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**Special Council Meeting
C#03-18**

**Tuesday, February 6, 2018
1:00 p.m.**

**Council Chambers
Richmond Hill Town Hall
225 East Beaver Creek Road
Richmond Hill, Ontario**

**His Worship
Mayor Dave Barrow**

Minutes

A special meeting of the Council of the Town of Richmond Hill was held on Tuesday, February 6, 2018 at 1:00 p.m. in the Council Chambers.

The following Members of Council were present:

Mayor Barrow
Regional and Local Councillor Spatafora
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

The following members of Staff were present:

N. Garbe, Chief Administrative Officer
S. Baker, Commissioner of Community Services
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
A. Dimlta, Town Solicitor
P. Caron, Director, Asset Management
J. DeVries, Director, Regulatory Services/Chief Building Official
D. Dexter, Director, Financial Services and Treasurer
G. Galanis, Director, Development Planning
M. Gandhi, Director, Communication Services
D. Joslin, Director, Recreation and Culture
S. Kraft, Fire Chief
G. Manderson, Director, Strategic Initiatives
T. Ricketts, Director, Asset Management Planning and Environment Services
G. Taylor, Director, Public Works Operations
L. Chen, Manager, Financial Planning and Budgets
S. Glew, Manager, Fleet and Supplies
G. Li, Manager, Capital and Development Financing
D. Oliveira, Manager, Water and Wastewater
J. Stewart, Manager, Parks Operations
J. Goodwin-Hall, Supervisor, Support Services
J. Concepcion, Financial Management Advisor
H. Leung, Financial Management Advisor
A. Li, Financial Management Advisor

N. Sue-Mark, Financial Management Advisor
 L. Hood, Communications Advisor
 J. Hypolite, IT Service Desk Technical Analyst
 S. Huycke, Town Clerk
 G. Collier, Deputy Town Clerk
 K. Hurley, Council/Committee Coordinator
 L. Procter Maio, Chief Executive Officer, Richmond Hill Public Library

Adoption of Agenda

Moved by: Councillor West
 Seconded by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

Regional and Local Councillor Spatafora declared a pecuniary interest on the Richmond Hill Public Library Board 2018 draft Operating Budget as a member of his family was an executive member of the Richmond Hill Public Library Board.

Scheduled Business

Presentation by David Dexter, Director, Financial Services/Treasurer, regarding an overview of the Alternative Tax Levy Approach for the Capital Asset Sustainability Fee

David Dexter, Director, Financial Services and Treasurer, made a presentation regarding the Alternative Tax Levy Approach for the Capital Asset Sustainability Fee. He reviewed the Capital Asset Sustainability Strategy and Capital Asset Sustainability Fee, and detailed the alternative tax levy approach based on a current value assessment compared to the current flat rate structure. He advised that the implementation of the new approach would require tax billing system changes and testing, as well as formal communication and education to all residents before implementation. D. Dexter advised that staff's recommendation, as detailed in staff report SRCFS.18.008, was that the alternative tax approach for the Capital Asset Sustainability Fee be implemented for 2019.

4.3 Alternative Tax Levy Approach for the Capital Asset Sustainability Fee – (Staff Report SRCFS.18.008)

Moved by: Regional and Local Councillor Spatafora
 Seconded by: Councillor Cilevitz

- a) That the alternative tax levy approach for the Capital Asset Sustainability fee presented in staff report SRCFS.18.008 be received.

A recorded vote was taken on clause (a) of the Main Motion:

In favour: Councillor Muench, Councillor Beros, Councillor Chan, Regional and Local Councillor Hogg, Councillor West, Councillor Cilevitz, Mayor Barrow, Councillor Liu, Regional and Local Councillor Spatafora

Opposed: None

Clause (a) of the Main Motion Carried Unanimously

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

- b) That the alternative tax levy approach for the Capital Asset Sustainability fee be implemented for 2019 as outlined in staff report SRCFS.18.008.

