



## **Staff Report for Committee of the Whole Meeting**

**Date of Meeting:** December 4, 2019

**Report Number:** SRPRS.19.166

**Department:** Planning and Regulatory Services

**Division:** Development Planning

**Subject:** SRPRS.19.166 - Request for Approval - Addition of Names to the City's Approved Street Name List - City File D15-19042

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### **Location:**

City of Richmond Hill

### **Purpose:**

A request for approval to update to the City's *Municipal Street Naming and Addressing Guide*, and the placement of additional names on the City's Approved Street Name List.

### **Recommendations:**

- a) That the street names as outlined in Appendix "A" of Staff Report SRPRS.19.166 be approved by Council and added to the City's Approved Street Name List for future use within the City of Richmond Hill; and,
- b) That the update to the City's *Municipal Street Naming and Addressing Guide* be approved as outlined in Staff Report SRPRS.19.166.

### **Contact Person:**

Joseph M. Liberatore, Planning Technician, phone number 905-747-6354 and/or Deborah Giannetta, Manager of Development – Site Plans, phone number 905-771-5542

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

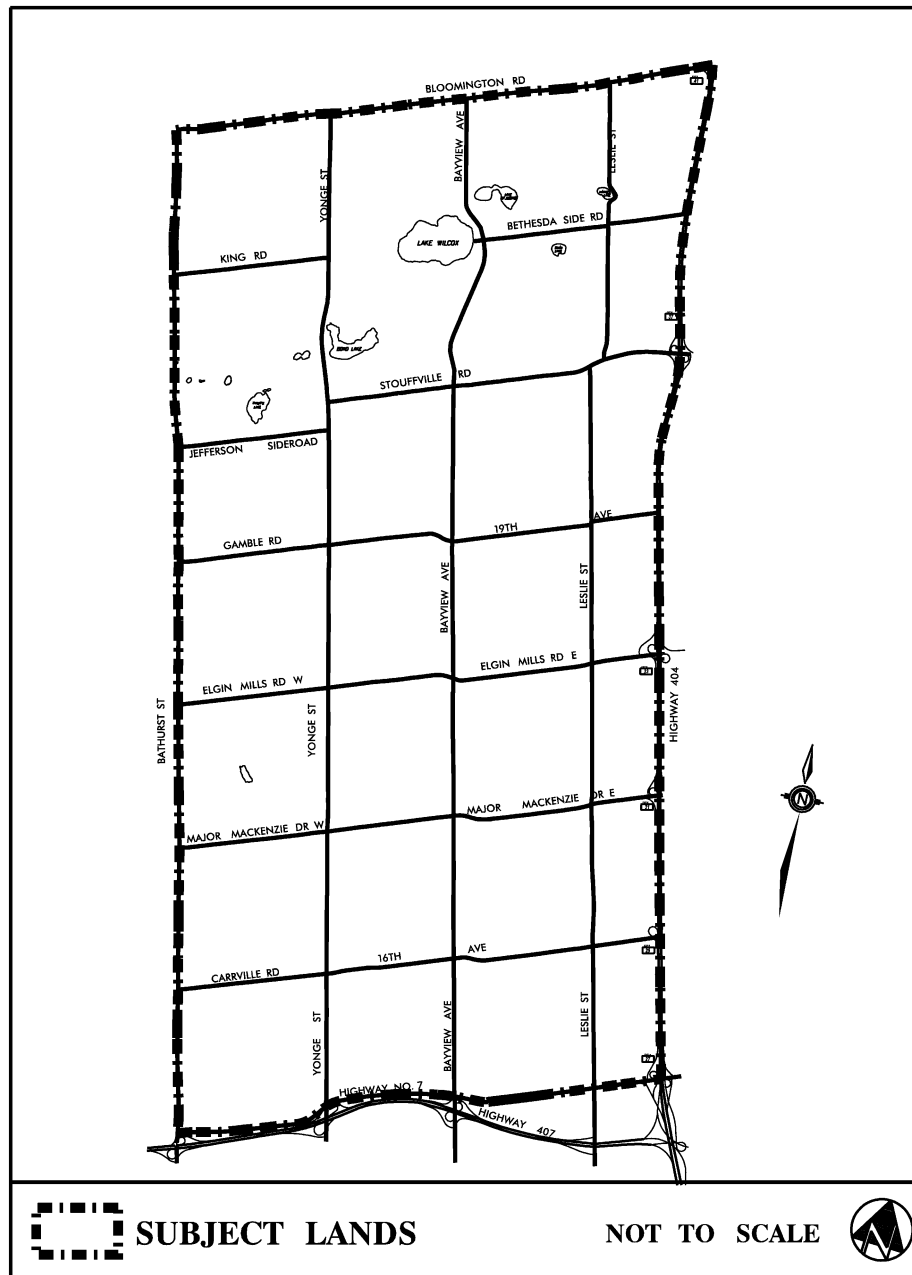
**Approved by:** Neil Garbe, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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### Location Map:

Below is a map displaying the lands that are the subject of this report. Should you require an alternative format call the person listed under “Contact Person” above.



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### Background:

In September 2010, Council endorsed the City of Richmond Hill *Municipal Street Naming and Addressing Guide*, which contains policies relating to municipal street naming and addressing. Policy 1.0 of the Guide states that all public and private roads are to be assigned both names and municipal addresses. The City maintains an inventory of Council approved street names for assignment as part of the approval of individual plans of Subdivision and Common Element Condominium.

