

PENDING ITEMS LIST - 2018 TO 2022 TERM OF COUNCIL (Last Updated June 25, 2020)

Item Number	Responsible Department	Meeting Number	Meeting Date	Moved by	Report	Action	Status	Department Comment
1	CS	C#02-19	February 4, 2019	Regional and Local Councillor DiPaola (Member Motion)	Item 14.4 - Regional and Local Councillor DiPaola - Windrow Clearing Program	Be it resolved that staff be directed to bring forward a staff report outlining potential options for the delivery of a windrow clearing program that will meet the needs of the community and that is affordable with minimal impact to the tax payer.	Completed - Council Meeting March 25, 2019	
2	CFS	C#05-19	February 11, 2019	Councillor Chan	Item 13.2.1 - Correspondence from Alon Szpindel, on behalf of the Jewish Youth Network, dated January 17, 2019, regarding request for consideration to defer Development Charges	b) That staff be directed to report back to the Committee of the Whole meeting on March 18, 2019 with options to facilitate the deferral of the development charges payable by the Jewish Youth Network.	Completed - Committee of the Whole Meeting March 18, 2019	
3	CM	C#05-19	February 11, 2019	Councillor Beros (Member Motion)	Item 14.1 - Councillor West - Land Acknowledgement	a) That consideration of the Member Motion regarding Indigenous Land Acknowledgement be deferred to the March 25, 2019 Council meeting.	Completed - Council Meeting March 25, 2019	
4	CS	C#07-19	February 25, 2019	Councillor West	Item 13.1.2 - SRCS.19.02 - Community Tennis Club Development - (CW Item 11.2)	c) That staff report back to Council with next steps recommendations for implementation.	Completed - Council Meeting February 26, 2020	
5	CS	C#07-19	February 25, 2019	Regional and Local Councillor DiPaola (Member Motion)	Item 14.1 - Regional and Local Councillor DiPaola - Bocce Court Options	Therefore be it resolved that the Commissioner of Community Services be directed to bring forward a staff report with options to implement an indoor bocce facility.	Completed - Council Meeting October 16, 2019 and Council Meeting December 18, 2019	
6	CS	C#13-19	March 25, 2019	Councillor West (Member Motion)	Item 13.2.19 - Councillor Chan - Regulation of Airbnb and Short-term Rentals - (CW Item 12.1)	That staff be directed to examine the feasibility of passing a by-law to licence, regulate and govern Airbnb and short-term rental accommodations in the Town of Richmond Hill, and to report back to Council no later than November 18, 2019;	In Progress	At the April 8, 2020 Council meeting, this item was deferred (SRCS.20.03) until the first Council meeting following the conclusion of the legal proceedings arising from the appeal to the Local Planning Appeal Tribunal of the City of Toronto's By-laws related to Short Term Rentals.
7	CFS	C#13-19	March 25, 2019	Councillor West (Member Motion)	Item 13.2.20 - Regional and Local Councillor DiPaola - Digital Currency - (CW Item 12.2)	Therefore Be It Resolved that staff report back on the feasibility of accepting digital currency as a method of payment for property taxes, services, levies and fees.	Completed - Council Meeting December 18, 2019	
8	CS	C#13-19	March 25, 2019	Regional and Local Councillor DiPaola (Member Motion)	Item 13.4 - SRCS.19.07 - Snow Windrow Clearing Program Alternatives	b) Be it further resolved that staff be authorized to fund the 2019 costs of the windrow program from the appropriate reserve funds and bring back a report identifying which specific reserves have been used.	Completed - Council Meeting H15July 9, 2019	
9	PRS	C#15-19	April 9, 2019	Councillor Muench	Item 13.1.3 - SRPRS.19.057 – Naming of Parks - (CW Item 11.4)	a) That the proposed names "Briggs Parkette" and "Rockwell Parkette" be approved in principle for the sites described in staff report SRPRS.19.057; b) That the proposed names be advertised in The Liberal newspaper and on the Town's website with a request for public comments in accordance with the Town's Policy for Naming and Renaming Town Parks, Open Space and Recreation Facilities; c) That staff report back to Council regarding public comments of the proposed names and with final recommendations for naming the sites.	Completed - Council Meeting February 26, 2020	
10	CS	C#24-19	May 28, 2019	Councillor West (Member Motion)	Item 14.2 - Councillor West - Real Estate Open House Signs	Now Therefore Be It Further Resolved that staff produce a report outlining a proposed amendment to Richmond Hill's Sign By-law and that these changes will be brought back to Council for consideration before summer recess.	Completed - Council Meeting July 9, 2019	
11	EIS	C#24-19	May 28, 2019	Councillor West (Member Motion)	Item 14.3 - Councillor West - Single Use Plastics	Now Therefore Be It Resolved: that staff report back to Council regarding practical and feasible strategies that Richmond Hill may use to reduce single use plastics within our own corporation and within the municipality as a whole by working in partnership with York Region, and with other interested stakeholders.	In progress	
