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## ACCESSIBILITY ADVISORY COMMITTEE AAC#01-19

Thursday, April 18, 2019  
2:00 p.m.

### MINUTES

A meeting of the Accessibility Advisory Committee was held on Thursday, April 18, 2019 at 2:05 p.m. in Council Chambers with the following members of the Committee in attendance:

#### Committee Members Present:

Councillor Cilevitz  
Lopa Banerjee  
Bernardina Bathory  
Paul Edwards  
Edwin Greenfield  
Marisol Pestana  
Lisa Rosenberg  
Patricia Rybka  
Simon Waldman

#### Also Present:

Councillor Chan

#### Regrets:

Kidambi Raj  
Paul Scotland

#### Staff Members Present:

Brian Inglis, Legislative and Projects Advisor/Lottery Licensing Officer  
D. Ruberto, Legislative and Accessibility Coordinator  
L. Sampogna, Council/Committee Coordinator

In the absence of a duly appointed Chair and Vice-Chair, Lena Sampogna, Council/Committee Coordinator, called the meeting to order and extended welcoming remarks to new and returning Committee Members.

### Scheduled Business

#### **2. 2019-2022 Accessibility Advisory Committee Orientation – Presentation by Brian Inglis, Legislative and Projects Advisor/Lottery Licensing Officer**

Brian Inglis, Legislative and Projects Advisor/Lottery Licensing Officer, welcomed Members and provided an overview of the 2019-2022 Accessibility Advisory Committee

Orientation, including Committee composition, support, terms of reference, roles and responsibilities, meeting procedures, next steps and executive positions.

Members of Committee introduced themselves and outlined their experience with accessibility.

B. Inglis, called upon Members of the Accessibility Advisory Committee to appoint a Chair and Vice-Chair for the 2018 to 2022 Term of Office.

**1. Appointments of Chair and Vice Chair for the Accessibility Advisory Committee**

One nomination for the position of Chair was received: Karen Cilevitz, Councillor Ward 5

Moved by: L. Banerjee

- a) That Karen Cilevitz, Councillor Ward 5, be appointed as Chair of the Accessibility Advisory Committee for the 2018 to 2022 Term of Office.

Carried Unanimously

One nomination for the position of Vice-Chair was received: Lopa Banerjee

Moved by: P. Edwards

- b) That Lopa Banerjee, be appointed as Vice Chair of the Accessibility Advisory Committee for the 2018 to 2022 Term of Office.

Carried Unanimously

Councillor Cilevitz assumed the Chair. She congratulated all Members on their appointment and advised she looked forward to working with all Members for the Term of Council.

**Adoption of the Agenda**

Moved by: L. Rosenberg

That the agenda be adopted as distributed by the Clerk.

Carried

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**2. 2019-2022 Accessibility Advisory Committee Orientation – Presentation by Brian Inglis, Legislative and Projects Advisor/Lottery Licensing Officer**

Moved by: S. Waldman

- a) That the presentation by Brian Inglis, Legislative and Projects Advisor/Lottery Licensing Officer, regarding the 2019-2022 Accessibility Advisory Committee Orientation be received with thanks.

Carried Unanimously

**3. Briggs Parkette, Ritter Park Playground Replacement, and Flood Farmstead Park – Presentation by Geoff Hunt, Manager, Parks and Open Space Design**

This item was withdrawn at the request of staff and will be brought forward to a future meeting.

**4. Richmond Hill 2018-2022 Multi-Year Accessibility Plan – Verbal update by Daniel Ruberto, Legislative and Accessibility Coordinator**

Daniel Ruberto, Legislative and Accessibility Coordinator, made a presentation to Committee and reviewed the Richmond Hill 2018-2022 Multi-Year Accessibility Plan (MYAP), including successes and planned initiatives. He advised that the new MYAP would continue Richmond Hill's commitment to ensuring that the City continues to meet and exceed its obligations to identify, prevent and remove barriers for persons with disabilities, and highlighted the goals of the 2018-2022 MYAP under each standard in the *Accessibility Ontarians with Disabilities Act*. D. Ruberto encouraged Members to read the 2018-2022 MYAP and noted all inquiries can be forwarded to him for a response.

Members of Committee inquired whether there was a mechanism in place for measuring accessibility of buildings. D. Ruberto advised there were accessibility requirements in the Building Code and that Building Inspectors conduct building inspections. Furthermore, the City develops an annual status report on what was completed in terms of accessibility, including City buildings and public spaces.

Discussion ensued regarding inspection of newly constructed and renovated buildings, and the level of responsibility the City has to having city-owned buildings being accessible. D. Ruberto advised that he would arrange to have a staff member make a presentation regarding an overview of accessibility requirements in the Building Code to a future meeting of Committee.

Moved by: S. Waldman

- a) That the verbal update by Daniel Ruberto, Legislative and Accessibility Coordinator, regarding the Richmond Hill 2018-2022 Multi-Year Accessibility Plan be received with thanks.

Carried Unanimously

**5. 2019 Accessibility Advisory Committee Meeting Schedule**

Members of Committee inquired about including attendance requirements to the Terms of Reference.

Moved by: S. Waldman

- a) That the 2019 meeting schedule for the Accessibility Advisory Committee be approved as follows:

Thursday, June 27, 2019

Thursday, September 26, 2019

Thursday, November 28, 2019

Carried Unanimously

**6. Minutes – Accessibility Advisory Committee meeting AAC#02-18 of March 28, 20**

Moved by: S. Waldman

- a) That the minutes of the Accessibility Advisory Committee meeting AAC#02-18 held on March 28, 2018, be adopted.

Carried Unanimously

**7. Meeting Notes – Accessibility Advisory Committee meeting AAC#03-18 of May 16, 2018**

Moved by: S. Waldman

- a) That the meeting notes of the Accessibility Advisory Committee meeting AAC#03-18 held on May 16, 2018, be adopted.

Carried Unanimously

**Date of Next Meeting**

The next meeting of the Accessibility Advisory Committee will be held on June 27, 2019, in the Council Chambers.

**Adjournment**

Moved by: P. Edwards

That the meeting be adjourned at 3:25 p.m.

Carried