



Budget Committee of the Whole Meeting

Minutes

BCW#06-19

Tuesday, October 22, 2019, 9:30 a.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

Committee Members Present: Mayor Barrow
Regional and Local Councillor Perrelli
Regional and Local Councillor DiPaola
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Chan

Regrets: Councillor Cilevitz

Staff Members Present:

N. Garbe, City Manager
M. Dempster, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Regulatory Services
I. Simanovskis, Commissioner of Community Services
P. Masaro, Acting Commissioner of Environment and Infrastructure Services
A. Dimilta, City Solicitor
M. Makrigiorgos, Regional and Local Councillor Chief of Staff
S. Adams, Director, Human Resources
D. Dexter, Director, Financial Services and Treasurer
M. Gandhi, Director, Strategy, Innovation and Engagement
D. Joslin, Director, Recreation and Culture
N. Kalyvas, Director, Facility Design, Construction and Maintenance
A. Iannucci, Director, Information Technology
D. Terzievski, Director, Development Engineering and Transportation
T. Steele, Director, By-law and Licensing Enforcement
P. Lee, Director, Policy Planning

- S. Kraft, Fire Chief
- A. Li, Financial Management Advisor
- C. Stone, Manager, Revenue Services
- G. Li, Manager, Capital and Development Financing
- S. Deshpande, Financial Management Advisor
- I. Treiger, Financial Management Advisor
- D. Beaulieu, Manager, Development Subdivisions
- D. Giannetta, Manager, Development Site Plans
- J. Stewart, Manager, Parks Operations
- D. Hearn, Manager, Administration and Marketing
- M. Grit, Manager, Theatre
- K. Graver, Manager, Communication Services
- J. Goodwin-Hall, Supervisor, Support Services
- A. Stephen, IT Service Desk Technical Analyst
- C. Wotton, Administrative Assistant
- S. Huycke, City Clerk
- R. Ban, Deputy City Clerk
- S. Dumont, Council/Committee Coordinator

1. Adoption of Agenda

Moved by: Councillor Beros

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

3. Delegations

There were no delegations.

4. Scheduled Business

4.1 SRCFS.19.034 – 2019 Year-end Operating Forecast

David Dexter, Director, Financial Services and Treasurer, presented an overview of the 2019 Year-End Operating Forecast and the 2019 Year-End Operating Forecast for the Water, Wastewater and Stormwater Management Fund based on June 30, 2019 financial results. He provided

details on public works enhancements being funded through the Community Enhancement and Economic Vitality Reserve Fund and reviewed the proposed 2020 to 2022 investment income strategy.

Moved by: Councillor Chan

- a) That the interim forecast of the Operating and Water, Wastewater & Stormwater Funds, based on the six month period ended June 30, 2019, be received for information purposes;
- b) That the 2019 costs for the approved Public Works Enhancement program be funded from Community Enhancement & Economic Vitality Reserve Fund;
- c) That the full costs of Public Works Enhancements program be phased into the Operating Budget from 2020 to 2027 through the use of the Community Enhancement and Economic Vitality Reserve Fund.

Carried Unanimously

4.2 SRCFS.19.036 – Tariff of Fees Update

David Dexter, Director, Financial Services and Treasurer, provided an overview of the annual tariff of fees process, outlined the basis for the update and the fee categories, as well as summarized the new and amended fees.

Moved by: Councillor Beros

- a) That the proposed fees set out in draft By-law 108-19, attached as Appendix “D” to staff report SRCFS.19.036 be adopted.

An Amendment was:

Moved by: Councillor Chan

That the main motion be amended by adding the following additional clause:

- b) That the draft Tariff of Fees By-law implement the proposed new fees for the Fitness Centre Indoor Track, as outlined on Appendix ‘A’ of staff report SRCFS.19.036, effective 3 months after the opening of the facility.

Carried Unanimously

Main Motion as Amended:

Moved by: Councillor Beros

- a) That the proposed fees set out in draft By-law 108-19, attached as Appendix “D” to staff report SRCFS.19.036 be adopted;
- b) That the draft Tariff of Fees By-law implement the proposed new fees for the Fitness Centre Indoor Track, as outlined on Appendix ‘A’ of staff report SRCFS.19.036, effective 3 months after the opening of the facility.

Carried Unanimously

4.3 2020 Operating Budget Update - Presentation by David Dexter, Director, Financial Services and Treasurer

David Dexter, Director, Financial Services and Treasurer, provided an update on the 2020 Operating Budget, reviewed the budget pressures and the budget direction provided by Council, and elaborated on the internal direction that followed.

Moved by: Councillor Beros

- a) That the presentation by David Dexter, Director, Financial Services and Treasurer, regarding the 2020 Operating Budget Update, be received.

Carried Unanimously

Regional and Local Councillor DiPaola transferred the Chair to Councillor Beros at 11:45 a.m. to 11:48 a.m.

4.4 SRCFS.19.044 – Liberal Advertising Contract and Notice Policy

Moved by: Councillor Beros

- a) That the Office of the Clerk’s 2020 Operating Budget for Advertising expenses be reduced to \$65,000, representing a savings of \$101,200;
- b) That Council approve the changes to the manner in which the City provides public notices and advertises services and events, as generally described in staff report SRCFS.19.044;
- c) That a By-law to repeal and replace Notice By-Law 170-07, being Chapter 278 of the Municipal Code, as generally described in staff report SRCFS.19.44, be enacted;
- d) That all Council approved policies requiring newspaper notices be deemed amended to only require website and other digital media notices.

Motion to Refer:

Moved by: Councillor West

a) That staff report SRCFS.19.044 be referred back to staff for additional information to be presented at the Budget Committee of the Whole meeting on November 26, 2019, including information in respect to not entering into sole source contracts for media including print media advertising.

Carried

4.5 SRCFS.19.046 – Internal Courier Service

Moved by: Councillor West

a) That the service level changes pertaining to the City's internal courier service, as described in staff report SRCFS.19.046, be approved;

b) That the 2020 Operating Budget include adjustments, as described in staff report SRCFS.19.046, to account for the service level changes pertaining to the City's internal courier service.

Carried Unanimously

5. Adjournment

Moved by: Regional and Local Councillor Perrelli

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 11:50 p.m.