



## **Special Council Meeting**

### **Minutes**

**C#32-19**

**Monday, September 16, 2019, 9:30 a.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

A Special Council Education and Training meeting of the Council of the City of Richmond Hill was held on Monday, September 16, 2019 at 9:30 a.m. in the Council Chambers.

Council Members Present: Mayor Barrow  
Regional and Local Councillor DiPaola  
Regional and Local Councillor Perrelli  
Councillor Beros  
Councillor Muench  
Councillor West  
Councillor Chan

Regrets: Councillor Liu  
Councillor Cilevitz

Staff Members Present:

N. Garbe, City Manager  
M. Dempster, Commissioner of Corporate and Financial Services  
I. Simanovskis, Commissioner of Community Services  
M. Makrigiorgos, Regional and Local Councillor Chief of Staff  
G. Taylor, Director, Public Works Operations  
M. Gandhi, Director, Director, Strategy Innovation and Engagement  
P. Masaro, Director, Design and Construction  
T. Steele, Director, By-Law and Licensing Enforcement  
D. Alexander, Manager, Access Richmond Hill  
P. Waddell, Manager, Client Support  
A. Petrielli, Digital Communications Specialist  
C. Pitcher, Communications Advisor  
T. Au, Administrative Assistant to Members of Council  
N. Chakravorty, Administrative Assistant to Members of Council

- A. Daneshvar, Administrative Assistant to Members of Council
- S. Margolin, Administrative Assistant to Members of Council
- R. Pham-Nguyen, Constituency Assistant to Members of Council
- N. Sabet, Administrative Assistant to Members of Council
- S. Huycke, City Clerk
- S. Dumont, Council/Committee Coordinator

**1. Adoption of Agenda**

Moved by: Regional and Local Councillor DiPaola  
Seconded by: Councillor West

That the agenda be adopted as distributed by the Clerk.

Carried

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

**3. Scheduled Business**

**3.1 Education and training meeting with respect to the Snow Windrow Clearing Program - Presentation by Meeta Gandhi, Director, Strategic Initiatives and Communication Services and Grant Taylor, Director, Public Works Operations**

Grant Taylor, Director of Public Works Operations, provided introductory remarks and thanked Communications, Operations and By-law and Licensing Enforcement staff involved in the Windrow-Clearing Program's preparation. G. Taylor provided an overview of Council's direction regarding the Program, described the timing and service levels, identified obstacles that could interfere with the windrow operation, and outlined the restrictions to on-street parking during a snow event. G. Taylor also updated Council on the status of the snow removal equipment, planned storage area, recruitment and training of new operations staff.

Meeta Gandhi, Director, Strategy Innovation and Engagement, outlined the communication activities planned regarding the Windrow Clearing Program, including website enhancements, social media posts, a media relations event, and the use of mock parking tickets as an educational tool. M. Gandhi highlighted the role of Access Richmond Hill as the primary contact for all inquiries and advised that on-going monitoring of the Windrow Clearing Program was planned.

Moved by: Regional and Local Councillor DiPaola  
Seconded by: Councillor Chan

That the presentation by Meeta Gandhi, Director, Strategic Initiatives and Communication Services and Grant Taylor, Director, Public Works Operations, regarding the Snow Windrow Clearing Program, be received.

Carried

**4. By-law to Confirm the Proceedings of Council at this Meeting**

**4.1 By-law 122-19**

Moved by: Regional and Local Councillor DiPaola  
Seconded by: Councillor Chan

That By-law 122-19, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

**5. Adjournment**

Moved by: Councillor West  
Seconded by: Councillor Muench

That the meeting be adjourned.

Carried

The meeting was adjourned at 11:00 a.m.

---

Dave Barrow, Mayor

---

Stephen M.A. Huycke, City Clerk