A recorded vote was taken on clause (b) of the Main Motion:

In favour: Councillor Chan, Mayor Barrow, Councillor Cilevitz, Regional and Local Councillor Spatafora, Regional and Local Councillor Hogg

Opposed: Councillor Muench, Councillor West, Councillor Liu, Councillor Beros

Clause (b) of the Main Motion Carried 5 to 4

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

- c) That staff be directed to organize and implement a public communication process on the alternative tax levy approach for the Capital Asset Sustainability fee prior to consideration of the 2019 operating budget.

Carried

A recorded vote was taken on clause (c) of the Main Motion:

In favour: Councillor Muench, Mayor Barrow, Councillor West, Regional and Local Councillor Spatafora, Councillor Chan, Regional and Local Councillor Hogg, Councillor Cilevitz

Opposed: Councillor Liu, Councillor Beros

Clause (c) of the Main Motion Carried 7 to 2

The complete Motion to read as follows:

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

- a) That the alternative tax levy approach for the Capital Asset Sustainability fee presented in staff report SRCFS.18.008 be received.
- b) That the alternative tax levy approach for the Capital Asset Sustainability fee be implemented for 2019 as outlined in staff report SRCFS.18.008.
- c) That staff be directed to organize and implement a public communication process on the alternative tax levy approach for the Capital Asset Sustainability fee prior to consideration of the 2019 operating budget.

Carried

4.1 Presentation by David Dexter, Director, Financial Services/Treasurer, regarding an overview of the 2018 Operating Budget

David Dexter, Director, Financial Services and Treasurer, made a presentation to provide an overview of the 2018 Draft Operating Budget. He provided an overview of the 2018 Operating Budget process that included budget consultations and engagement, and budget deliberations, and reviewed the average household tax impact.

4.2 Minutes – Budget Committee of the Whole meeting BCW#01-18 held January 23, 2018

That the minutes of the Budget Committee of the Whole meeting BCW#01-18 held January 23, 2018 be adopted as circulated and the following recommendations be approved:

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 1

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - a. Summarized in Appendix 'D' to staff report SRCFS.18.002 with a recommended budget increase of \$2,182,600 and a total tax levy of \$100,661,900 (excluding supplementary taxes), be adopted;

A recorded vote was taken on clause (a) a. of the Main Motion:

In favour: Regional and Local Councillor Spatafora, Councillor Cilevitz, Councillor West, Regional and Local Councillor Hogg, Councillor Liu, Mayor Barrow

Opposed: Councillor Muench, Councillor Chan, Councillor Beros

Clause (a) a. of the Main Motion Carried 6 to 3

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - b. That the 2018 Seniors Tax Assistance Grant be increased to \$387;

A recorded vote was taken on clause (a) b. of the Main Motion:

In favour: Councillor Muench, Councillor West, Councillor Beros, Councillor Chan, Mayor Barrow, Councillor Cilevitz, Regional and Local Councillor Spatafora, Councillor Liu, Regional and Local Councillor Hogg

Opposed: None

Clause (a) b. of the Main Motion Carried Unanimously

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - c. That draft By-law 7-18, attached as Appendix 'I' to staff report SRCFS.18.002, be enacted to adopt the 2018 Town Services Operating Budget.

A recorded vote was taken on clause (a) c. of the Main Motion:

In favour: Regional and Local Councillor Hogg, Councillor West, Mayor Barrow, Regional and Local Councillor Spatafora, Councillor Liu, Councillor Cilevitz

Opposed: Councillor Muench, Councillor Chan, Councillor Beros

Clause (a) c. of the Main Motion Carried 6 to 3

The complete Motion to read as follows:

Recommendation 1

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Town Operating Budget:
 - b. Summarized in Appendix 'D' to staff report SRCFS.18.002 with a recommended budget increase of \$2,182,600 and a total tax levy of \$100,661,900 (excluding supplementary taxes), be adopted;
 - c. That the 2018 Seniors Tax Assistance Grant be increased to \$387;
 - c. That draft By-law 7-18, attached as Appendix 'I' to staff report SRCFS.18.002, be enacted to adopt the 2018 Town Services Operating Budget.

