



Staff Report for Council Meeting

Date of Meeting: September 18, 2019

Report Number: SRPRS.19.158

Department: Planning and Regulatory Services

Division: Regulatory Services

Subject: **SRPRS.19.158 Appointment of Chief Building Official and Inspectors pursuant to the Building Code Act**

Purpose:

To consider appointing a Chief Building Official for the City of Richmond Hill and to remove and/or appoint Building Inspectors pursuant to the *Building Code Act* and By-law No. 55-19 to reflect staffing changes (i.e. departures and/or hires) within the Regulatory Services Division.

Recommendation(s):

- a) That Council enact By-law 121-19, which amends Building By-law No. 55-19.

Contact Person:

David Finbow, Director, Regulatory Services, Tel.: 905-771-8800, xt. 6332; and/or,

Alek Antoniuk, Supervisor, Policy, Legislative & Regulatory Services, Tel.: 905-771-2458.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Neil Garbe, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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Background:

Legislative Authority for the Appointment of Building Officials:

The *Building Code Act, 1992* assigns responsibility for enforcement of building construction legislation to the Council of the City of Richmond Hill. Further, the *Act* requires Council to appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the *Act* in the City of Richmond Hill.

Significant Proposed Changes to the Building By-law:

APPOINTMENT OF THE CHIEF BUILDING OFFICIAL AND BUILDING OFFICIALS FOR ENFORCEMENT OF THE BUILDING CODE ACT

The Chief Building Official, Deputy Chief Building Officials and Inspectors are appointed by Council pursuant to By-law No. 55-19, being a by-law made pursuant to Subsection 3(2) of the *Building Code Act*.

Staff changes have occurred that require that Schedule B of By-law No. 55-19 be updated/amended.

Financial/Staffing/Other Implications:

This report has no significant financial or staffing implications for the Regulatory Services Division.

Relationship to the Strategic Plan:

The administrative and enforcement roles of the Regulatory Services Division support the Strategic Plan Goals of Stronger Connections in Richmond Hill by maintaining a safe community.

Conclusion:

The City of Richmond Hill continues to administer and enforce the Ontario Building Code and the *Building Code Act, 1992* in accordance with provincial legislation.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- By-law No. 121-19 to amend Building By-law No. 55-19

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Report Approval Details

Document Title:	SRPRS.19.158.docx
Attachments:	- SRPRS.19.158.docx - By-law 121-19 - Amendment to Building By-law.docx
Final Approval Date:	Sep 9, 2019

This report and all of its attachments were approved and signed as outlined below:

David Finbow - Sep 9, 2019 - 11:26 AM

Kelvin Kwan - Sep 9, 2019 - 3:09 PM

Neil Garbe - Sep 9, 2019 - 3:46 PM