



Committee of the Whole Meeting

Minutes

CW#12-18

Tuesday, September 4, 2018, 4:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

Committee Members Present: Mayor Barrow
Regional and Local Councillor Spatafora
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

Staff Members Present:

N. Garbe, Chief Administrative Officer
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
G. Galanis, Acting Commissioner of Planning and Regulatory Services
G. Taylor, Acting Commissioner of Community Services
A. Alyea, Assistant Town Solicitor
D. Dexter, Director, Financial Services and Treasurer
M. Gandhi, Director, Communication Services
D. Terzievski, Director, Development Engineering and Transportation
M. Dobbie, Manager, Park and Natural Heritage Planning
D. Giannetta, Manager, Development-Site Plans
R. Hui, Manager, Transportation
J. Leung, Manager, Urban Design
T. Markandaier, Manager, Procurement
D. Olding, Manager, Grants and Strategic Initiatives
T. Assis, Procurement Management Advisor
V. Beckford, Procurement Advisor

J. Wu, Procurement Management Advisor
K. Faria, Planner II - Subdivision
P. Vega, Urban Design/Heritage Planner
A.P. Lechadores, Procurement Administrator
S. Liang, Procurement Clerk
J. Hypolite, IT Service Desk Technical Analyst
A. O'Malley, Communications Advisor
S. Huycke, Director, Legislative Services/Town Clerk
G. Collier, Deputy Town Clerk
S. Dumont, Council/Committee Coordinator
L. Sampogna, Council/Committee Coordinator

1. Call to Order

The Chair called the meeting to order at 4:30 p.m.

Councillor Beros transferred the Chair to Regional and Local Councillor Spatafora for the consideration of Item 11.3.

2. Council Announcements

Mayor Barrow welcomed York Region Chairman and CEO, Wayne Emmerson, who was in attendance at today's Committee of the Whole meeting.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Councillor Chan

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Memorandum from Kelvin Kwan, Commissioner, Planning and Regulatory Services, dated August 29, 2018, regarding the proposed Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street - Agenda Item 11.17

Carried Unanimously

5. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

6. Identification of Items Requiring Separate Discussion

Committee consented to separate Items 11.3, 11.5, and 11.14 for discussion.

7. Adoption of Remainder of Agenda Items

On a motion of Regional and Local Councillor Spatafora, Committee adopted those items not identified for separate discussion.

8. Public Hearing

There were no public hearings.

9. Presentations

9.1 Presentation by Thomas Gettinby, AMCTO Zone 4 Board Director, regarding AMCTO's E.A Danby Award to the Procurement Team and Town Council

Thomas Gettinby, AMCTO Zone 4 Board Director, presented the AMCTO's 2018 E.A. Danby Award to the Town of Richmond Hill Council and the Procurement Team. Mr. Gettinby advised that the Award was presented to the Town of Richmond Hill for the Procurement Planning Model which had won the Municipal Finance category for populations with 20,000 or more.

David Dexter, Director of Financial Services and Treasurer, reviewed the responsibilities and services of the Procurement Division, introduced the Team, and extended congratulations for their achievement in receiving the Award.

9.2 Presentation by the Integrity Commissioner, ADR Chambers, regarding the proposed Council Code of Conduct and Integrity Commissioner Procedures - Agenda Item 11.5

Deborah C. Anschell, Integrity Commissioner, ADR Chambers, made a presentation to Committee regarding the proposed updated Council Code of Conduct and Integrity Commissioner Procedures for the Town of Richmond Hill. She provided an overview of services provided by ADR Chambers, including her role and experience and the firm's approach to the provision of Integrity Commissioner services. D. Anschell reviewed the proposed changes to the Council Code of Conduct, and procedures

review, noting the significant changes effective March 1, 2019, as a result of the Bill 68 amendments to the Municipal Act, 2001 and the Municipal Conflict of Interest Act.

Moved by: Regional and Local Councillor Spatafora

a) That the presentation by Deborah C. Anschell, Integrity Commissioner, ADR Chambers, regarding the Council Code of Conduct and Integrity Commissioner Procedures for the Town of Richmond Hill, be received with thanks.

