



Special Council Meeting

Minutes

C#03-19

Monday, January 28, 2019, 3:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Special Council Education and Training meeting of the Council of the Town of Richmond Hill was held on Monday, January 28, 2019 at 3:30 p.m. in the Council Chambers.

Council Members Present: Mayor Barrow
Regional and Local Councillor DiPaola
Regional and Local Councillor Perrelli
Councillor Beros
Councillor Muench
Councillor West
Councillor Cilevitz

Regrets: Councillor Liu
Councillor Chan

Staff Members Present:

N. Garbe, Chief Administrative Officer
S. Kraft, Fire Chief
B. Ellsworth, Deputy Fire Chief - Support Services
H. Melgar, Emergency Management Assistant
L. Conde, Manager, Policy and Inter-Governmental Affairs
A. O'Malley, Communications Advisor
J. Hambleton, Administrative Assistant to Members of Council
S. Margolin, Administrative Assistant to Members of Council
R. Pham-Nguyen, Administrative Assistant to Members of Council
G. Collier, Deputy Town Clerk
L. Sampogna, Council/Committee Coordinator

Adoption of Agenda

Moved by: Regional and Local Councillor DiPaola
Seconded by: Regional and Local Councillor Perrelli

That the agenda be adopted as distributed by the Clerk.

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

Scheduled Business

3.1 Education and training meeting with respect to Council Orientation Presentation

Brian Ellsworth, Deputy Fire Chief - Support Services, provided introductory remarks regarding the Town of Richmond Hill's 2019 Emergency Management Program and the role of the Head of Council and Elected Officials, and introduced Hurania Melgar, Emergency Management Assistant, who would be providing the Council Orientation Presentation.

Hurania Melgar, Emergency Management Assistant, provided an overview of the Town of Richmond Hill's Annual Emergency Management and *Civil Protection Act* compliance requirements; explained the role of the Mayor and Deputy Mayors as "Head of Council", and the role of Council Members in the event of an emergency; and highlighted the components of the Emergency Management Program for the municipality.

By-Law to Confirm the Proceedings of Council at This Meeting

Moved by: Councillor West
Seconded by: Regional and Local Councillor DiPaola

That By-law 13-19, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

Adjournment

Moved by: Regional and Local Councillor Perrelli
Seconded by: Councillor Muench

That the meeting be adjourned.

Carried

The meeting was adjourned at 4:05 p.m.

Dave Barrow, Mayor

Gloria Collier, Deputy Town Clerk