



Committee of the Whole Meeting

Minutes

CW#16-17

Monday, November 6, 2017, 4:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

Committee Members Present: Mayor Barrow
Regional and Local Councillor Spatafora
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz

Regrets: Regional and Local Councillor Hogg
Councillor Chan

Staff Members Present:

N. Garbe, Chief Administrative Officer
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
G. Taylor, Acting Commissioner of Community Services
A. Adari, Assistant Town Solicitor
D. Dexter, Director, Financial Services and Treasurer
G. Galanis, Acting Director, Development Planning
M. Gandhi, Director, Communication Services
S. Kaplan, Director, Human Resources
P. Lee, Director, Policy Planning
D. Terzievski, Development Engineering and Transportation
R. Hui, Manager, Transportation
R. Jones, Interim Manager, Application Services,
S. von Kursell, Manager, Policy
P. Waddell, Interim Manager, Client Support

S. Wat, Traffic Analyst
L. Chan, Communications Advisor
S. Huycke, Town Clerk
G. Collier, Deputy Town Clerk
T. Arbuckle, Council/Committee Coordinator
L. Sampogna, Council/Committee Coordinator

1. Call to Order

2. Council Announcements

Regional and Local Councillor Spatafora advised of the successful celebrations held on Sunday, November 5th including Remembrance Day, and the 160th anniversary for St. Mary's Immaculate Church, noting that Cardinal Thomas Collins was in attendance for the celebration.

Councillor West advised of the many events held this past weekend including the Hindu Heritage Month; Remembrance Day Parade; Ignite Fair for the youth; Mackenzie Health Foundation Annual Gala; and the Yellow Brick House "Walk a mile in her shoes", noting all events were very successful and well attended.

Councillor Cilevitz advised of the Holocaust Education Week event that was held on Sunday, November 5th, in partnership with Beit Rayim Synagogue, at the Richmond Hill Centre for the Performing Arts. She provided event highlights and extended her appreciation to staff and the Rabbi for a successful event.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Councillor West

That the agenda be adopted as distributed by the Clerk with the following addition:

1. Withdrawal of Agenda Item 11.1.1 - SRPRS.17.150 - Notice of Intent to Designate 35 Wright Street (Harry Endean House) - File Number D12-07414

2. Correspondence from Toomas Karmo, 406 Centre Street East, received November 6, 2017, regarding the David Dunlap Observatory Building Conditional Assessment - Agenda Item 11.15

Carried

5. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

6. Identification of Items Requiring Separate Discussion

Committee consented to separate Agenda Items 11.4.1, 11.9, 12.1, and 12.2 for discussion.

7. Adoption of Remainder of Agenda Items

On a motion of Regional and Local Councillor Spatafora, Committee adopted those Agenda Items not identified for separate discussion.

8. Public Hearing

There were no public hearings.

9. Presentations

9.1 Presentation by Paul May, Christopher Scott, and Leslie Pawlowski, York Region Rapid Transit Corporation regarding an Update on the Yonge Street vivaNext project, including construction progress, business support program and general community outreach

Paul May, Chief Engineer, York Region Rapid Transit, made a presentation regarding an update on the Yonge Street vivaNext projects. He reviewed the progress of the Yonge Subway Extension from the Finch Terminal to Richmond Hill Centre and provided an update on preliminary engineering, planning and design work and the RFP process update. Mr. May provided a construction update on the Bathurst and Centre and Highway 7 projects, including the timeline for the Yonge Street vivaNext plan.

Christopher Scott, Manager of Infrastructure, Bus Rapid Transit, York Region Rapid Transit Corporation, provided a progress update on construction projects for the Yonge Street vivaNext project including utility relocations, watermain installation, and winter preparedness plan for the projects.

Leslie Pawlowski, Community Liaison, York Region Rapid Transit, provided an update on the community relations activities as part of the business support program.

Moved by: Regional and Local Councillor Spatafora

That the presentation by Paul May, Chief Engineer, Christopher Scott, Manager of Infrastructure, and Leslie Pawlowski, Community Liaison, York Region Rapid Transit, regarding an and Update on the Yonge Street vivaNext project, including construction progress, business support program and general community outreach, be received with thanks.

