



Staff Report for Council Meeting

Date of Meeting: May 13, 2020

Report Number: SRS.20.04

Department: Office of the City Manager

Division: Legal Services

Subject: **Transfer of Easement to Alectra Utilities Corporation for the Lands within Willow Hollow Park at Coon's Road**

Purpose:

The purpose of this report is to seek Council authority to transfer an easement to Alectra Utilities Corporation at Coon's Road more particularly described as part of Block Q, Plan M-36, designated as Part 1, as shown on the draft plan by Lloyd & Purcell, dated October 10, 2018 being File No. R1-M35-Q-1

Recommendation(s):

- a) That the City grant an easement to Alectra Utilities Corporation for the installation and maintenance of a transformer box over the lands described as part of Block Q, Plan M-36, designated as Part 1, as shown on the draft plan by Lloyd & Purcell, dated October 10, 2018 having a file no. R1-M35-Q-1; and
- b) That the Mayor and Clerk be authorized to execute an agreement and such further documentation as may be required to implement the easement to Alectra Utilities Corporation.

Contact Person:

Christian Greco, Manager of Real Estate – Ext. 2421

Report Approval:

Submitted by: Antonio R. Dimilta, City Solicitor

Approved by: Mary-Anne Dempster, Interim City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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Background:

The Regional Municipality of York (the “Region”) and Alectra Utilities Corporation (“Alectra Utilities”) have been in contact with the City for the purposes of the installation and maintenance of a transformer box to facilitate the removal of overhead wires and hydro poles along Coon’s Road. The transformer box would power the Region’s water tower. In order to facilitate the installation of the transformer, Alectra Utilities requires a permanent easement onto City property located on Coon’s Road, near Cynthia Crescent, and more particularly shown on the map below.



The Region, along with Alectra Utilities, explored all options including trying to secure an easement along the private driveway to the north which is currently owned by Calgas Limited or installing the transformer along Coon’s Road. It was determined by Alectra Utilities and the Region that both options were not feasible as the owner of the private driveway was not agreeable to granting an easement to Alectra Utilities and there was not enough room along Coon’s Road to facilitate the installation of a transformer.

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Therefore, the only feasible option for the location of the transformer is within the City's land as depicted in the map above.

Financial/Staffing/Other Implications:

Alectra Utilities has borne the cost for preparation and registration of a plan of survey setting out the location of the easement required as shown on Attachment 1. Alectra Utilities will bear the cost of registration of the easement.

Relationship to the Strategic Plan:

The contents of this report relate to the Strategic Plan Goal of “wise management of resources in Richmond Hill” and the objective of being responsible by serving as a role model for municipal management.

Conclusion:

City staff is seeking authority from Council with respect to the transfer of an easement to Alectra Utilities in order to facilitate the removal of the overhead power lines and hydro poles in this area.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Attachment 1 - Draft Reference Plan

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Report Approval Details

Document Title:	Transfer of Easement to Alectra Utilities for Lands within Willow Hollow Park at Coon’s Road .docx
Attachments:	- Draft R-Plan Attachment 1.pdf
Final Approval Date:	Apr 27, 2020

This report and all of its attachments were approved and signed as outlined below:

Antonio Dimilta - Apr 27, 2020 - 1:21 PM

MaryAnne Dempster - Apr 27, 2020 - 1:53 PM