Carried Unanimously

9.3 Presentation by Daniel Olding, Manager, Grants and Strategic Initiatives, regarding the Grants and Funding Status Report - (Staff Report SRCAO.18.19) - Agenda Item 11.14

Daniel Olding, Manager of Grants and Strategic Initiatives, made a presentation to Committee regarding the status of grants and gas tax funding and the role the funding plays in accelerating infrastructure renewal and financing innovative projects. He provided an overview of the grants and funding sources available to municipalities, reviewed the Town's approach, results of gas tax funding since 2005 and what is to be received in 2018, other grants secured since 2007 and funding received in 2017 and 2018. D. Olding concluded the presentation by highlighting the top four project types that are key to the Richmond Hill community.

10. Delegations

10.1 Valerie Petroff, Board Chair, Temperanceville United, regarding the proposed Zoning By-law Amendment Application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street - Item 11.3

Janet Sherman, Trustee, Temperanceville United Church, addressed Committee regarding the proposed Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street. She reiterated concerns previously raised at meetings, noting the possible damage to mature trees located on the Church's property, the number of families dropping-off and picking-up children, insufficient number of parking spaces, the lack of turnaround radius, and the use of the Church parking and liabilities that may occur as a result of the congestion. She advised that they have met twice with the applicants and were provided with the most recent Site Plan. She expressed her

concerns with the difficulty of performing a 3-point turn when a parking space was occupied, advising that the area did not allow for room to unload children safely and could create potential accidents with waiting cars. She advised that in her opinion, the Site Plan was unable to accommodate safely the vehicles entering and exiting the facility.

10.2 Deborah Alexander, Alexander Planning Inc., representing the applicant, regarding the proposed Zoning By-law Amendment Application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street - Item 11.3

Deborah Alexander, Alexander Planning Inc., agent for the applicant, addressed Committee regarding the proposed Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street. She advised that following the July Council meeting, a meeting was held with the Church representatives noting that the trees on the Church property would be protected, and that the Region was satisfied with the Site Plan for the subject lands. She reviewed the play space and green areas, and reviewed the day nursery's operational plan to occupying the play space in age groups. She highlighted the daycare owner's experience, staff parking and garage spaces, and advised that both her and Jeff Mark, Transportation Engineer, were in attendance to answer any questions.

11. Committee and Staff Reports

11.1 Minutes - Economic Development Task Force Meeting EDTF#03-17 held on October 4, 2017

Moved by: Regional and Local Councillor Spatafora

a) That the minutes of the Economic Development Task Force meeting EDTF#03-17 held on October 4, 2017, be adopted as circulated.

Carried Unanimously

11.2 Minutes - Youth Action Committee meeting held on June 6, 2018

Moved by: Regional and Local Councillor Spatafora

a) That the minutes of the Youth Action Committee meeting held on June 6, 2018, be adopted as circulated.

Carried Unanimously

11.3 SRPRS.18.160 - Request for Approval - Zoning By-law Amendment Application - Seyed Mohammad Shams and Lida Shahi - 13029 Bathurst Street - File Number D02-15043 (Related File Number D06-15092) - (Proposed By-law 86-18)

Moved by: Councillor Beros

a) That the Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for the lands known as Part of Lot 21, Plan M-807 (municipal address: 13029 Bathurst Street), File Number D02-15043 (Related File Number D06-15092), be approved, subject to the following:

(i) That a day nursery be added as a stand-alone use for the subject lands zoned "Single Detached Six (R6) Zone" under By-law 313-96, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPRS.18.160;

(ii) That the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment; and,

(iii) That prior to forwarding the amending Zoning By-law to Council for enactment, the applicant pay the applicable processing fee in accordance with the Town's Tariff of Fees By-law.

b) That all comments concerning the related Site Plan application, File Number D06-15092 be referred back to staff;

c) That the Site Plan application, File Number D06-15092, be returned to Council for final approval.

Carried Unanimously

11.4 Correspondence from Karen Mitchell, Counter and Mitchell, Barristers and Solicitors, dated August 18 and 21, 2018, regarding the proposed Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street

Moved by: Regional and Local Councillor Spatafora

a) That the correspondence from Karen Mitchell, Counter and Mitchell, Barristers and Solicitors, dated August 18 and 21, 2018, regarding the proposed Zoning By-law Amendment application submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street, be received.

