



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** February 19, 2019

**Report Number:** SRPRS.19.009

**Department:** Planning and Regulatory Services  
**Division:** Development Engineering & Transportation

**Subject:** SRPRS.19.009 - Assumption of Municipal Services - Subdivision File: 19T-04005 (Centrex Homes Inc. et al) - Town File: D03-04005

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### **Purpose:**

To assume the internal and external aboveground and belowground municipal services associated with the Subdivision File 19T-04005, known as Birch West Subdivision, and to establish lands as public highway.

### **Recommendation(s):**

- a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4172, (Subdivision File 19T-04005) be approved;
- b) That the assumption of the external aboveground and belowground municipal services within the existing Birch Avenue road allowance associated with Subdivision File 19T-04005, be approved;
- c) That Day Lily Crescent within Plan 65M-4172 be assumed as public highway; and
- d) That reserve Blocks 13 & 14 of Plan 65M-4172 (Subdivision File 19T-04005), be established as public highway to form part of Day Lily Crescent.

### **Contact Person:**

Michael Berger, Project Coordinator - Subdivisions, 905-771-5732 and/or  
Erik Loorand, Programs Coordinator - Subdivisions, 905-747-6357 and/or  
Jeff Walters, Manager, Development Engineering – Subdivisions & Stormwater Management, 905-747-6350

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### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

### **Background:**

The subject lands are located within Subdivision File 19T-04005 (Birch West Subdivision). The subdivision is located south of Carrville Road and east of Bathurst Street, as indicated on Map A.

Internal aboveground and belowground services have been constructed within Plan 65M-4172 as part of Subdivision File 19T-04005. External municipal services have also been constructed within the existing Birch Avenue road allowance as part of this Subdivision.

The developer has requested that the internal aboveground and belowground services within Plan 65M-4172 (Subdivision File 19T-04005) be assumed by the Town. The developer has also requested that the external aboveground and belowground services located within the existing Birch Avenue road allowance associated with Subdivision File 19T-04005, be assumed by the Town.

Based on fulfillment of the conditions from the subdivision agreement as summarized in Appendix A, staff recommends assumption of the internal and external aboveground and belowground services associated with Subdivision File 19T-04005. Staff also recommend that existing reserve Blocks 13 and 14 be established as public highway to become part of Day Lily Crescent.

### **Financial/Staffing/Other Implications:**

Upon assumption, the Town will be responsible for the maintenance and operation of the above and belowground infrastructure noted above. The annual maintenance cost for this infrastructure is estimated to be \$3,040.00.

It is recommended that the Public Works Operations annual operating budget be increased during the next budget cycle process to reflect these additional costs.

### **Relationship to the Strategic Plan:**

Assumption of municipal services demonstrates our responsibility to provide wise management of our resources.

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### **Conclusion:**

Based on the above, staff recommends assumption of the internal and external aboveground and belowground municipal services associated with Subdivision File 19T-04005, as outlined in this report. Staff further recommends that Day Lilly Crescent within Plan 65M-4172 be assumed as public highway and that reserve Blocks 13 and 14 be established as public highway.

### **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Appendix A - List of Fulfilled Subdivision Agreement Sections
- Map A - Location Map

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### Report Approval Details

Document Title:	SRPRS.19.009 Assumption of Municipal Services - Centrex Homes Inc Phase 1.docx
Attachments:	- SPRPRS.19.009 Appendix A.docx - SPRPRS.19.009 MAP A.pdf
Final Approval Date:	Feb 11, 2019

This report and all of its attachments were approved and signed as outlined below:

**Task assigned to Dan Terzievski was completed by delegate Jeff Walters**

**Jeff Walters on behalf of Dan Terzievski - Feb 11, 2019 - 4:10 PM**

**Kelvin Kwan - Feb 11, 2019 - 4:11 PM**

**David Dexter - Feb 11, 2019 - 4:47 PM**

**Neil Garbe - Feb 11, 2019 - 7:36 PM**