



Staff Report for Committee of the Whole Meeting

Date of Meeting: March 18, 2019

Report Number: SRPRS.19.013

Department: Planning and Regulatory Services
Division: Development Engineering & Transportation

Subject: **SRPRS.19.013 - Assumption of Municipal Services - Alanna Glen Developments Inc. - Subdivision File 19T-94026 Phase 1 - Town File: D03-94026 Phase 1**

Purpose:

To assume the internal and external aboveground and belowground municipal services associated with Phase 1 of Plan of Subdivision File 19T-94026 (Alanna Glen Developments Inc.) and to assume the related right-of-way as public highway, as well as establish reserve blocks as public highway.

Recommendation(s):

- a) That the assumption of the aboveground and belowground municipal services within Plan 65M-3934 (Subdivision File 19T-94026, Phase 1), be approved;
- b) That the assumption of the external aboveground and belowground municipal services within the Gamble Road road allowance, associated with Subdivision File 19T-94026, Phase 1, be approved;
- c) That the assumption of the external aboveground and belowground municipal services within the Alamo Heights Drive, Rothbury Road, and Colesbrook Road road allowances, associated with Subdivision File 19T-94026, Phase 1, be approved;
- d) That Colesbrook Road, Aikenhead Avenue, Alamo Heights Drive and Maffey Crescent, within the limits of Plan 65M-3934 (Subdivision File 19T-94026, Phase 1), be assumed as public highway;
- e) That the following reserve blocks be established as public highway:
 - i. Blocks 34, 36 and 37, Plan 65M-3934 (to form part of Colesbrook Road)
 - ii. Blocks 35, 38, 39 and 42, Plan 65M-3934 (to form part of Aikenhead Avenue)
 - iii. Blocks 40 and 41, Plan 65M-3934 (to form part of Alamo Heights Drive)

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- iv. Block 43, Plan 65M-3934 (to form part of Maffey Crescent)
- v. Blocks 29, and 45, Plan 65M-3934 (to form part of Rothbury Road)

Contact Person:

Angelo J Vincent, Project Coordinator, 905-747-6308

Jeff Walters, Manager, Development Engineering Subdivisions and Stormwater Management, 905-747-6380

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

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Background:

Phase 1 of the Alanna Glen Developments Inc. lands are located within Plan of Subdivision 19T-94026. This subdivision is located south of Gamble Road and west of Rothbury Road, as indicated on Map 1.

Internal aboveground and belowground services have been constructed within the Colesbrook Road, Aikenhead Avenue, Alamo Heights Drive and Maffey Crescent road allowances, as part of Phase 1 of this Subdivision. There are also external aboveground and belowground municipal services within Gamble Road, Alamo Heights Drive, Rothbury Road, and Colesbrook Road.

The developer has requested that the internal aboveground and belowground services constructed within Plan 65M-3934 of Subdivision File 19T-94026, Phase 1 as well as the external aboveground and belowground services constructed within the Gamble Road, Rothbury Road, Alamo Heights Drive and Colesbrook Road road allowances be assumed by the Town.

Based on fulfillment of the conditions from the subdivision agreement as summarized in Appendix A, staff recommends the assumption of these internal and external aboveground and belowground services.

In addition, Staff recommends that the Colesbrook Road, Aikenhead Avenue, Alamo Heights Drive and Maffey Crescent right-of-ways within Plan 65M-3934 be assumed as public highway and that the following reserve blocks be established as public highway:

- Blocks 34, 36 and 37 on Plan 65M-3934, to form part of Colebrook Road;
- Blocks 35, 38, 39, and 42 on Plan 65M-3934, to form part of Aikenhead Avenue;
- Blocks 40 and 41 on Plan 65M-3934, to form part of Alamo Heights Drive;
- Blocks 43 on Plan 65M-3934, to form part of Maffey Crescent; and
- Blocks 29, and 45 on Plan 65M-3934, to form part of Rothbury Road.

Financial/Staffing/Other Implications:

Upon assumption, the Town will be responsible for the maintenance and operation the above and belowground infrastructure noted above. The annual maintenance cost for this is estimated to be \$17,760.

It is recommended that the Public Works Operations annual operating budget be increased during the next budget cycle process to reflect these additional costs.

Relationship to the Strategic Plan:

The assumption of these municipal services demonstrates our responsibility to wisely manage our public infrastructure and resources.

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Conclusion:

Based on the above, staff recommends assumption of the internal and external aboveground and belowground municipal services associated with Subdivision File 19T-94026, Phase 1, as outlined in this report. Staff further recommends that the Colesbrook Road, Aikenhead Avenue, Alamo Heights Drive and Maffey Crescent Drive right-of-ways within Plan 65M-3934 be assumed as public highway, and that the related reserve Blocks listed above, be established as public highway.

Attachments:

The following attached documents may include scanned images of appendices, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Appendix A, List of Fulfilled Subdivision Agreement Sections
- Map 1, Location Map
- Map 2, 65M-3934

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Report Approval Details

Document Title:	SRPRS.19.013 Alanna Glen Developments Inc. 19T-94026 65M-3934 Phase 1.docx
Attachments:	- SRPRS.19.013-Map1.pdf - SRPRS.19.013 - Map 2 65M-3934.pdf - SRPRS.19.013 Appendix A.docx
Final Approval Date:	Mar 11, 2019

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski - Mar 7, 2019 - 4:21 PM

Kelvin Kwan - Mar 8, 2019 - 9:13 AM

David Dexter - Mar 8, 2019 - 9:45 AM

Task assigned to Neil Garbe was completed by delegate Italo Brutto

Italo Brutto on behalf of Neil Garbe - Mar 11, 2019 - 11:35 AM