Carried Unanimously

11.5 Report of the Integrity Commissioner, ADR Chambers, dated August 24, 2018, regarding comments on Proposed Revisions to Council Code of Conduct and Integrity Commissioner Procedures

Moved by: Regional and Local Councillor Spatafora

a) That the revised Council Code of Conduct and Integrity Commissioner Procedures, attached to the Report of the Integrity Commissioner dated, August 24, 2018, be approved.

Carried Unanimously

11.6 SRCFS.18.042 - Communication and Mailing Policy for Members of Council, and amendments to the Member of Council Expense Policy

Moved by: Regional and Local Councillor Spatafora

a) That staff report SRCFS.18.042 regarding the Communication and Mailing Policy for Members of Council, and amendments to the Member of Council Expense Policy be received;

b) That the Communication and Mailing Policy for Members of Council, attached as Attachment A to staff report SRCFS.18.042, be approved;

c) That the amended Member of Council Expense Policy, attached as Attachment B to staff report SRCFS.18.042, be approved.

Carried Unanimously

11.7 SRCS.18.20 – Recreation Facility Naming Rights Opportunity

Moved by: Regional and Local Councillor Spatafora

a) That the Agreement with Futuresign Multimedia Displays Incorporated to include securing interior space naming rights for the Town's Arena Facilities be approved;

b) That Council authorize staff to enter into interior space naming rights contracts for Town Arena facilities.

Carried Unanimously

11.8 SRPRS.18.168 - Request for Approval – Draft Plan of Condominium Application – C2C Industrial Properties (GTA) Ltd. - 135 East Beaver Creek Road - File Number D05-18003 (19CDM(R)-18003)

Moved by: Regional and Local Councillor Spatafora

a) That the proposed draft Plan of Condominium application submitted by C2C Industrial Properties (GTA) Ltd. for lands known as Lot 72 and Part of Lot 71 Plan 65M-2104 (Municipal Address: 135 East Beaver Creek Road) File Numbers D05-18003 (19CDM(R)-18003), be draft approved, subject to the following:

(i) that draft approval be subject to the conditions as set out in Appendix A to staff report SRPRS.18.168;

(ii) that prior to draft approval being granted, the applicant pay the applicable processing fees in accordance with the Town's Tariff of Fees By-law;

(iii) that the Mayor and Clerk be authorized to execute the Condominium Agreement referred to in Appendix A to staff report SRPRS.18.168.

Carried Unanimously

11.9 SRPRS 18.169 Amendment of Heritage Designating By-Law 410-88 – 34 Oxford Street - File Number D12-07350

Moved by: Regional and Local Councillor Spatafora

a) That the amendment to By-Law 410-88 as outlined in staff report SRPRS 18.169 under section 30.1 of the *Ontario Heritage Act*, R.S.O. 1990, c.O.18, as amended, be approved;

b) That the Clerk:

provide a copy of the amending by-law to both the Ontario Heritage Trust and the owner;

cause the amending by-law to be registered against the property;

update the Municipal Heritage Register, in accordance with the requirements of the *Ontario Heritage Act*.

Carried Unanimously

11.10 SRPRS.18.171 – Request for Approval – Private Street Naming Application – CIM Developments Inc. – 10747 Bayview Avenue – File Number D15-18008

Moved by: Regional and Local Councillor Spatafora

a) That staff report SRPRS.18.171 regarding a Private Street Naming Application submitted by CIM Developments Inc. for the lands known as Part of Lot 25, Concession 2, E.Y.S. (Municipal Address: 10747 Bayview Avenue), File Number D15-18008, be approved subject to the following:

i) That the names “Icelobe” and “Kingspeak” be added to the Council Approved Street Name List;

ii) That the proposed private street names (Kingspeak Lane (P), Icelobe Lane (P), MacDowell Lane (P), Marchington Lane (P) and Vanderburgh Lane (P)) be approved in accordance with staff report SRPRS.18.171;

iii) That staff be directed to bring forward a by-law to a regularly scheduled Council meeting to implement the proposed private street names.