Carried Unanimously

9.2 Presentation by Antoine Belaieff, Director, Regional Planning, Metrolinx, regarding the Draft 2041 Regional Transportation Plan

Antoine Belaieff, Director, Regional Planning, Metrolinx, made a presentation, regarding the draft 2041 Regional Transportation Plan noting the collaborative engagement with municipal partners, stakeholders and the public. He reviewed the vision, goals and strategies of the draft plan, and highlighted rapid transit projects in York Region. Mr. Belaieff reviewed the frequent rapid transit network, goods movement network and the positive impact of the Plan. He provided an overview of jobs accessible in 60 minutes by public transit in 2011 and 2041, noting the regional decision-making, funding the plan and next steps.

Moved by: Mayor Barrow

That the presentation by Antoine Belaieff, Director, Regional Planning, Metrolinx, regarding the draft 2041 Regional Transportation Plan, be received with thanks.

Carried

10. Delegations

10.1 Toomas Karmo, 406 Centre Street East, regarding the David Dunlap Observatory Building Conditional Assessment - (SREIS.17.021) - Agenda Item 11.4.1

Toomas Karmo, 406 Centre Street East, referred to Section E of the report prepared by VG Architects and expressed his concerns regarding the suggested community use of the Observatory as a planetarium. Mr. Karmo further noted corrections to SREIS.17.021 pertaining to the terminology, dates, and the number of washrooms located in the Administrative Building, as further detailed in his correspondence included as Agenda Item 11.15.

Moved by: Regional and Local Councillor Spatafora

That the delegation by Toomas Karmo, 406 Centre Street East, regarding the David Dunlap Observatory Building Conditional Assessment, be received.

Carried

10.2 Toomas Karmo, 406 Centre Street East, regarding the proposed application submitted by Corsica Development Inc. - 123 Hillview Drive - SRPRS.17.162 - Agenda Item 11.9

Toomas Karmo, 406 Centre Street East, advised that he would not be addressing staff report SRPRS.17.162 regarding the proposed zoning by-law amendment application submitted by Corsica Development Inc. for 123 Hillview Drive.

11. Committee and Staff Reports

11.1 Minutes - Heritage Richmond Hill Committee meeting HRH#05-17 held on September 12, 2017

Moved by: Regional and Local Councillor Spatafora

That the minutes of the Heritage Richmond Hill Committee HRH#05-17 for its meeting held on September 12, 2017, be adopted as circulated and the following recommendations be approved:

Carried

11.1.1 SRPRS.17.150 - Notice of Intent to Designate 35 Wright Street (Harry Endean House) - File Number D12-07414

This item was withdrawn at the request of the Commissioner of Planning and Regulatory Services.

11.1.2 SRPRS.17.149 - 2017 Heritage Grant Applications - Eight Properties

Moved by: Regional and Local Councillor Spatafora

- a) That a Heritage Grant in the amount of \$2,316 be approved towards the cost of replacing two damaged original windows for the Ontario Heritage Act Part IV designated structure located at 53 Arnold Crescent Avenue, as outlined in staff report SRPRS.17.149;
- b) That a Heritage Grant in the amount of \$3,500 be approved towards the cost of restoring the original brick façade for the Ontario Heritage Act Part IV designated structure located at 38 Bedford Park Avenue, as outlined in staff report SRPRS.17.149;
- c) That a Heritage Grant in the amount of \$2,085 be approved towards the cost of replacing inoperable, non-heritage windows with operable, heritage styled windows for the Ontario Heritage Act Part V designated structure located at 106 Gormley Road West, as outlined in staff report SRPRS.17.149;
- d) That a Heritage Grant in the amount of \$3,361 be approved for the requested roof shingle replacement for the Ontario Heritage Act Part V designated structure located at 120 Gormley Road West, as outlined in staff report SRPRS.17.149;
- e) That a Heritage Grant in the amount of \$5,000 be approved for the requested paint exterior siding and trim for the Ontario Heritage Act Part IV designated structure located at 255 Mill Street, as outlined in staff report SRPRS.17.149;
- f) That a Heritage Grant in the amount of \$5,000 be approved for the requested structural repairs and renovations to restore wood siding and heritage style windows for the Ontario Heritage Act Part IV designated structure located at 210 Richmond Street, as outlined in staff report SRPRS.17.149;
- g) That a Heritage Grant in the amount of \$5,000 be approved for the requested painting of exterior siding and trim for the Ontario Heritage Act Part IV designated structure located at 9875 Leslie Street, as outlined in staff report SRPRS.17.149; and

