



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** March 18, 2019

**Report Number:** SRPRS.19.014

**Department:** Planning and Regulatory Services  
**Division:** Development Engineering & Transportation

**Subject:** **SRPRS.19.014 – Assumption of Municipal Services – Alanna Glen Developments Inc. – Subdivision File 19T-94026, Phase 2 – Town File: D03-94026 Phase 2**

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### **Purpose:**

To assume the internal and external aboveground and belowground municipal services associated with the Plan of Subdivision File 19T-94026, Phase 2, (known as Alanna Glen Developments Inc.) as well as to assume the right-of-ways as public highway and establish the related reserve blocks as public highway.

### **Recommendation(s):**

- a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4108 (Subdivision File 19T-94026, Phase 2), be approved;
- b) That the assumption of the external aboveground and belowground municipal services within the Rothbury Road and Colesbrook Road road allowances related to Subdivision File 19T-94026, Phase 2, be approved; and
- c) That Aikenhead Avenue, Wiley Avenue, Froud Drive, Hawkes Drive and Wellwood Street, within the limits of Plan 65M-4108 (Subdivision File 19T-94026, Phase 2), be assumed as public highway; and
- d) That the following reserve blocks be established as public highway:
  - i. Blocks 143, 144, 145 and 146, Plan 65M-4108 (to form part of Aikenhead Avenue)
  - ii. Block 137, Plan 65M-4108 (to form part of Colesbrook Road)

### **Contact Person:**

Angelo J Vincent, Project Coordinator, 905-747-6308

Jeff Walters, Manager, Development Engineering Subdivisions and Stormwater Management, 905-747-6380

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### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

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### **Background:**

The Phase 2 of the Alanna Glen Developments Inc. lands are located within Plan of Subdivision 19T-94026. The subdivision is located south of Gamble Road and west of Rothbury Road, as indicated on Map 1.

As part of Phase 2 of this Subdivision, internal aboveground and belowground services have been constructed within Plan 65M-4108 (Subdivision File 19T-94026, Phase 2), including the Aikenhead Avenue, Wiley Avenue, Froud Drive, Hawkes Drive and Wellwood Street road allowances. External aboveground and belowground municipal services have also been constructed within the Rothbury Road and Colesbrook Road road allowances.

The developer has requested that the internal aboveground and belowground services associated within Plan 65M-4108 of Subdivision File 19T-94026 Phase 2 as well as the external aboveground and belowground services located within the Rothbury Road and Colesbrook Road road allowances be assumed by the Town.

Based on fulfillment of the conditions from the subdivision agreement, as summarized in Appendix A, staff recommends the assumption of these internal and external aboveground and belowground services.

In addition, Staff recommends that the Aikenhead Avenue, Wiley Avenue, Froud Drive, Hawkes Drive and Wellwood Street road allowances within Plan 65M-4108 be assumed as public highway, and that the following reserve blocks be established as public highway:

- Blocks 143, 144, 145 and 146 on Plan 65M-4108, to form part of Aikenhead Avenue;
- Block 137 on Plan 65M-4108, to form part of Colesbrook Road.

### **Financial/Staffing/Other Implications:**

Upon assumption, the Town will be responsible for the maintenance and operation of the internal and external above and belowground municipal infrastructure identified above. The annual maintenance cost is estimated to be \$17,280.

It is recommended that the Public Works Operations annual operating budget be increased during the next budget cycle process to reflect these additional costs.

### **Relationship to the Strategic Plan:**

The assumption of these municipal services demonstrates our responsibility to wisely manage our public infrastructure and resources.

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### **Conclusion:**

Based on the above, staff recommends the assumption of the internal and external aboveground and belowground municipal services associated with Subdivision File 19T-94026 Phase 2, as outlined in this report. Staff further recommends that the Aikenhead Avenue, Wiley Avenue, Froud Drive, Hawkes Drive and Wellwood Street right-of-ways within Plan 65M-4108 be assumed as public highway, and that the related reserve blocks noted herein be established as public highway.

### **Attachments:**

The following attached documents may include scanned images of appendices, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Appendix A, List of Fulfilled Subdivision Agreement Sections
- Map 1, Location Map
- Map 2, 65M-4108

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### Report Approval Details

Document Title:	SRPRS.19.014 Alanna Glen Developments Inc. 19T-94026 65M-4108 Phase 2.docx
Attachments:	- SRPRS.19.014-Map1.pdf - SRPRS.19.014-Map 2 65M-4108.pdf - SRPRS.19.014 Appendix A.docx
Final Approval Date:	Mar 11, 2019

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Mar 7, 2019 - 4:22 PM**

**Kelvin Kwan - Mar 8, 2019 - 9:14 AM**

**David Dexter - Mar 8, 2019 - 9:46 AM**

**Task assigned to Neil Garbe was completed by delegate Italo Brutto**

**Italo Brutto on behalf of Neil Garbe - Mar 11, 2019 - 11:38 AM**