Carried Unanimously

11.11 SRPRS.18.172 – Request for Approval – Private Street Naming Application – Stateview Homes (Kings Landing) Inc. – 272, 286, 296, and 298 King Road, and 4, 6, and 8 Parker Avenue - File Number D15-18022

Moved by: Regional and Local Councillor Spatafora

a) That staff report SRPRS.18.172 regarding a Private Street Naming Application submitted by Stateview Homes (Kings Landing) Inc. for the lands known as Lots 1, 2, 3 and 4, Plan 563 and Part of Lots 31 and 32, Plan 202 (Municipal Addresses: 272, 286, 296 and 298 King Road, and 4, 6 and 8 Parker Avenue) be approved subject to the following:

(i) That the name Globemaster be added to the Council Approved Street Name List;

(ii) That the proposed private street names Firesteel Lane (P) and Globemaster Lane (P) be approved in accordance with staff report SRPRS.18.172;

(iii) That staff be directed to bring a by-law forward to a regularly scheduled Council meeting to implement the proposed private street names upon finalization of the development applications.

Carried Unanimously

11.12 SRPRS.18.174 - Request for Approval – Draft Plan of Condominium – Livante Holdings (305 Bloomington) Inc. – 251 to 301 Bloomington

Road West and 5 to 57 Milbourne Lane (formerly 305 Bloomington Road) - File Number D05-12001 (19CDM(R)-12001)

Moved by: Regional and Local Councillor Spatafora

a) That the proposed draft Plan of Condominium (Common Element) submitted by Livante Holdings (305 Bloomington) Inc. for lands known as Block 1, Registered Plan 65M-4516 (Municipal Address: 251 to 301 Bloomington Road West and 5 to 57 Milbourne Lane, formerly 305 Bloomington Road, File Number D05-12001 (19CDM(R)-12001), be draft approved subject to the following conditions:

i) That draft approval be subject to the conditions as set out in Appendix "A" to staff report SRPRS.18.174;

ii) That prior to draft approval being granted, the applicant pay the applicable processing fees in accordance with the Town's Tariff of Fees By-law;

iii) That the Mayor and Clerk be authorized to execute the Condominium Agreement referred to in Appendix "A" to staff report SRPRS.18.174.

Carried Unanimously

11.13 SRPRS.18.176 – Naming of Parks

Moved by: Regional and Local Councillor Spatafora

a) That the proposed names "Bill Bell Park", "Flood Farmstead Park" and "Jefferson Salamander Park" be approved in principle for the sites described in staff report SRPRS.18.176;

b) That the proposed names be advertised in *The Liberal* newspaper and on the Town's website with a request for public comments in accordance with the Town's *Policy for Naming and Renaming Town Parks, Open Space and Recreation Facilities*;

c) That staff report back to Council regarding public comments on the proposed names and with final recommendations for naming the sites.

Carried Unanimously

11.14 SRCAO.18.19 - Grants and Funding Status Report

Moved by: Councillor West

- a) That staff report SRCAO.18.19 regarding the grants and funding status report be received for information purposes.

Carried Unanimously

11.15 SRCAO.18.21 - Federation of Canadian Municipalities' Municipal Asset Management Program Grant Application

Moved by: Regional and Local Councillor Spatafora

- a) That the Director of Financial Services and Treasurer be authorized to sign and submit an application to the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management Policy, Strategy and Governance Structure project, and that the following activities be carried out to advance our asset management program as part of this project:

- (i) Staff consultation
- (ii) Maturity assessment
- (iii) Policy, Strategy and Governance Framework

Carried Unanimously

11.16 Proclamation - National Coaches Week - September 22 to 30, 2018

Moved by: Regional and Local Councillor Spatafora

- a) That September 22 to 30, 2018 be proclaimed National Coaches Week in the Town of Richmond Hill.

Carried Unanimously

11.17 Memorandum from K. Kwan, Commissioner, Planning and Regulatory Services, dated August 29, 2018, regarding the proposed Zoning By-law Amendment application, submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street

Moved by: Regional and Local Councillor Spatafora

- a) That the memorandum from Kelvin Kwan, Commissioner, Planning and Regulatory Services, dated August 29, 2018, regarding the proposed Zoning By-law Amendment application, submitted by Seyed Mohammad Shams and Lida Shahi for 13029 Bathurst Street, be received.

Carried Unanimously

12. Other Business

There were no other business items.

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Closed Session

There were no closed session items.

15. Adjournment

Moved by: Regional and Local Councillor Spatafora

That the meeting be adjourned

Carried Unanimously

The meeting was adjourned at 5:47 p.m.