



Staff Report for Council Meeting

**Date of Meeting:** July 8, 2020

**Report Number:** SRCM.20.12

**Department:** Office of the City Manager  
**Division:** Strategy, Innovation and Engagement

**Subject:** SRCM.20.12 FCM Municipal Asset Management Program Grant Funding Application Resolution

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### **Purpose:**

The purpose of this report is to seek Council approval to submit an application for funding to the Federation of Canadian Municipalities (FCM) Municipal Asset Management Program (MAMP), in accordance with their grant fund application requirements.

### **Recommendation(s):**

- a) That staff be authorized to submit an application for funding to the Federation of Canadian Municipalities (FCM) Municipal Asset Management Program for a project to develop an asset management decision support model as outlined in SRCM.20.12.

### **Contact Person:**

Lise Conde, Manager of Strategy and Government Relations

Grace McLenaghan, Manager of Corporate Asset Management

Ashley Dickinson, Coordinator of Strategy, Innovation and Engagement

### **Report Approval:**

**Submitted by:** Meeta Gandhi, Director of Strategy, Innovation and Engagement

**Approved by:** Mary-Anne Dempster, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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### **Background:**

As part of the City's ongoing commitment to financial sustainability, staff monitor grant funding intakes and pursue grant and partnership opportunities with the federal, provincial and regional governments, as well as other funding agencies, where possible. Richmond Hill pursues grant funding opportunities as part of a strategy to reduce any tax rate impact and/or other funding pressures.

### **Federation of Canadian Municipalities' Municipal Asset Management Program**

The Federation of Canadian Municipalities (FCM) administers the Municipal Asset Management Program (MAMP) funded by the Government of Canada. This program includes a grant fund currently accepting applications that provides up to \$50,000 (up to 80% of project cost) to municipalities to help improve asset management practices. To submit an application for funding, FCM requires a resolution be passed by Council to endorse an application submission.

### **Richmond Hill's Asset Management Plan**

Richmond Hill is in the process of completing an Asset Management Plan to satisfy the requirements of *Ontario Regulation 588/17 – Asset Management Planning for Municipal Infrastructure*. In May 2019, Council approved the Asset Management Policy and associated Asset Management Strategy (Attachment 1: SREIS.19.008 – Asset Management Policy and Strategy). The Asset Management Strategy Implementation plan was approved for \$350,000 in capital funding through the 2020 Capital Budget, to be offset by gas tax funds.

The Asset Management Strategy Implementation Plan includes a series of inter-related projects, tools and systems, which in addition to meeting the provincial asset management regulation, will serve to increase Richmond Hill's Asset Management System maturity, and improve capital planning and long-term infrastructure sustainability.

### **FCM MAMP Funding Application: Asset Management Decision Support Model**

Staff are preparing an application for grant funding for the development of a formal asset management decision support model as part of the Asset Management Plan Decision-making, Lifecycle Management and Infrastructure Risk Management Implementation activities.

The decision support model will create a project prioritization methodology that will enhance staff's ability to manage long-term infrastructure investments. Considering

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factors such as project bundling and investment efficiency, the model will provide a systematic approach to asset management investment decision making. The benefit of this model will be to improve longer term capital forecasting and support multi-year capital programming.

The FCM grant funding application requires that Council:

- Acknowledge that staff is submitting the application (via this report);
- Commit to undertaking the activities proposed in the application to FCM, should the application be approved; and
- Declare the City's financial contribution (as noted above, \$350,000 approved in the 2020 Capital Budget for implementation of the Asset Management Strategy).

Endorsement of this staff report will serve as confirmation of the above requirements.

### **Financial/Staffing/Other Implications:**

There are no financial or staffing implications to this report.

In 2020, \$350,000 of capital funding was approved (offset by gas tax) to support development of the Asset Management Strategy Implementation Plan. The projected budget for the decision support model described in this report is part of the current work plan and funded by the approved Asset Management Strategy Implementation Plan project capital budget. Should the FCM MAMP grant fund application be successful, the grant funds will be allocated to the capital account to offset expenses incurred and funding will be returned to source.

### **Relationship to the Strategic Plan:**

Pursuit of grant funding is in line with Strategic Plan Goal Four: Wise Management of Resources. Receipt of this grant funding would allow the City to maximize the use of capital funds. Further, the Asset Management Program allows the City to make the right investments at the right time to maintain or improve our services while managing our risks.

### **Conclusion:**

The Federation of Canadian Municipalities Municipal Asset Management Program is currently accepting funding applications for projects that advance asset management practices. The City is in process of completing an Asset Management Plan to satisfy the requirements of *Ontario Regulation 588/17 – Asset Management Planning for Municipal Infrastructure* and is developing a decision support model to enhance infrastructure planning and management. To apply for funding for this project through the Federation of Canadian Municipalities Municipal Asset Management Program, Council endorsement of the City's intent to apply, commitment to do the work, and allocation of funds is required.

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### **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format please call the contact person listed in this document.

- Attachment 1: SREIS.19.008 – Asset Management Policy and Strategy

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### Report Approval Details

Document Title:	SRCM.20.12 Federation of Canadian Municipalities Municipal Asset Management Program Grant Funding Application.docx
Attachments:	- SRCM.20.12 Attachment 1 SREIS.19.008 Asset Management Policy and Strategy.pdf
Final Approval Date:	Jun 25, 2020

This report and all of its attachments were approved and signed as outlined below:

**Meeta Gandhi - Jun 24, 2020 - 3:41 PM**

**Paolo Masaro - Jun 24, 2020 - 4:56 PM**

**MaryAnne Dempster - Jun 25, 2020 - 8:25 AM**