



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** March 18, 2019

**Report Number:** SRPRS.19.063

**Department:** Corporate and Financial Services

**Division:** Information Technology

**Subject:** **SRPRS.19.063 – Delegation of Authority to Execute Data Sharing and Disclosure Agreement**

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### **Purpose:**

To approve the execution of a data related sharing and disclosure agreement with Enbridge Gas Distribution Inc.

### **Recommendation(s):**

- a) That Council approves entry into and execution of an agreement with Enbridge Gas Distribution Inc. for the sharing of natural gas consumption data for the Town of Richmond Hill.

### **Contact Person:**

Maria Flores, Manager, Sustainability, phone number 905-771-5438.

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Neil Garbe, Chief Administrative Officer

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), Town Solicitor (as required), Commissioner, and Chief Administrative Officer. Details of the reports approval are attached.

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### **Background:**

The importance of data in today's society is continuously rising. Given its importance, organizations including the Town are increasingly requiring data sharing agreements prior to releasing data to address the parties' responsibilities related to the disclosure and use of the data.

Council endorsed, as outlined in SRPRS.18.147, the advancement of Richmond Hill's climate change mandate through the development of a corporate Climate Change Framework and a Community Energy & Emissions Plan (CEEP). The CEEP will be a comprehensive study and action plan for the community to conserve energy, reduce GHG emissions, and compete economically.

To complete the CEEP, the Town must obtain data on energy consumption from the utilities in order to analyze the current state of energy use and create a baseline. Enbridge Gas Distribution Inc. requires the execution of a data sharing agreement in order to share natural gas consumption data. There is no cost for the data.

It is recommended that approval be granted to enter into the agreement with Enbridge Gas Distribution Inc. to obtain the data.

### **Financial/Staffing/Other Implications:**

There are no implications identified in this report.

### **Relationship to the Strategic Plan:**

Richmond Hill's efforts to advance climate change mitigation and adaptation measures in the Town support the Strategic Plan's goals of wise management of resources and better choices. By promoting initiatives that reduce GHG emissions, the proposal to advance Richmond Hill's climate change mandate encourages the planning of energy efficient buildings, renewable energy, water conservation and low emissions vehicles. As a co-benefit, it also supports the creation of improved live-work balance and quality of life through the planning of sustainable, low carbon communities with access to sustainable transportation alternatives, greenspace and a healthy urban canopy. Likewise, proposed initiatives to increase resiliency against the impacts of climate change demonstrate the Town's willingness to prepare for necessary infrastructure projects, ensure residents have continued access to Town services, and act responsibly as a role model for municipal management.

### **Conclusion:**

It is recommended that Council approve entering into an agreement with Enbridge Gas Distribution Inc. to obtain data for the completion for the CEEP.

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### Report Approval Details

Document Title:	SRPRS.19.063 - Delegation of Authority to Execute Data Sharing and Disclosure Agreement.docx
Attachments:	
Final Approval Date:	Mar 12, 2019

This report and all of its attachments were approved and signed as outlined below:

**Patrick Lee - Mar 12, 2019 - 11:15 AM**

**Kelvin Kwan - Mar 12, 2019 - 11:21 AM**

**Task assigned to Neil Garbe was completed by delegate Italo Brutto**

**Italo Brutto on behalf of Neil Garbe - Mar 12, 2019 - 1:41 PM**