

### Further Delegation

A person or body to whom Council has delegated a power or duty has no authority to further delegate any such power or duty, unless such sub-delegation is expressly permitted within the scope of the initial delegation. Such limit on delegation shall not restrict a delegate's ability to designate individuals to perform specific tasks or functions in connection with the exercise of their delegated powers or duties or to assign someone to act on their behalf during temporary absences.

### Consolidation of Delegations

A list of all delegations by Council shall be maintained by the Clerk and shall be amended as required to incorporate ongoing determinations of Council with respect to new, amended and revoked delegations.

## **Roles and Responsibilities:**

### Council

Council shall consider appropriate delegations from time to time that are in accordance with the principles set out in this policy.

### Members, Staff and other Individuals

In exercising delegated authority, members, staff and other individuals acting on their own behalf or as part of a committee or other body, and in the supervision of others who exercise delegated authority, must ensure that the parameters of this policy are adhered to; that the scope of any delegated authority they exercise is not exceeded; and where required by the specific delegated authority, timely reports are submitted to Council.

### Clerk

The Clerk shall maintain a list of all delegations made by Council and shall amend same as required from time to time upon the approval, revision or the revocation of any delegations by Council.

## **Related Documents**

Municipal Act, 2001

Planning Act

Statutory Powers Procedure Act

All by-laws referred to in the list maintained by the Clerk, as amended