



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** September 4, 2019

**Report Number:** SRPRS.19.138

**Department:** Planning and Regulatory Services  
**Division:** Development Engineering & Transportation

**Subject:** SRPRS.19.138 – Assumption of Municipal Services – Baif Developments Limited – Subdivision File 19T-12002 – City File:D03-12002

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### **Purpose:**

To assume the internal and external aboveground and belowground municipal services associated with the Subdivision File 19T-12002, (known as Baif Developments Limited), as well as to assume the right-of-ways as public highway.

### **Recommendation(s):**

- a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4476 (Subdivision File 19T-12002), be approved;
- b) That the assumption of the external aboveground and belowground municipal services within the Alamo Heights Drive road allowance related to Subdivision File 19T-12002, be approved; and
- c) That Leary Crescent, within the limits of Plan 65M-4476 (Subdivision File 19T-12002), be assumed as public highway.

### **Contact Person:**

Angelo J Vincent, Project Coordinator, 905-747-6308 and/or  
Jeff Walters, Manager, Development Engineering Subdivisions and Stormwater Management, 905-747-6380.

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### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Neil Garbe, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

### **Background:**

Baif Developments Limited lands are located within Plan of Subdivision 19T-12002. The subdivision is located north of Brookside Road and west of Alamo Heights Drive, as indicated on Map 1.

As part of this Subdivision, internal aboveground and belowground services have been constructed within Plan 65M-4476 (Subdivision File 19T-12002), including the Leary Crescent road allowance. External aboveground and belowground municipal services have also been constructed within the Alamo Heights Drive road allowance.

The developer has requested that the internal aboveground and belowground services within Plan 65M-4476 (Subdivision File 19T-12002) as well as the external aboveground and belowground services located within the Alamo Heights Drive road allowance be assumed by the City.

Based on fulfillment of the conditions from the subdivision agreement, as summarized in Appendix A, staff recommends the assumption of these internal and external aboveground and belowground services.

In addition, Staff recommends that the Leary Crescent road allowance within Plan 65M-4476 be assumed as public highway.

### **Financial/Staffing/Other Implications:**

Upon assumption, the City will be responsible for the maintenance and operation of the internal and external aboveground and belowground municipal infrastructure identified above. The annual maintenance cost is estimated to be \$4,320.

It is recommended that the Public Works Operations annual operating budget be increased during the next budget cycle process to reflect these additional costs.

### **Relationship to the Strategic Plan:**

The assumption of these municipal services demonstrates our responsibility to wisely manage our public infrastructure and resources.

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### **Conclusion:**

Based on the above, staff recommends the assumption of the internal and external aboveground and belowground municipal services associated with Subdivision File 19T-12002, as outlined in this report.

Staff further recommends that the Leary Crescent right-of-way within Plan 65M-4476 be assumed as public highway.

### **Attachments:**

The following attached documents may include scanned images of appendices, maps and photographs. If you require an alternative format please call contact person listed in this document.

- Appendix A, List of Fulfilled Subdivision Agreement Sections
- Map 1, Location Map
- Map 2, 65M-4476

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### Report Approval Details

Document Title:	SRPRS.19.138 Assumption of Municipal Services-Baif Developments Limited.docx
Attachments:	- SRPRS.19.138 Map1, Location Map.pdf - SRPRS.19.138 Appendix A.docx - SRPRS.19.138 Map 2, 65M-4476.pdf
Final Approval Date:	Aug 27, 2019

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Aug 23, 2019 - 9:09 AM**

**Kelvin Kwan - Aug 23, 2019 - 9:47 AM**

**Task assigned to David Dexter was completed by delegate Cedric Stone**

**Cedric Stone on behalf of David Dexter - Aug 23, 2019 - 4:31 PM**

**Task assigned to Neil Garbe was completed by delegate Italo Brutto**

**Italo Brutto on behalf of Neil Garbe - Aug 27, 2019 - 9:12 AM**