



**Special Council Education and Training Meeting  
Pursuant to Section 239(3.1) of the  
*Municipal Act, 2001***

**Minutes**

**C#03-20**

**Tuesday, February 11, 2020, 2:00 p.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

A Special Council Education and Training meeting pursuant to Section 239(3.1) of the *Municipal Act, 2001* of the Council of the City of Richmond Hill was held on Tuesday, February 11, 2020 at 2:18 p.m. in the Council Chambers.

**Council Members Present:**

Mayor Barrow  
Regional and Local Councillor DiPaola  
Regional and Local Councillor Perrelli  
Councillor Beros  
Councillor Muench  
Councillor Liu  
Councillor West  
Councillor Cilevitz  
Councillor Chan

**Staff Members Present:**

N. Garbe, City Manager  
M. Makrigiorgos, Regional and Local Councillor Chief of Staff  
R. Pham-Nguyen, Constituency Assistant to the Regional and Local Councillor  
A. Daneshvar, Administrative Assistant to Members of Council  
S. Kavassalis, Administrative Assistant to Members of Council  
S. Margolin, Administrative Assistant to Members of Council  
N. Sabet, Administrative Assistant to Members of Council  
P. Burton, Administrative Clerk  
S. Huycke, City Clerk

Lauren Bernardi, Partner, Bernardi Human Resources Law LLP, and Norman J. Groot, City of Richmond Hill Integrity Commissioner, Investigative Council P.C., were also in attendance.

**1. Adoption of Agenda**

Moved by: Councillor Chan  
Seconded by: Regional and Local Councillor Perrelli

That the agenda be adopted as distributed by the Clerk.

Carried

Council consented to have the Integrity Commissioner introduce himself in the open session portion of the Education and Training meeting.

Norman J. Groot, City of Richmond Hill Integrity Commissioner, Investigative Council P.C., provided an overview of his background, firm, and work conducted to date. N. Groot reviewed his approach to how he would respond to the outstanding Council Code of Conduct complaints.

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

**3. Closed Session**

**3.1 Resolution to Move into Closed Session and General Nature Thereof:**

Moved by: Councillor Cilevitz  
Seconded by: Councillor West

a) That Council move into closed session for the purpose of educating and training Members of Council in respect to Council/staff operations.

Carried

**3.2 Resolution to Reconvene in Open Session**

Council moved into closed session and then returned to open session (2:39 p.m. to 4:05 p.m.)

**4. Adjournment**

Moved by: Councillor West  
Seconded by: Regional and Local Councillor DiPaola

That the meeting be adjourned.

Carried

The meeting was adjourned at 4:05 p.m.

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Dave Barrow, Mayor

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Stephen M.A. Huycke, City Clerk