the process to include a property on the municipal Heritage Register and the associated implications under the *Ontario Heritage Act*. Staff advised that a heritage assessment would only be required should the property owner wish to remove the property from the register or demolish the building, and that staff will give considerations to establishing a more streamlined approach to facilitate the review processes where possible.

General discussion took place regarding the role of Heritage Richmond Hill as an advisory committee to Council, noting that staff reports and recommendations considered by Heritage Richmond Hill require final consideration and approval by Council. It was also noted that any person who objected to a proposed designation could submit an appeal to the Conservation Review Board for a hearing and a report back to Council.

Moved by: Councillor Cilevitz

Recommendation 1

That the Heritage Richmond Hill Committee recommends to Council:

- a) That the property located at 400 Stouffville Road be included as a "listed" property in the Richmond Hill Heritage Register as described under subsection 27.(1.2) of the *Ontario Heritage Act*;**
- b) That the Town Clerk notify the owners of the newly "listed" property of its inclusion as a "listed" property in the Richmond Hill Heritage Register.**

Carried

5. 2018 Heritage Grant Applications – (Staff Report SRPRS.18.121)

I. James, Heritage and Urban Design Planner, provided an update on the 2018 Heritage Grant Program advising that a late application was also being recommended for grant approval based on the balance of the grant remaining in the annual budget of \$30,000.

I. James advised that the application for 217 Gormley Road West had been inadvertently missed by staff. She informed the Committee that she had been in contact with the property owner of 217 Gormley Road West and committed to the application for this property being given first consideration during next year's review

Approved at the June 4, 2018 Heritage Richmond Hill meeting

process. In response to questions raised by Committee members, staff explained that the type of repair did not need immediate attention and could be postponed until the following year. Staff also confirmed that two quotations were required for any proposed works.

Moved by: M. Behrooz

Recommendation 2

That the Heritage Richmond Hill Committee recommends to Council:

- a) That a 2017 approved Heritage Grant in the amount of \$5,000 be re-approved towards the cost of painting the exterior of the Ontario Heritage Act Part IV designated structure located at 9875 Leslie Street, as outlined in staff report SRPRS.18.121;**
- b) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing of fascia wrap, eavestroughing, downspouts and leaders for the *Ontario Heritage Act Part IV* designated structure located at 38 Bedford Park Avenue, as outlined in staff report SRPRS.18.121;**
- c) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing inoperable and damaged original windows for the *Ontario Heritage Act Part IV* designated structure located at 26 Gormley Court, as outlined in staff report SRPRS.18.121;**
- d) That a Heritage Grant in the amount of \$2,966 be approved towards the cost of repairing wooden front porch columns, replacement and re-leveling of stone porch, steps and soffit repair for the *Ontario Heritage Act Part V* designated structure located at 31 Gormley Court, as outlined in staff report SRPRS.18.121;**
- e) That a Heritage Grant in the amount of \$1,864 be approved for the exterior painting of the *Ontario Heritage Act Part V* designated structure located at 106 Gormley Road West, as outlined in staff report SRPRS.18.121;**
- f) That a Heritage Grant in the amount of \$5,000 be approved for the requested repair and repainting of the exterior brick wall of the *Ontario Heritage Act Part IV* designated structure located at 120 Gormley Road West, as outlined in staff report SRPRS.18.121;**
- g) That a Heritage Grant in the amount of \$2,797 be approved for the restoration of the original front door of the *Ontario Heritage Act Part IV* designated structure located at 255 Mill St, as outlined in staff report SRPRS.18.121;**

- h) **That a Heritage Grant in the amount of \$2,373 be approved toward the repair of a section of the foundation and repair and painting of sections of the wood cladding for the *Ontario Heritage Act Part IV* designated structure located at 210 Richmond Street St, as outlined in staff report SRPRS.18.121.**

Carried

6. 2018 Ontario Heritage Conference – June 7 to 9, 2018 – Sault Ste. Marie

J. Leung, Manager of Heritage and Urban Design, advised that funding was available to cover the cost of the conference registration fee for two members to attend the 2018 Heritage Conference being held June 7 to 9 in Sault Ste. Marie. The Chair advised members to contact staff to express their interest in attending, and noted that for this year, registration would be on a first come, first-served basis.

Moved by: M. Andre

That the correspondence regarding the 2018 Ontario Heritage Conference being held June 7 to 9, 2018 in Sault Ste. Marie, be received.

Carried

Next Meeting

The next meeting of Heritage Richmond Hill was scheduled for Tuesday, June 13, 2018 at 7:00 p.m.

Adjournment

Moved by: M. Andre

That the meeting be adjourned.

Carried

The meeting was adjourned at 8:20 p.m.