



## **Heritage Richmond Hill Meeting**

### **Minutes**

**HRH#01-19**

**Tuesday, April 23, 2019, 7:00 p.m.**

**Committee Room 1**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

Committee Members Present: Morteza Behrooz (Ward 2) Chair  
Marj Andre (Richmond Hill Historical Society) Vice-Chair  
Councillor West  
Councillor Cilevitz  
James Counter (Ward 1)  
Helen Lu (Ward 3)  
Dan Kelly (Ward 4)  
Barbara DiMambro (Ward 5)  
Doris Dumais (Ward 6)  
Al Itwar (Member at Large)  
Joseph Deveau (Richmond Hill Public Library)

Regrets: Anthony Yeung (Education Community)

Staff Members Present:

J. Leung, Manager, Urban Design  
P. Vega, Urban Design/Heritage Planner  
G. Collier, Deputy City Clerk  
K. Hurley, Council/Committee Coordinator  
A. Foran, Legislative and Projects Advisor

In the absence of a duly appointed Chair or Vice-Chair, G. Collier, Deputy City Clerk, called the meeting to order.

#### **4. Scheduled Business**

##### **4.1 Heritage Richmond Hill Orientation - 2018 to 2022 Term of Office**

**- Presentation by Adam Foran, Legislative and Projects Advisor/Lottery Licensing Officer**

**- Presentation by Joanne Leung, Manager, Urban Design, and Pamela Vega, Urban Design/Heritage Planner**

A. Foran, Legislative and Projects Advisor, welcomed everyone in attendance and provided an overview of the meeting procedures for Heritage Richmond Hill. He discussed the Committee's composition, role and authority in regards to the City's heritage matters.

J. Leung, Manager, Urban Design, provided introductory remarks to the Committee regarding their role as a member of Heritage Richmond Hill for the 2018 to 2022 Term of Office, and introduced P. Vega, Urban Design/Heritage Planner, who would be providing a more detailed orientation to Committee members.

P. Vega, Urban Design/Heritage Planner, made a presentation on the guiding legislation for heritage planning. She explained the key components of the *Ontario Heritage Act*, explored the City's Heritage Inventory in regards to listed and designated properties; and reviewed the permit process for demolitions and major and minor changes to heritage properties. P. Vega provided an overview to the Committee of the three criteria for heritage designation: design/physical value, associative/historical value and contextual value.

General discussion ensued regarding the heritage designation criteria, specifically related to their application and context; listed and designated properties in Richmond Hill and the process to be included in the municipal Heritage Register; the possibility of creating sub-committees of Heritage Richmond Hill; and available funding for heritage matters.

Clarification was requested from staff regarding how demolition applications were processed, the timeframe for which they were to be addressed, and how demolition applications had been processed in between the two terms of Council.

#### **4. Scheduled Business**

##### **4.2 Election of Heritage Richmond Hill Chair, Heritage Richmond Hill Vice- Chair and Representative to the Heritage Centre Advisory Committee**

G. Collier, Deputy City Clerk, called upon Members of the Committee to appoint a Chair, Vice-Chair and representative to the Heritage Centre Advisory Committee for the 2018 to 2022 Term of Office.

One nomination for the position of Chair was received: Morteza Behrooz

Moved by: Councillor Cilevitz

a) That Morteza Behrooz be appointed as Chair of Heritage Richmond Hill for the 2018 to 2022 Term of Office.

Carried Unanimously

One nomination for the position of Vice-Chair was received: Marj Andre

Moved by: Councillor West

b) That Marj Andre be appointed as Vice-Chair of Heritage Richmond Hill for the 2018 to 2022 Term of Office.

Carried Unanimously

One nomination for the Committee's representative to the Heritage Centre Advisory Committee was received: Dan Kelly

Moved by: Councillor West

c) That Dan Kelly be appointed as the representative to the Heritage Centre Advisory Committee of Heritage Richmond Hill for the 2018 to 2022 Term of Office.

Carried Unanimously

M. Behrooz assumed the Chair. He thanked Committee for the appointment and noted that he looked forward to working with the Members over the next four years.

**4. Scheduled Business**

**4.3 Proposed 2019 Heritage Richmond Hill Meeting Schedule**

Moved by: Councillor Cilevitz

a) That the proposed 2019 Heritage Richmond Hill meeting schedule be approved as follows:

Tuesday, May 7

Tuesday, June 11

Tuesday, July 9

Tuesday, September 10

Tuesday, October 15

Tuesday, November 12

Tuesday, December 10

Carried Unanimously

**4. Scheduled Business**

**4.4 Proposed Agenda Items for the next Heritage Richmond Hill Meeting**

**- Verbal Update by Joanne Leung, Manager, Urban Design, and Pamela Vega, Urban Design/Heritage Planner**

J. Leung, Manager, Urban Design, provided an overview of items for the next Heritage Richmond Hill meeting. She explained the Committee would have to consider a demolition application to meet the 60-day legislated timeline. She also advised that the 2019 heritage grant applications would be brought forward for consideration by the Committee.

Moved by: M. Andre

a) That the verbal update by Joanne Leung, Manager, Urban Design, and Pamela Vega, Urban Design/Heritage Planner, regarding proposed agenda items for the next Heritage Richmond Hill meeting be received.

Carried Unanimously

**1. Adoption of Agenda**

Moved by: D. Dumais

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**3. Minutes of Previous Meeting**

None.

**4. Scheduled Business**

**4.1 Heritage Richmond Hill Orientation - 2018 to 2022 Term of Office**

**- Presentation by Adam Foran, Legislative and Projects  
Advisor/Lottery Licensing Officer**

**- Presentation by Joanne Leung, Manager, Urban Design, and  
Pamela Vega, Urban Design/Heritage Planner**

Moved by: D. Kelly

- a) That the presentation by Adam Foran, Legislative and Projects Advisor/Lottery Licensing Officer, regarding an orientation for Heritage Richmond Hill members for the 2018 to 2022 Term of Office, be received;
- b) That the presentation by Joanne Leung, Manager, Urban Design, and Pamela Vega, Urban Design/Heritage Planner, regarding an orientation for Heritage Richmond Hill members for the 2018 to 2022 Term of Office, be received.

Carried Unanimously

**5. Date of Next Meeting**

The next meeting of Heritage Richmond Hill was scheduled for Tuesday, May 7, 2019 at 7:00 p.m.

**6. Adjournment**

Moved by: M. Andre

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 8:46 p.m.