h) That a Heritage Grant in the amount of \$3,221 be approved for the requested roof shingle replacement for the Ontario Heritage Act Part IV designated structure located at 11575 Yonge Street, as outlined in staff report SRPRS.17.149.

Carried

11.1.3 SRPRS.17.151 - Notice of Intent to Demolish 273 Jefferson Sideroad - File Numbers D12-14003 and BP#-2017-42025

(Previously approved at the October 10, 2017 Council Meeting)

11.2 Extract - People Plan Task Force meeting PPTF#04-17 held on October 11, 2017

11.2.1 SRPRS.17.155 - Implementation Framework for the Community Improvement Plan Study - File Number D18-17001

Moved by: Regional and Local Councillor Spatafora

a) That staff report SRPRS.17.155 and the Implementation Framework for the Community Improvement Plan Study, attached as Appendix 'A' to staff report SRPRS.17.155, be endorsed;

b) That Town staff be directed to prepare a Draft Community Improvement Plan based on the information set out in staff report SRPRS.17.155 and the Implementation Framework for the Community Improvement Plan Study, attached as Appendix 'A' to staff report SRPRS.17.155, and that the following programs be included:

i. Program 1: Façade, Landscape and Signage Improvement Grant;

ii. Program 2: Building Renovation Grant Program; and

iii. Program 3: Tax Increment Equivalent Grant (TIEG) Program;

c) That the Draft Community Improvement Plan be brought forward to a Council Public Meeting in late 2017 for Council's consideration in early 2018;

d) That subject to availability, \$115,000 of the 2017 Operating Budget Surplus be allocated as follows:

i. \$15,000 for Program 1, allocated to the existing Village Core Façade Assistance Grant capital account; and

ii. \$100,000 for Program 2, allocated to a new capital account for this program;

e) That Council consider future surplus annual allocations as set out in Figure 4 of staff report SRPRS.17.155 as part of each year's year end Operating Budget reporting.

Carried

11.3 Extract - Heritage Richmond Hill Committee meeting HRH#06-17 held on October 11, 2017

11.3.1 SRPRS.17.159 - Application to Repeal Designation Bylaw 73-14 for 12370 Leslie Street - File Number D12-07280

Moved by: Regional and Local Councillor Spatafora

a) That subject to the execution of a commemoration agreement including appropriate securities with the Town, the application to repeal the designating by-law for 12370 Leslie Street (By-law 73-14) be approved;

b) That notice of the repeal of Designation By-law 73-14 be provided to the owner and the Ontario Heritage Trust; and,

c) That upon repeal of Designation By-law 73-14, 12370 Leslie Street be removed from the Municipal Heritage Register.

Carried

11.4 Extract - David Dunlap Observatory Park Project Steering Committee DDOP#01-17 held on October 24, 2017

11.4.1 SREIS.17.021 - David Dunlap Observatory Building Conditional Assessment

Moved by: Councillor West

a) That the David Dunlap Observatory Building Condition Assessment prepared on behalf of the Town by the Ventin Group Ltd. be received;

b) That all the short term rehabilitation work as identified in the Conditional Assessment report carried out by the Ventin Group Ltd. for the Administration Building, Observatory Building and Radio Shack Building as outlined in staff report SREIS.17.021 from year's

