

## The Corporation of the City of Richmond Hill

### Draft By-Law 80-20

A By-law to amend Building By-law 55-19, as amended, being a By-law pursuant to the Building Code Act respecting the issuance of permits.

Whereas Council of the Corporation of the City of Richmond Hill has enacted a by-law pursuant to Section 7 of the *Building Code Act, 1992*, being By-law 55-19, as amended;

And Whereas Council has determined that it is appropriate to further amend By-law 55-19, as amended;

#### **Now Therefore The Council Of The Corporation Of The City Of Richmond Hill Enacts As Follows:**

1. Section 4.4 is hereby deleted and replaced with the following:  
  
The chief building official may provide prescribed forms in an electronic format and may allow the electronic submission of completed permit application forms, drawings, documents, specifications and other required information in accordance with Section 6.
2. Sections 4.5 (a), (b) and (c) are hereby deleted and replaced with the following:  
  
(a) the Building Code, Division C, Sentence 1.3.1.3.(5); or,  
  
(b) Section 4 of this By-law.
3. Sections 6.1.2 is hereby amended by deleting “as set out in Schedule B”.
4. Section 6.1.3 (c) is hereby amended by deleting “and Schedule B to this By-law”.
5. Section 6.1.14 is hereby deleted in its entirety.
6. Section 7.1 is hereby amended by adding the following as 7.1.7:  
  
Notwithstanding Section 7.1.1, the chief building official, having regard to Schedule A of this By-law and the direct and indirect costs associated with the provision of a service, may determine the required permit fees and/or fees if same are not explicitly set out in this By-law.
7. Section 7.1 is hereby amended by adding the following as 7.1.8:  
  
The chief building official may allow for the payment of the required permit fees and/or fees by credit card with such fees having a service fee/convenience charge so added at the applicable rate at the time of the transaction.
8. Section 7.2 is hereby amended by adding the following as 7.2.10:  
  
The service fee/convenience charge referenced at Section 7.1.8 is non-refundable.
9. Sections 9.1.2 and 9.1.4 are hereby amended by deleting “Schedule D” and replacing it with “Schedule B”.
10. Section 17.1 and 17.4 are hereby amended by deleting “Schedules A, B, C and D” and replacing it with “Schedules A and B”.

11. Item (k) of Table 3.8 is hereby deleted and replaced with the following:

(k)	With respect to the review of plans for compliance with the Ontario Building Code prior to application for building permit, i.e. pre-permit application model review.  Note: The provision of this service is subject to available resources and is at the sole discretion of the chief building official.	25% of the fee calculated in accordance with Table 3.1 with said fee being non-refundable.  Note: This is in addition to the full permit application fee applicable and payable at the time of permit application.
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12. Table 3.8 is hereby amended by adding the following as (r):

(r)	General Zoning By-law Information  Note: Electronic Service Only	Nil
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13. Schedule B and D are hereby deleted and Schedule C is hereby retitled as Schedule B.

Passed this 24<sup>th</sup> day of June, 2020.

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Dave Barrow  
Mayor

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Stephen M.A. Huycke  
City Clerk