



Staff Report for Council Meeting

Date of Meeting: April 22, 2020

Report Number: SRPRS.20.027

Department: Planning and Regulatory Services
Division: Development Engineering & Transportation

Subject: SRPRS.20.027 - Assumption of Municipal Services – 22 Elm Grove Avenue, City File B043/16

Purpose:

To assume the aboveground and belowground municipal services constructed as part the Grading/Servicing Agreement for 22 Elm Grove Avenue associated with consent file B043/16.

Recommendation(s):

- a) That the assumption of the aboveground and belowground municipal services installed within Part of Lots 157 and 158, Registered Plan 202, designated as Parts 3 and 4 of 65R-37373, be approved.

Contact Person:

Michael Ayers, Development Engineering Technologist, 905-747-6426, and/or
Jeff Walters, Manager of Storm Water and Subdivisions, 905-747-6380.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Regulatory Services

Approved by: Mary-Anne Dempster, Interim City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner and City Manager. Details of the reports approval are attached.

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Background:

Pursuant to the conditions of the Notice of Decision for Consent File B043/16, the owner of 22 Elm Grove Avenue was required to enter into a Grading/Servicing Agreement with the City. The Agreement required the owner to convey easements to the City (Part of Lots 157 and 158, Registered Plan 202, designated as Parts 3 and 4 of 65R-37373), and construct storm drainage works within these easements.

Staff has received the following information to support assumption of these municipal services.

1. Consulting Engineer's Certificate stating that the services have been inspected and installed in accordance with the City's standards and specifications;
2. Statutory Declaration from the owner stating all accounts relating to the construction of the municipal servicing under this agreement and relating to consulting services have been paid in full;
3. Final inspection memo from the City's Municipal Inspector stating that the services have been installed as per standards and that no deficiencies were noted.

Financial/Staffing/Other Implications:

The City will now be responsible for the maintenance of the assumed municipal services. The annual maintenance costs are nominal and are included in the current operating budget. Securities associated with the Grading/Servicing agreement will be reduced after assumption in accordance with the agreement provisions.

Relationship to the Strategic Plan:

The assumption of these services demonstrates wise management of resources in investing new infrastructure to support the community.

Conclusion:

Staff recommend that the aboveground and belowground services noted in this report be assumed and placed under a 24-month maintenance period.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Map A – Location Map
- Map B – Excerpt of 65R-37373

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Report Approval Details

Document Title:	SRPRS.20.027 - Assumption of Municipal Services - 22 Elm Grove.docx
Attachments:	- SRPRS.20.027 Map A 22 Elm Grove Avenue.pdf - SRPRS.20.027 Map B 22 Elm Grove Avenue.docx
Final Approval Date:	Apr 2, 2020

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski - Apr 2, 2020 - 10:13 AM

Kelvin Kwan - Apr 2, 2020 - 10:28 AM

MaryAnne Dempster - Apr 2, 2020 - 10:36 AM