1 to 5 totaling \$5,745,300 be included as part of the 2018 Capital Budget process, and that the funding source be Cash in Lieu of Parkland Reserve Funding;

c) That upon approval of the capital budget, staff be directed to retain the necessary project consultants to undertake the designs necessary to complete the rehabilitation work as outlined in staff report SREIS.17.012 from year's 1 to 5;

d) That the longer term rehabilitation work as identified in the Conditional Assessment report carried out by the Ventin Group Ltd. for the Administration Building and Observatory Building as outlined in staff report SREIS.17.021 totaling \$698,000 be placed in year 2028 of the 10 Year Capital Program;

e) That the ultimate occupancy work as identified in the Conditional Assessment report carried out by Ventin Group Ltd. for the Administration Building and Observatory Building as outlined in staff report SREIS.17.021 totaling \$5,262,500 be placed in year 2023 of the 10 Year Capital Program;

f) That staff be directed to report back on the next steps on the Radio Shack Building including options to decommission and or a restoration plan;

g) That staff be directed to seek alternative funding sources, including grant opportunities, for this project.

Carried Unanimously

11.5 SRPRS.17.168 - Establish Lands as Public Highway - Part of Block 285 Plan 65M-2078 - Dunvegan Drive

Moved by: Regional and Local Councillor Spatafora

That the following lands be established as public highway to form part of Dunvegan Drive:

Part of Block 285, Plan 65M-2078, designated as Part 1, 65R-37349.

Carried

11.6 SRPRS.17.170 - Establish Lands as Public Highway - Part of Block 193 (0.30 Reserve) Plan 65M-2455 - Cooperage Crescent

Moved by: Regional and Local Councillor Spatafora

That the following lands be established as public highway to form part of Cooperage Crescent:

Part of Block 193 (0.30 Reserve), Plan 65M-2455, designated as Parts 7 and 8, 65R-37101.

Carried

11.7 SRPRS.17.172 - Assumption of Municipal Services - Richmond Hill Jefferson Forest Inc. - Plan 65M-4168 19T-99021 Phase 1

Moved by: Regional and Local Councillor Spatafora

a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4168, (Subdivision File 19T-99021 Phase 1), be approved;

b) That Hunting Ridges Drive, Bush Ridges Drive and Shadow Falls Drive within Plan 65M-4168, be assumed as public highway;

c) That the assumption of the external aboveground municipal services within the Hunting Ridges Drive, Bush Ridges Drive and Shadow Falls Drive road allowances within Plan 65M-3602, be approved;

d) That the assumption of the external aboveground and belowground municipal services within the Glen Meadow Lane road allowance within Plan 65M-2217, be approved;

e) That the assumption of the external belowground municipal services within easements in Plan 65M-4192, being Parts 1 and 2 of Plan 65R-31836, be approved; and

f) That 0.3m reserve Blocks 514, 515 and 516 within Plan 65M-3602 be established as public highway, becoming part of Shadow Falls Drive, Bush Ridges Avenue and Hunting Ridges Drive; respectively.

Carried

11.8 SRPRS.17.171 - Request for Approval - Zoning By-law Amendment and Draft Plan of Subdivision Applications - 2484508 Ontario Limited - 13215 and 13223 Bathurst Street and 10 Portage Avenue - File Numbers D02-16021 and D03-16007

Moved by: Regional and Local Councillor Spatafora

That the Zoning By-law Amendment and draft Plan of Subdivision applications submitted by 2484508 Ontario Limited for lands known as

Part of Lots 17 to 19 and 501 and Lots 20 to 24 and 500, Plan 133 (Municipal Addresses: 13215 and 13223 Bathurst Street and 10 Portage Avenue) Town File Numbers D02-16021 and D03-16007 (19T(R)-16007), be approved subject to the following:

- a) That the Plan of Subdivision as depicted on Map 6 to Staff Report SRPRS.17.171, subject to the conditions as set out in Appendix “B” be draft approved;
- b) That the draft Zoning By-law as set out in Appendix “C” to Staff Report SRPRS.17.171 be approved and brought forward to a regular meeting of Council for consideration and enactment;
- c) That Council resolve to accept cash-in-lieu of parkland dedication for the subject development proposal;
- d) That the draft Site Plan Control By-law as set out in Appendix “D” to Staff Report SRPRS.17.171 to implement the applicant’s sustainability commitments and that said by-law be brought forward to a regular meeting of Council for consideration and enactment be approved; and
- e) That servicing capacity for a maximum of two (2) new single detached dwelling lots (7.02 persons population equivalent) be allocated to the subject lands.