Carried

Having declared a pecuniary interest with respect to the 2018 draft operating budget of the Richmond Hill Public Library Board, Regional and Local Councillor Spatafora left the Council Chambers while this matter was being addressed, and did not participate in the discussion or voting on this item.

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 2

Moved by: Regional and Local Councillor Hogg
Seconded by: Councillor Liu

- b) That the 2018 Richmond Hill Public Library Board Operating Budget:
 - a. Summarized in Appendix 'E' to staff report SRCFS.18.002 with a recommended budget increase of \$718,400 and a total tax levy of \$9,047,500, be adopted;
 - b. That draft By-law 8-18, attached as Appendix 'J' to staff report SRCFS.18.002, be enacted to adopt the 2018 Richmond Hill Public Library Board Operating Budget.

Carried

2018 Operating Budgets – (Staff Report SRCFS.18.002) – (Item 4.1) – (By-laws 7-18 and 8-18)

Recommendation 3

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor Cilevitz

- c) That a Capital Asset Sustainability Fee charged to each tax account be increased to \$47 for the 2018 taxation year;
- d) That the Financial Outlook and Three-Year Staffing Plan, attached as Appendix 'F' to staff report SRCFS.18.002, be received;
- e) That, as required by Ontario Regulation 284/09, Municipal Act, 2001, the compliance report attached as Appendix 'L' to staff report SRCFS.18.002 be approved for expenses that have been excluded from the 2018 Draft Budget.

Carried

2018 Draft Water, Wastewater and Stormwater Budget – (Staff Report SRCFS.18.003) – (Item 4.2) – (By-law 9-18)

Recommendation 4

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

- a) That the 2018 Draft Water, Wastewater and Stormwater Budgets, attached as Appendix 'A' to staff report SRCFS.18.003 be adopted;
- b) That draft By-law 9-18, attached as Appendix 'B' to staff report SRCFS.18.003 be enacted to authorize the following:
 - i. That retail charges for properties receiving water and wastewater services be rendered on a combined basis, at the rate of \$4.4115 (7.5% increase from 2017) per cubic metre (1,000 litres) effective April 1, 2018;
 - ii. That retail charges for properties receiving water service only, be charged a rate of \$1.8295 per cubic metre (1,000 litres) effective April 1, 2018;
 - iii. That retail charges for properties receiving wastewater services only, be charged a flat rate of \$235.61 per quarter effective April 1, 2018;
 - iv. That flat rate charges for residential properties which do not have a water meter installed, be based on 1 cubic meter per day;
 - v. That stormwater management charges for residential and farm properties equal \$67.84 per annum;
 - vi. That stormwater management charges for non-residential and multi-residential properties equal \$197.10 per annum;
 - vii. That stormwater management charges for a condominium building or complex equal \$197.10 per annum per water meter installed.
- c) That Section 26.11 of By-law 94-11 providing for early payment discount be repealed effective July 1, 2018;

- d) That a copy of the resolution approving the Town of Richmond Hill 10 Year Water (and Wastewater) Financial Plan be translated and submitted to the Ministry of the Environment and Climate Change as required under the *Safe Drinking Water Act*, 2002, O. Reg. 453/07.

Carried

By-Laws

Moved by: Regional and Local Councillor Spatafora
Seconded by: Councillor West

That the following By-laws be passed:

By-law 7-18 – A By-Law to Adopt the 2018 Town Services Operating Budget (excluding the Richmond Hill Public Library Board)

By-law 8-18 – A By-Law to Adopt the 2018 Richmond Hill Public Library Board Budget

By-law 9-18 – A By-Law to Adopt the 2018 Water, Wastewater and Stormwater Budgets

Carried

By-Law to Confirm the Proceedings of Council at This Meeting

Moved by: Regional and Local Councillor Hogg
Seconded by: Councillor Cilevitz

That By-law 19-18, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

Adjournment

Moved by: Councillor Cilevitz
Seconded by: Regional and Local Councillor Hogg

That the meeting be adjourned.

Carried

The meeting was adjourned at 2:25 p.m.

Dave Barrow
Mayor

Stephen M.A. Huycke
Town Clerk