Over the last few years, this inventory has become depleted resulting in the need for the addition of new street names. Staff has compiled a list of proposed names which are based on several categories that are in keeping with the criteria for naming streets found within the City's *Municipal Street Naming and Addressing Guide*.

Additionally, Council has expressed a desire for an emphasis to be placed on street names recognizing war veterans from Richmond Hill. In this regard, staff are proposing to update the City of Richmond Hill *Municipal Street Naming and Addressing Guide*'s policies to require all new developments to include a minimum number of veterans' names based on the number of streets within the development.

Accordingly, the purpose of this report is to seek Council's approval to add new street names to the City's Council Approved Street Name List for use within future developments in the City of Richmond Hill, and to update the City's street naming policies.

### Discussion:

#### Street Name Additions to the Council Approved Street Name List:

City staff is seeking Council's approval to add new street names to the City's Approved Street Name List. The City's *Municipal Street Naming and Addressing Guide* contains policies which govern the process of selecting street names to be added to the Council Approved Street Name List. Section "**1.2- Categories of Street Names**" lists the criteria that must be met in order for a name to be approved and added to the list, as follows:

- "a) Names honouring those who have given their life in public service;**
- b) Charitable Auction Names;**
- c) Names honouring individuals for community service, local historical reasons, national reasons or international reasons;**
- d) Other names, including names that:**
  - Commemorate local history, places, events or culture;**
  - Strengthen neighbourhood identity to reflect the character of the area;**
  - Recognize native wildlife, flora, fauna, natural features;**
  - Recognize communities that contribute to the public life of the City."**

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Utilizing the above criteria, staff has compiled a number of new street names that fall into three different categories:

- names commemorating local history and places;
- names recognizing the “Rose Capital of Canada” heritage of the City of Richmond Hill; and,
- names recognizing the native flora of the City of Richmond Hill.

The proposed street names (refer to Appendix “A”) were circulated to the City's Fire and Emergency Services Division and the Regional Municipality of York, and they have expressed no concerns with the proposed street names. As part of the process, staff from the Region and the City's Fire and Emergency Services Division review all proposed street names that are similar to others or duplicates in the Region, that may cause a delay in the event of an emergency situation. A total of 100 names are proposed to be added to the City's Council Approved Street Name List from the above noted categories.

### Municipal Street Name and Addressing Policy Update:

As noted in the preceeding section of this report, presently the City's *Municipal Street Name and Addressing Guide* identifies “Names honouring those who have given their life in public service” as one of the criteria for selecting street names to be added to the Council Approved Street Name List. The proposed update to the policy will place an emphasis on the use of street names in new developments that honour those who have given their life in the public service. In this regard, Section 1.2 “**The Process for Assigning an Approved Street Name(s)**” of the City's *Municipal Street Name and Addressing Guide* will be updated to require new developments to include a minimum number of street names honouring those who have given their life in public service, based on the number of streets in the development as follows:

Number of Private and/or Public Streets Proposed	Minimum Number of Street Names Required honouring those who have given their life in public service
1 - 4	1 Name
5 - 9	2 Names
10 or More	3 Names

In this regard, City staff was provided a list of veteran names from the Richmond Hill chapter of the Royal Canadian Legion of individuals that previously resided or currently reside within the City of Richmond Hill. All of the names were circulated to the City's Fire and Emergency Services Division and the Regional Municipality of York as per the City's standard procedure for street naming and 42 names were deemed to be acceptable. Accordingly, staff are recommending that these names also be added to the Council Approved Street Name List.

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### Financial/Staffing/Other Implications:

The recommendations of this report do not have any financial, staffing or other implications.

### Relationship to the Strategic Plan:

The proposal to add the names found in Appendix “A” hereto to the City’s Approved Street Name List would align with **Goal One - Stronger Connections in Richmond Hill** by providing physical connections in the community through improved function of buildings, streets and neighbourhoods.

### Conclusion:

City staff are requesting Council’s approval to update the City’s *Municipal Street Naming and Addressing Guide* and to approve the addition of 142 street names as identified on Appendix "A" attached hereto and as outlined in SRPRS.19.166. The update to the City’s *Municipal Street Naming and Addressing Guide* will emphasize the significance and importance of the Richmond Hill locals who have given their life in public service as well as the significance of Richmond Hill’s history. The 142 proposed street names as outlined in Appendix “A” have not been assigned elsewhere in the Region and also meet the criteria of the City’s *Municipal Street Naming and Addressing Guide*. Further, the addition of street names as proposed by staff to the Council Approved Street Name List will allow for the continued ease of selecting pre-approved street names for new developments.

### Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Appendix “A” - Proposed Street Names
- Map 1 - City-Wide Map

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### Report Approval Details

Document Title:	SRPRS.19.166 - Request for Approval - Addition of Names to the City's Approved Street Name List - City File D15-19042.docx
Attachments:	- Appendix A.pdf - MAP_1_City-WIDE_MAP.pdf
Final Approval Date:	Nov 20, 2019

This report and all of its attachments were approved and signed as outlined below:

**Gus Galanis - Nov 20, 2019 - 11:11 AM**

**Kelvin Kwan - Nov 20, 2019 - 11:25 AM**

**Neil Garbe - Nov 20, 2019 - 1:20 PM**