



Staff Report for Council Meeting

Date of Meeting: January 22, 2020

Report Number: SRPRS.20.009

Department: Planning and Regulatory Services
Division: Development Engineering & Transportation

Subject: **SRPRS.20.009 Assumption of Municipal Services, 2340548 Ontario Inc., Servicing Agreement, City File: L03-13001**

Purpose:

To assume the aboveground and belowground municipal services associated with the Servicing Agreement between the City and 2340548 ONTARIO INC. (file number L03-13001), and to establish certain lands as public highway.

Recommendation(s):

- a) That the assumption of the aboveground and belowground municipal services located within Parts 1 and 2 on Plan 65R-29487, Parts 1 and 2 on Plan 65R-35190, and within the existing Vitlor Drive and Puccini Drive road allowances, associated with Servicing Agreement L03-13001 be approved;
- b) That the lands described as Parts 1 and 2 on Plan 65R-29487 be established as public highway to form part of Vitlor Drive.

Contact Person:

Michael Berger, Project Coordinator - Subdivisions, 905-771-5732 and/or
Erik Loorand, Programs Coordinator - Subdivisions, 905-747-6357 and/or
Jeff Walters, Manager, Development Engineering – Subdivisions & Stormwater Management, 905-747-6380.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Neil Garbe, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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Background:

The subject development lands are located on the east side of Verdi Road north of Puccini Drive, as illustrated on Map A.

In accordance with the Servicing Agreement between the City of Richmond Hill and 2340548 ONTARIO INC. (File No. L03-13001) for these lands, internal and external aboveground and belowground services (including roads, storm sewers, sanitary sewers, water mains, and related appurtenances) have been constructed within Parts 1 and 2 on Plan 65R-29487, as well as within the existing Vitlor Drive and Puccini Drive road allowances. In addition, a storm service has been constructed within an easement described as Parts 1 & 2 on Registered Plan 65R-35190.

These works are now complete, and the developer has requested that these services now be assumed by the City.

Based on the fulfillment of the conditions of the Servicing Agreement (File No. L03-13001), as summarized in Appendix A, staff recommends the assumption of the internal and external aboveground and belowground services constructed within Parts 1 and 2 on Registered Plan 65R-29487 and existing Vitlor Drive and Puccini Drive road allowances as well as the storm service constructed within Parts 1 & 2 on Registered Plan 65R-35190.

Staff further recommend Part 1 and 2 on Plan 65R-29487, be established as public highway to form part of Vitlor Drive.

Financial/Staffing/Other Implications:

Upon assumption, the City will be responsible for the maintenance and operation of the above and belowground infrastructure and storm service, as noted above. The annual maintenance cost for this infrastructure is estimated to be \$720.00.

It is recommended that the Public Works Operations annual operating budget be increased during the next budget cycle process to reflect these additional costs.

Relationship to the Strategic Plan:

Assumption of municipal services demonstrates our responsibility to provide wise management of our resources.

Conclusion:

Based on the above, staff recommends assumption of the internal and external aboveground and belowground municipal services and storm service associated with Servicing Agreement File No. L03-13001. Staff further recommends that Part 1 and 2 on Plan 65R-29487, be established as public highway to form part of Vitlor Drive.

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Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Appendix A - List of Fulfilled Servicing Agreement Sections
- Map A - Location Map
- Map B - Registered Plan 65R-29487
- Map C - Registered Plan 65R-35190

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Report Approval Details

Document Title:	SRPRS.20.009 2340548 Ontario Inc.docx
Attachments:	- SRPRS.20.009 Appendix A.docx - SRPRS.20.009 Map A.pdf - SRPRS.20.009 Map B.pdf - SRPRS.20.009 Map C.pdf
Final Approval Date:	Jan 9, 2020

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski - Jan 9, 2020 - 3:02 PM

Kelvin Kwan - Jan 9, 2020 - 3:32 PM

David Dexter - Jan 9, 2020 - 4:31 PM

Neil Garbe - Jan 9, 2020 - 4:48 PM