



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** July 3, 2018

**Report Number:** SRCFS.18.006

**Department:** Corporate and Financial Services

**Division:** Information Technology

**Subject:** **Renewal of Proprietary Software Products**

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### **Purpose:**

The Information Technology Division is seeking approval to renew existing annual software maintenance agreements based on proprietary software already in use at the Town.

### **Recommendation(s):**

- a) That the sole source renewal of proprietary software titles be authorized, including the purchase of annual software license true-ups;
- b) That the Chief Information Officer be authorized to execute any and all necessary documentation to effect the contract including any exercised optional term(s).

### **Contact Person:**

Rob Jones, Manager Application Services x2445

Anthony Iannucci, Chief Information Officer x5510

### **Report Approval:**

**Submitted by:** Mary-Anne Dempster, Commissioner of Corporate and Financial Services

**Approved by:** Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

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### Background:

The Town utilizes a variety of proprietary applications where only the vendor sells the maintenance services. These applications are still within their expected lifecycle and as such, must be maintained.

Prior to the approval of the new procurement (113-16) and financial control (114-16) By-Laws, existing annual software renewals were processed through the By-Law exemption (58-10), Schedule “A” – Item 5(n).

### Financial/Staffing/Other Implications:

The total value of the approval is \$3,600,000.00, including annual true-up purchases. The table below represents each software title and the planned renewal terms based on their expected age and lifecycle. These renewals are budgeted annually in the Town’s Software Maintenance budget and are included in the 3 and 5 year operating forecast respectively.

Software Name	Software Vendor	Contract Renewal Term
Fuel Management System	COENCORP CONSULTANT INC.	5 Years
CIS Infinty M&S Renewal (Water)	N. HARRIS COMPUTER CORPORATION	5 Years
Cayenta (Financial System)	N. HARRIS COMPUTER CORPORATION	3 Years
Oracle	ORACLE CANADA ULC	5 Years
OnPoint	ROLTA CANADA LIMITED	2 Years
Tax Manager	CITY OF MISSISSAUGA	5 Years
Heat Software	IVANTI	5 Years
FireHouse	ESO SOLUTIONS	5 Years
AIMS (Parking Control Software)	EDC CORPORATION	5 Years
Customer Relationship Management - Salesforce	SALESFORCE INC.	5 Years

### Relationship to the Strategic Plan:

The maintenance and support as identified in this report demonstrates an ongoing commitment to responsible municipal management and the wise use of municipal resources.

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### Conclusion:

The Information Technology Division recommends renewing existing annual proprietary software maintenance agreements listed above, including annual true-up licenses.

### Attachments:

- N/A

### Report Approval Details

Document Title:	Sole Source Acquisition to Renew Proprietary Software Products.docx
Attachments:	
Final Approval Date:	May 25, 2018

This report and all of its attachments were approved and signed as outlined below:

**Anthony Iannucci - May 24, 2018 - 8:56 AM**

**David Dexter - May 24, 2018 - 9:05 AM**

**MaryAnne Dempster - May 24, 2018 - 9:24 AM**

**Neil Garbe - May 25, 2018 - 3:15 PM**