12	PRS	C#26-19	June 11, 2019	Regional and Local Councillor DiPaola	Item 13.1.8 - SRPRS.19.106 - Naming of Parks - Follow Up - (CW Item 9)	That staff report SRPRS.19.106 regarding the naming of parks be referred back to staff for consultation with the Richmond Hill Royal Canadian Legion and the Richmond Hill Historical Society.	Completed - Council Meeting February 26, 2020	
13	PRS	C#26-19	June 11, 2019	Regional and Local Councillor DiPaola	Item 13.1.11 - Update Request - Policy for Naming and Renaming Town Parks, Open Space and Recreation Facilities - (CW Item 11.14)	That staff bring back a staff report and Terms of Reference to Council for approval prior to updating the Policy for Naming and Renaming Town Parks, Open Space and Recreation Facilities, and consultation with the Richmond Hill Royal Canadian Legion and Richmond Hill Historical Society.	Completed - Council Meeting November 20, 2019	

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14	EIS	C#26-19	June 11, 2019	Councillor West (Member Motion)	Item 14.2 - Councillor West - Recognizing the Need for Urgent Action on Climate Change in Richmond Hill	That the Member Motion submitted by Councillor West regarding Recognizing the Need for Urgent Action on Climate Change in Richmond Hill be referred to staff for a report back to Council within 6 months providing quantifiable action items on addressing climate change emergency.	Completed - Council Meeting February 12, 2020	
15	???	C#29-19	June 25, 2019	Councillor Chan (Member Motion)	Item 14.1 - Councillor Chan - Age-Friendly Community	Staff be directed to look into the feasibility of developing the Age Friendly Community Strategy in Richmond Hill and report back in the first quarter of 2020 with steps to establish a Senior Advisory Committee that includes the active engagement of older adults;	Completed - Council Meeting June 10, 2020	Update: At the June 10, 2020 Council Meeting, it was referred back to staff to be brought forward during the development of the Strategic Plan 2021-2022.
16	CFS	C#30-19	July 9, 2019	Regional and Local Councillor DiPaola (Member Motion)	Item 13.2.11 - SRCM.19.08 - Use of Cryptocurrency as a Method of Payment for Property Tax Bills - (CW Item 11.11)	c) That staff report back on future opportunities for the payment of other City fees and charges using cryptocurrency by September 30, 2019.	Completed - Council Meeting December 18, 2019	
17	CFS	C#30-19	July 9, 2019	Councillor Beros	Item 4.5 - SRCFS.19.019 - 2020 Capital and Operating Budget Strategy	c) That staff develop and present an Operating Budget that does not exceed a 1% increase, and include a list of options to achieve this goal for Budget Committee of the Whole's consideration.	Completed - Council Meeting February 12, 2020	
18	CS	C#30-19	July 9, 2019	Regional and Local Councillor Perrelli	Item 13.5 - SRCS.19.18 - Sign By-law Amendment to Permit Real Estate Open House Signs - (By-law 97-19)	c) That staff report back by November 30, 2019 with an evaluation of the temporary amendments to the sign by-law in respect to real estate Open House signs, and include: 1. Feedback complaints from residents 2. Feedback and recommendations from the real estate industry 3. Number of signs collected that were deemed illegal 4. Suggestions/recommendations to improve the sign by law	Pending	Update: November 20, 2019 Council meeting - staff to report back no later than March 30, 2020
19	CFS	C#30-19	July 9, 2019	Mayor Barrow	Item 13.7 - SRCFS.19.028 - Dissolution of the Village of Richmond Hill Business Improvement Area	c) That staff report back by October 31, 2019 on the outcomes of the process to bring the BIA Board of Management into legislative compliance, and alternatives to market and promote the Village of Richmond Hill business area;	Completed - Council Meeting November 20, 2019	
20	PRS	C#33-19	September 18, 2019	Regional and Local Councillor Perrelli (Member Motion)	Item 14.1 - Regional and Local Councillor Perrelli - 1577 - 1621 Major Mackenzie Drive - Request for Employment Land Conversion	That staff are hereby directed to process an Official Plan Amendment, initiated by the landowner, in accordance with A Place to Grow (Growth Plan 2019) Policy 2.2.5(10) and a corresponding Zoning Bylaw Amendment to permit the additional uses and the proposed development. A Recommendation Report is due back before Council by the end of March 2020.	Completed - Council Meeting February 26, 2020	Comments were sent to the Region of York (YRMCR Part 1); at this time, the City has not received a development application from the landowner to process
