



## **Staff Report for Council Meeting**

**Date of Meeting:** March 11, 2020

**Report Number:** SRPRS.20.031

**Department:** Planning and Regulatory Services  
**Division:** Development Engineering & Transportation

**Subject:** SRPRS.20.031 - Assumption of Municipal Services – 360 19th Avenue - City File: B045/18

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### **Purpose:**

To assume the aboveground and belowground municipal services associated with Consent file B045/18 and the related Grading/Servicing Agreement for 360 19<sup>th</sup> Avenue.

### **Recommendation(s):**

That the assumption of the aboveground and belowground municipal services located within the existing Heathmont Court road allowance associated with the Grading/Servicing agreement for Consent File B045/18, be approved.

### **Contact Person:**

Michael Ayers, Development Engineering Technologist, 905-747-6426, and/or  
Jeff Walters, Manager of Storm Water and Subdivisions, 905-747-6380.

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Regulatory Services

**Approved by:** Mary-Anne Dempster, Interim City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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### **Background:**

Pursuant to the conditions of the Notice of Decision for Consent Application B045/18, the owner of 360 19<sup>th</sup> Avenue was required to enter into a Grading/Service Agreement with the City. The Agreement required the owner to install sanitary, storm and water service laterals to the newly created lot fronting Heathmont Court.

Staff has received as request from the owner along with the following information to support the assumption of these municipal services.

1. Consulting Engineer's Certificate stating that the services have been inspected and installed in accordance with the City's standards and specifications;
2. Statutory Declaration from the owner stating all accounts relating to the construction of the municipal servicing under this agreement and relating to consulting services have been paid in full; and
3. Final inspection memo from the City's Municipal Inspector stating that the services have been installed as per standards and that no deficiencies were noted.

### **Financial/Staffing/Other Implications:**

The City will now be responsible for the maintenance of the assumed municipal services. The annual maintenance costs are nominal and are included in the current operating budget. Securities associated with the Grading/Service agreement will be reduced after assumption in accordance with the agreement provisions.

### **Relationship to the Strategic Plan:**

The assumption of these services demonstrates wise management of resources in investing new infrastructure to support the community.

### **Conclusion:**

Staff recommend that the aboveground and belowground services noted in this report be assumed and placed under a 24-month maintenance period.

### **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Map A – Location Map
- Map B – Excerpt of 65R-38442

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### Report Approval Details

Document Title:	SRPRS.20.031 - Assumption of Municipal Services - 360 19th Avenue.docx
Attachments:	- SRPRS.20.031 Map A 36019th Avenue.pdf - SRPRS.20.031 Map B 360 19th Avenue.docx
Final Approval Date:	Feb 25, 2020

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Feb 25, 2020 - 1:54 PM**

**Kelvin Kwan - Feb 25, 2020 - 1:58 PM**

**MaryAnne Dempster - Feb 25, 2020 - 3:52 PM**