



Staff Report for Council Meeting

Date of Meeting: March 11, 2020

Report Number: SRPRS.20.038

Department: Planning and Regulatory Services
Division: Development Engineering & Transportation

Subject: SRPRS.20.038 - Assumption of Municipal Services – 80 Sandbanks Drive, City Files: B026/13, B043/13, and B048/13.

Purpose:

To assume the aboveground and belowground municipal services related to Consent files B026/13, B043/13, and B048/13 and the associated Grading/Servicing Agreement with the owner of 80 Sandbanks Drive.

Recommendation(s):

That the assumption of the aboveground and belowground municipal services installed within the existing Sandbanks Drive road allowance associated with the Grading/Servicing Agreement for Consent Files B026/13, B043/13 and B048/13, be approved.

Contact Person:

Michael Ayers, Development Engineering Technologist, 905-747-6426, and/or
Jeff Walters, Manager of Storm Water and Subdivisions, 905-747-6380.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Mary-Anne Dempster, Interim City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

Page 2

Background:

As conditions of the Notice of Decisions for Consent Files B026/13, B043/13, and B048/13, the owner of 80 Sandbanks Drive was required to enter into a Grading/Servicing Agreement with the City of Richmond Hill. The Agreement required the owner to install Municipal Services including a sanitary sewer extension and both sanitary and water service connections within the existing Sandbanks Drive road allowance.

These obligations have now been completed and the owner of 80 Sandbanks Drive has requested the assumption of these municipal services.

Staff has received the following information to support assumption of these municipal services.

1. Consulting Engineer's Certificate stating that the services have been inspected and installed in accordance with the City's standards and specifications;
2. Statutory Declaration from the owner stating all accounts relating to the construction of the municipal servicing under this agreement and relating to consulting services have been paid in full;
3. Final inspection memorandum from the City's Municipal Inspector stating that the services have been installed as per standards and that no deficiencies were noted.

Based on the above, Staff supports the assumption of the aboveground and belowground municipal services constructed as part of the Consent Files B026/13, B043/13 and B048/13 for 80 Sandbanks Drive.

Financial/Staffing/Other Implications:

The City will now be responsible for the maintenance of the assumed municipal services. The annual maintenance costs are nominal and are included in the current operating budget. Securities associated with the Grading/Servicing agreement will be reduced after assumption in accordance with the agreement provisions.

Relationship to the Strategic Plan:

The assumption of these services demonstrates wise management of resources in investing new infrastructure to support the community.

Conclusion:

Staff recommend that the aboveground and belowground services noted in this report be assumed and placed under a 24-month maintenance period.

Page 3

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

Map A – Location Map

Page 4

Report Approval Details

Document Title:	SRPRS.20.038 Assumption of Municipal Services 80 Sandbanks Drive.docx
Attachments:	- SRPRS.20.038 Map A 80 Sandbanks Drive.pdf
Final Approval Date:	Feb 25, 2020

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski - Feb 25, 2020 - 1:53 PM

Kelvin Kwan - Feb 25, 2020 - 1:57 PM

MaryAnne Dempster - Feb 25, 2020 - 3:51 PM