Carried

11.9 SRPRS.17.162 - Request for Approval - Zoning By-law Amendment Application - Corsica Development Inc. - 123 Hillsvie Drive - File Number D02-17004

Moved by: Mayor Barrow

That the Zoning By-law Amendment application submitted by Corsica Development Inc. for lands known as Part of Lots 42 and 43, Concession 1, E.Y.S., (Municipal Address: 123 Hillsvie Drive), File Number D02-17004, be approved, subject to the following:

- a) That the draft Zoning By-law Amendment as set out in Appendix “B” to Staff Report SRPRS.17.162 be approved and that the amending by-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

11.10 Correspondence and petition received subsequent to the Council Public Meeting held on June 7, 2017 regarding the proposed application submitted by Corsica Development Inc. - 123 Hillsvie Drive - (SRPRS.17.162)

Moved by: Regional and Local Councillor Spatafora

a) That the correspondence from Mike Coveley, 112 Hillsvie Drive, dated June 6, 2017 be received;

b) That the petition submitted by Deborah Chute, 178 Hillsvie Drive, regarding the proposed application submitted by Corsica Development Inc. for 123 Hillsvie Drive, received June 7, 2017, containing approximately 92 signatures, be received.

Carried

11.11 SRPRS.17.180 - Request for Direction - Zoning Bylaw Amendment, Draft Plan of Subdivision, Draft Plan of Common Element Condominium and Site Plan Approval Applications - 2468390 Ontario Inc. - 850 Elgin Mills Road East - File Numbers D02-16003, et al

Moved by: Regional and Local Councillor Spatafora

a) That the Ontario Municipal Board be advised as follows:

I. That Council supports the Zoning By-law Amendment and draft Plan of Subdivision applications submitted by 2468390 Ontario Inc. for lands known as Part of Lot 26, Concession 2, E.Y.S. (Municipal Address: 850 Elgin Mills Road East), File Numbers D02-16003 and D03-16001 for the principle reasons outlined in staff report SRPRS.17.180;

II. That Council requests the Ontario Municipal Board to withhold its Final Order respecting the proposed Zoning By-law Amendment until such time as the applicant's Site Plan application has been approved by the Town;

III. That Council endorses the conditions of draft approval as set out in Appendix A to staff report SRPRS.17.180, subject to the payment of applicable processing fees in accordance with the Town's Tariff of Fees By-law;

b) That appropriate Town staff be directed to appear at the Ontario Municipal Board in support of Council's position concerning the subject applications;

- c) That approval of the applicant's draft Plan of Common Element Condominium application be deferred until such time as the applicant's Site Plan application has been approved by the Town;
- d) That Council resolve to accept cash-in-lieu of parkland dedication for the subject applications; and,
- e) That all comments concerning the applicant's Site Plan application be referred back to staff.

Carried

11.12 SRCFS.17.044 - Support and Maintenance for Fleet of Sharp Multifunctional Devices

Moved by: Regional and Local Councillor Spatafora

- a) That the contract for the provision of Sharp MFD Support and Maintenance be awarded non-competitively to Sharp Electronics of Canada for a cost not exceeding \$950,000 (exclusive of Taxes) pursuant to Article 7.1 Appendix "B" Part I – Sole Source Acquisitions Section (c) of the Procurement By-law 113-16 as the goods and/or services is to ensure compatibility with existing products that must be maintained by the manufacturer or its representative;
- b) That the Mayor and the Clerk be authorized to execute any necessary documentation to effect the contract upon the recommendation of the Commissioner of Corporate and Financial Services.

Carried

11.13 SRCAO.17.23 - Management Structure Review Update

Moved by: Regional and Local Councillor Spatafora

That Staff Report SRCAO.17.23 regarding the Management Structure Review Update be received for information.

Carried

11.14 SRCAO.17.31 - Ontario Municipal Greenhouse Gas Challenge Fund Application

Moved by: Regional and Local Councillor Spatafora

- a) That the LED Streetlight Conversion Project, Interior Lighting Retrofit project (2018), and Phase 1 of the Energy Conservation Capital Projects

be endorsed for submission to the Municipal Greenhouse Gas Challenge Fund;

b) That the Director of Financial Services and Treasurer be authorized to sign the application.

