



Staff Report for Committee of the Whole Meeting

Date of Meeting: September 4, 2019

Report Number: SRPRS.19.103

Department: Planning and Regulatory Services
Division: Development Engineering & Transportation

Subject: SRPRS.19.103 – Assumption of Municipal
Services – 6 Josie Drive, City File – SA-2012-005

Purpose:

To assume the aboveground and belowground municipal storm drainage works constructed as part of the Servicing Agreement between the City of Richmond Hill and the owner of 6 Josie Drive for Site Alteration Permit SA-2012-005.

Recommendation(s):

That the assumption of the aboveground and belowground municipal services installed within Lot 5, 65M-2125, designated as Part 2, 65R-33622, be approved.

Contact Person:

Michael Ayers, Development Engineering Technologist, 905-747-6426 and/or
Jeff Walters, Manager, Development Engineering (Storm Water and Subdivisions), 905-747-6380.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Neil Garbe, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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Background:

As a condition of Site Alteration Permit Application SA-2012-005, the owner of 6 Josie Drive was required to enter into a Servicing Agreement with the City. The Agreement required the owner to convey an easement to the City (Part of Lot 5, 65M-2125, designated as Part 2, 65R-33622), and construct storm drainage works within this easement.

Staff has received the following information to support assumption of the storm drainage works:

1. Consulting Engineer's Certificate stating that the services have been inspected and installed in accordance with the City's standards and specifications;
2. Statutory Declaration from the owner stating all accounts relating to the construction of the municipal servicing under this agreement and relating to consulting services have been paid in full; and
3. Final Inspection memo from the City's Municipal Inspector stating that the services have been installed in accordance with City standards and that no deficiencies have been noted.

As such, staff recommend that the aboveground and belowground storm drainage services constructed as part of Site Alteration Permit SA-2012-005 be assumed.

Financial/Staffing/Other Implications:

With assumption, the City now assumes the ongoing maintenance of these municipal services. The annual maintenance costs are nominal and are covered in the current operating budget. Securities associated with the Servicing agreement will be reduced after assumption in accordance with the servicing agreement provisions.

Relationship to the Strategic Plan:

The assumption of these services demonstrates wise management of resources in investing new municipal infrastructure to support the community and manage storm water within our neighbourhoods.

Conclusion:

Staff recommend that the aboveground and belowground storm drainage services noted in this report be assumed, and the maintenance period commence in accordance with the terms of the servicing agreement.

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Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Map A – Location
- Map B – Excerpt of 65R-33622

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Report Approval Details

Document Title:	SRPRS.19.103 Assumption of Municipal Services 6 Josie Drive.docx
Attachments:	- 6 Josie Drive Map A SRPRA 19 103.pdf - 6 Josie Drive SRPRS 16 103.pdf
Final Approval Date:	Aug 27, 2019

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski - Aug 23, 2019 - 9:07 AM

Kelvin Kwan - Aug 23, 2019 - 9:45 AM

Task assigned to David Dexter was completed by delegate Cedric Stone

Cedric Stone on behalf of David Dexter - Aug 23, 2019 - 4:27 PM

Task assigned to Neil Garbe was completed by delegate Italo Brutto

Italo Brutto on behalf of Neil Garbe - Aug 27, 2019 - 9:15 AM