



## **Special Council Meeting**

### **Minutes**

**C#08-19**

**Tuesday, February 26, 2019, 4:13 p.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

A Special Council meeting of the Council of the Town of Richmond Hill was held on Tuesday, February 26, 2019 at 4:13 p.m. in the Council Chambers.

**Council Members Present:**

Mayor Barrow  
Regional and Local Councillor DiPaola  
Regional and Local Councillor Perrelli  
Councillor Beros  
Councillor Muench  
Councillor Liu  
Councillor West  
Councillor Cilevitz  
Councillor Chan

**Staff Members Present:**

N. Garbe, Chief Administrative Officer  
I. Brutto, Commissioner of Environment and Infrastructure Services  
M. Dempster, Commissioner of Corporate and Financial Services  
I. Simanovskis, Commissioner of Community Services  
K. Kwan, Commissioner of Planning and Regulatory Services  
D. Dexter, Director of Financial Services and Treasurer  
M. Gandhi, Director, Strategic Initiatives and Communication Services  
D. Alexander, Manager, Access Richmond Hill  
R. Jones, Manager, Application Services  
D. Oliveira, Manager, Water and Wastewater  
J. Goodwin-Hall, Supervisor, Support Services  
J. Concepcion, Financial Management Advisor  
M. Lam, Financial Management Advisor  
H. Leung, Financial Management Advisor  
A. Li, Financial Management Advisor

J. Hambleton, Administrative Assistant To Members Of Council  
S. Margolin, Administrative Assistant to Members of Council  
R. Pham-Nguyen, Administrative Assistant to Members of Council  
L. Hood, Communications Advisor  
J. Hypolite, IT Service Desk Technical Analyst  
S. Huycke, Town Clerk  
G. Collier, Deputy Town Clerk  
K. Hurley, Council/Committee Coordinator  
L. Procter Maio, Chief Executive Officer, Richmond Hill Public Library  
N. Ahmed, Manager, Business Services, Richmond Hill Public Library

**1. Adoption of Agenda**

Moved by: Councillor Chan  
Seconded by: Councillor West

That the agenda be adopted as distributed by the Clerk.

Carried

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

**3. Delegations**

There were no delegations.

**4. Scheduled Business**

**4.1 Overview of updated recommendations by David Dexter, Director of Financial Services and Treasurer, regarding the adoption of the 2019 Town Services Operating Budget and 2019 Water, Wastewater and Stormwater Budgets (Staff Report SRCFS.19.005)**

David Dexter, Director of Financial Services and Treasurer, provided an update on the 2019 Operating Budget. D. Dexter provided an overview of the recommendations approved by Budget Committee of the Whole, the final budget amount and tax rate impact.

Moved by: Regional and Local Councillor DiPaola  
 Seconded by: Regional and Local Councillor Perrelli

- a) That the 2019 Town Operating Budget:
  - i. Summarized in Appendix 'A' to staff report SRCFS.19.005, with a recommended budget increase of \$2,311,000 and a total tax levy of \$113,955,500 (excluding supplementary taxes), be adopted which includes the following adjustments recommended by Budget Committee of the Whole:
    - 1. Deletion of a permanent full time staff position in the Office of the Chief Administrative Officer 2019 draft Operating Budget (Director of Communications).
    - 2. Reduction of the Richmond Hill Public Library Board's 2019 draft net budget from 5.9% to 2.4%.
    - 3. Approval of 2019 business case for 4 firefighter positions in the Community Services Department 2019 draft Operating Budget, with hiring delayed until Council provides direction to staff.
    - 4. Increase to new staffing request for Council Support for Local Councillor administrative support in the 2019 draft Operating Budget for the Corporate and Financial Services Department from \$10,000 to \$25,000.
    - 5. Delay new staffing requests start date of July 1, 2019 to October 1, 2019.
  - ii. That the 2019 Seniors Tax Assistance Grant be increased to \$400;
  - iii. That draft By-law 14-19, attached as Appendix 'D' to staff report SRCFS.19.005, as amended, be enacted to adopt the 2019 Town Services Operating Budget.
- b) That the Capital Asset Sustainability Fee budget increase of \$1,116,400 and total fee levy of \$4,231,600 for the 2019 taxation year, be adopted;
- c) That draft By-law 15-19, attached as Appendix 'E' to staff report SRCFS.19.005 be enacted to adopt the 2019 Water, Wastewater and Stormwater Budgets;

- d) That the Financial Outlook, attached as Appendix 'C' to staff report SRCFS.19.005, be received;
- e) That, as required by Ontario Regulation 284/09, Municipal Act 2001, the compliance report attached as Appendix 'G' to staff report SRCFS.19.005 be approved for expenses that have been excluded from the 2019 Draft Budget.