Carried

11.15 Correspondence from Toomas Karmo, 406 Centre Street East, received November 6, 2017, regarding the David Dunlap Observatory Building Conditional Assessment - SREIS.17.021

Moved by: Regional and Local Councillor Spatafora

That the correspondence from Toomas Karmo, 406 Centre Street East, regarding the David Dunlap Observatory Building Conditional Assessment, be received.

Carried

12. Other Business

12.1 Regional and Local Councillor Spatafora - Ban the Use of Electronic Cigarettes

Moved by: Regional and Local Councillor Spatafora

Whereas various Town of Richmond Hill by-laws and policies ban smoking to protect the health of residents.

Whereas the use of electronic cigarettes ("e-cigarettes") is a growing trend.

Whereas Bill 45, the Making Healthier Choices Act, 2014, enacted the Electronic Cigarettes Act, 2015, S.O. 2015, c.17, ("the Electronic Cigarettes Act, 2015") which will regulate the sale and use of e-cigarettes.

Whereas the use of e-cigarettes may be hazardous to health.

Whereas the use of e-cigarettes may be a nuisance for non-smokers,

Therefore be it resolved that all Town by-laws and policies that ban smoking be updated to include a ban on the use of electronic cigarettes, as defined in the Electronic Cigarettes Act, 2015.

Carried Unanimously

12.2 Mayor Barrow - Ward Councillor Events

Moved by: Mayor Barrow

Whereas the Town of Richmond Hill Festivals and Events Strategy includes specific definitions for Local Events, Community Events, Signature Events and Mega Events;

Whereas the Ward Councillor events coordinated by the Community Liaison Staff of the Mayor and Council Office are categorized as Local Events in the Strategy;

And Whereas Section 6.4 of the Town's Sign By-law (By-law 52-09) includes a provision governing Community Special Event Signs only with no guidelines for Local Events;

Therefore it is recommended that Council approve that Ward Councillor Events be included in the Community Event category of the Richmond Hill Festivals and Events Strategy for the purpose of compliance with Section 6.4 of the Town's Sign By-law.

Carried Unanimously

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Closed Session

14.1 Resolution to Move into Closed Session Meeting and General Nature Thereof:

14.1.1 To consider matters relating to labour relations or employee negotiations with respect to the Compensation Policy (Section 239(2)(d) of the Municipal Act, 2001).

Moved by: Regional and Local Councillor Spatafora

That Committee move into Closed Session to consider matters related to labour relations or employee negotiation with respect to the Compensation Policy (Section 239(2)(d) of the Municipal Act, 2001).

Carried

14.2 Resolution to Reconvene in Open Session

Committee moved into closed session and then returned to open session
(5:57 p.m. to 7:04 p.m.)

14.3 Adoption of Recommendations Arising from the Closed Session Meeting (if required)

14.3.1 SRCFS.17.048 – Compensation Policy for the Administrative and Salaried Employee Association Groups

Moved by: Mayor Barrow

That the Compensation Policy as attached as Appendix “A” of confidential closed session staff report SRCFS.17.048 be approved to come into effect on January 1, 2018.

Motion to Refer:

Moved by: Councillor Liu

That consideration of the motion pertaining to confidential staff report SRCFS.17.048 be referred to the Council meeting on November 13, 2017

Motion to Refer Failed to Carry

Moved by: Mayor Barrow

That the Compensation Policy as attached as Appendix “A” of confidential closed session staff report SRCFS.17.048 be approved to come into effect on January 1, 2018.

A recorded vote was taken:

In favour: (4): Mayor Barrow, Regional and Local Councillor Spatafora, Councillor West, and Councillor Cilevitz

Opposed: (3): Councillor Beros, Councillor Muench, and Councillor Liu

Motion Carried 4 to 3

15. Adjournment

Moved by: Regional and Local Councillor Spatafora

That the meeting be adjourned.

November 6, 2017

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Carried

The meeting was adjourned at 7:32 p.m.