



April 11, 2019

**Memo To:** Mayor and Members of Council

**Copy To:** Neil Garbe, Chief Administrative Officer  
Ilmar Simanoviskis, Commissioner of Community Services  
Darlene Joslin, Director of Recreation and Culture

**From:** Christine Morgan, Manager, Event Services  
Community Services Department

**Subject:** SRCS.19.12 - Outdoor Special Occasions Permit Requests -  
Additional Request - (*refer to Item 11.3 on the April 16, 2019  
Committee of the Whole meeting agenda*)

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An additional request has been received from The Richmond Hill Food Truck Festival for permission to obtain an outdoor special occasions permit to run a beer garden in conjunction with their food truck event. This third party run event, now in its fourth year, will take place August 17 and 18 at Richmond Green Park.

The revised Appendix 'A' to staff report SRCS.19.12 is attached.

"Signed version on file in the Office of the Clerk"

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Christine Morgan  
Manager, Event Services