A recorded vote was taken on Clause a), subsection i., parts 1 to 5:

In favour: (8): Councillor West, Regional and Local Councillor Perrelli, Councillor Muench, Councillor Liu, Mayor Barrow, Councillor Chan, Regional and Local Councillor DiPaola, Councillor Beros

Opposed: (1): Councillor Cilevitz

Clause a), subsection i., parts 1 to 5, of the Motion Carried (8 to 1)

A recorded vote was taken on Clause a), subsection ii.:

In favour: (9): Councillor Cilevitz, Regional and Local Councillor Perrelli, Councillor Liu, Councillor Beros, Regional and Local Councillor DiPaola, Councillor Muench, Mayor Barrow, Councillor West, Councillor Chan

Opposed: (0): None

Clause a), subsection ii. of the Motion Carried Unanimously (9 to 0)

A recorded vote was taken on Clause a), subsection iii.:

In favour: (9): Councillor Cilevitz, Mayor Barrow, Regional and Local Councillor DiPaola, Regional and Local Councillor Perrelli, Councillor Beros, Councillor Chan, Councillor West, Councillor Muench, Councillor Liu

Opposed: (0): None

Clause a), subsection iii. of the Motion Carried Unanimously (9 to 0)

A recorded vote was taken on Clauses b), c), d) and e):

In favour: (9): Councillor Cilevitz, Regional and Local Councillor DiPaola, Councillor Liu, Councillor Beros, Regional and Local Councillor Perrelli, Councillor Muench, Councillor Chan, Councillor West, Mayor Barrow

Opposed: (0): None

Clauses b), c), d) and e) of the Motion Carried Unanimously (9 to 0)

**The complete motion to read as follows:**

Moved by: Regional and Local Councillor DiPaola  
 Seconded by: Regional and Local Councillor Perrelli

- a) That the 2019 Town Operating Budget:
  - i. Summarized in Appendix 'A' to staff report SRCFS.19.005, with a recommended budget increase of \$2,311,000 and a total tax levy of \$113,955,500 (excluding supplementary taxes), be adopted which includes the following adjustments recommended by Budget Committee of the Whole:
    - 1. Deletion of a permanent full time staff position in the Office of the Chief Administrative Officer 2019 draft Operating Budget (Director of Communications).
    - 2. Reduction of the Richmond Hill Public Library Board's 2019 draft net budget from 5.9% to 2.4%.
    - 3. Approval of 2019 business case for 4 firefighter positions in the Community Services Department 2019 draft Operating Budget, with hiring delayed until Council provides direction to staff.
    - 4. Increase to new staffing request for Council Support for Local Councillor administrative support in the 2019 draft Operating Budget for the Corporate and Financial Services Department from \$10,000 to \$25,000.
    - 5. Delay new staffing requests start date of July 1, 2019 to October 1, 2019.
  - ii. That the 2019 Seniors Tax Assistance Grant be increased to \$400;
  - iii. That draft By-law 14-19, attached as Appendix 'D' to staff report SRCFS.19.005, as amended, be enacted to adopt the 2019 Town Services Operating Budget.
- b) That the Capital Asset Sustainability Fee budget increase of \$1,116,400 and total fee levy of \$4,231,600 for the 2019 taxation year, be adopted;

- c) That draft By-law 15-19, attached as Appendix 'E' to staff report SRCFS.19.005 be enacted to adopt the 2019 Water, Wastewater and Stormwater Budgets;
- d) That the Financial Outlook, attached as Appendix 'C' to staff report SRCFS.19.005, be received;
- e) That, as required by Ontario Regulation 284/09, Municipal Act 2001, the compliance report attached as Appendix 'G' to staff report SRCFS.19.005 be approved for expenses that have been excluded from the 2019 Draft Budget.

Carried

## 5. By-laws

Moved by: Councillor Chan  
Seconded by: Regional and Local Councillor Perrelli

That the following By-laws be approved:

By-law 14-19 - A By-Law to Adopt the 2019 Town Services Operating Budget

By-law 15-19 - A By-Law to Adopt the 2019 Water, Wastewater and Stormwater Budgets

Carried

## 6. By-law to Confirm the Proceedings of Council at this Meeting

Moved by: Regional and Local Councillor DiPaola  
Seconded by: Regional and Local Councillor Perrelli

That By-law 37-19, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

## 7. Adjournment

Moved by: Councillor Beros  
Seconded by: Councillor Liu

That the meeting be adjourned.

Carried

February 26, 2019

C#08-19

The meeting was adjourned at 4:40 p.m.

---

Dave Barrow, Mayor

---

Stephen M.A. Huycke, Town Clerk