21	CFS	C#33-19	September 18, 2019	Councillor Chan (Member Motion)	Item 14.2 - Councillor Chan - Credit Card Payment for Property Taxes	Now Therefore Be It Resolved that staff be directed to look into the feasibility of accepting property tax payments by credit cards and report back to Council by March 31, 2020.	Completed - Council Meeting December 18, 2019	
22	PRS	C#36-19	October 16, 2019	Regional and Local Councillor DiPaola (Member Motion)	Item 14.1 - Member Motion - Regional and Local Councillor DiPaola - KDA Direction	4. That staff be directed to report to Council on said applications at their earliest convenience following a Public Consultation process and staff review of the revised proposal.	Completed - Council Meeting May 13, 2020	
23	CFS	BCW#06-19	October 22, 2019	Councillor West	Item 4.4 - SRCFS.19.044 - Liberal Advertising Contract and Notice Policy	a) That staff report SRCFS.19.044 be referred back to staff for additional information to be presented at the Budget Committee of the Whole meeting on November 26, 2019, including information in respect to not entering into sole source contracts for media including print media advertising.	Completed - Council Meeting February 12, 2020	
24	CS	C#41-19	November 20, 2019	Councillor Muench	Item 13.7 - Memorandum from Ilmar Simanovskis, Commissioner of Community Services, dated November 20, 2019, regarding an Update to Staff Report SRCS.19.26, Real Estate Open House Signs	c) That staff report back by no later than March 30, 2020 with an evaluation of the temporary amendments to the Sign By-law in respect to real estate open house signs.	Pending	
25	CS	C#41-19	November 20, 2019	Councillor Cilevitz	Item 14.3 - Councillor Beros - Richmond Hill Canoe Club	Therefore be it resolved that staff be directed to investigate opportunities to rebuild and expand the Canoe Club to include: 1. Training facilities for the club; 2. Opportunities for public private partnership for capital and ongoing operating costs for the property; 3. No added tax burden for Richmond Hill residents. Therefore be it resolved that Staff be directed to report back to Council before the end of Q2 2020.	Q2 2020	

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26	CS	C#41-19	November 20, 2019	Councillor Muench	Item 14.4 - Councillor Muench - Employment Area Conversions - Time Sensitive	Therefore let it be resolved that staff be directed to investigate and report back by January 31, 2020 on the following employment lands conversions: 1. Yonge Street north from the former Quebecor site at 10481 Yonge Street north to 10537 Yonge Street; and 2. Lands in the Newkirk Business Park south of Elgin Mills Road; and 3. The Newkirk Go Station lands from Major Mackenzie Drive northward to Centre Street East; and 4. Staff investigates lands in the vicinity Gormley Go Station as an expansion to the Settlement area to support Province of Ontario and Metrolinx transportation investments.	Pending	
27	CS	C#44-19	December 18, 2019	Councillor West (Member Motion)	Item 13.1.3 - Member Motion - Councillor West - French Royalist Park Tennis Court Upgrade - (BCW Item 4.3)	Therefore be it resolved that staff investigate the cost and feasibility of upgrading these courts, including the ability to receive and apply a colour coated surface, with the goal of adding this project to the 2020 Capital Budget so that the tennis courts at French Royalist Park may be upgraded within 2020.	In Progress	At the December 18, 2019 Council Meeting, this was referred consideration as part of the 2021 Budget (Item 13.8).
28	CM	C#44-19	December 18, 2019	Councillor Beros	Item 13.3.1 - SRCM.19.15 - Third-Party Review of Non-Personnel Operating Budget – Audit and Accountability Fund Project - (BCW Item 4.2)	c) That staff report back with a plan to implement the recommendations in Deloitte's report, Attachment 1 to staff report SRCM.19.15.	In Progress	Staff will report back to Council with an Implementation Plan through the Budget Committee of the Whole.
29	PRS	C#44-19	December 18, 2019	Councillor Beros	Item 13.4.1.1 - Parks and Trails - Memorandum from staff dated September 11, 2019 regarding options for parks and trails within the City of Richmond Hill - (CW Item 11.1.1)	4) That staff explore and report back on opportunities to optimize the use of cash in-lieu of parkland funds for both park acquisition and the revitalization and repair/replacement of parks.	In Progress	Staff will investigate through the Parks Plan Update
30	PRS and CS	C#44-19	December 18, 2019	Councillor Beros	Item 13.4.4.2 - Roads, Water and Wastewater - Memorandum from staff, dated October 29, 2019, regarding follow-up recommendations for Roads, Water and Wastewater	b) That the updates to the Official Plan, Transportation Master Plan, Urban Master Environmental Servicing Plan, Asset Management Strategy and Development Charge By-law Update, as detailed in the memorandum dated October 29, 2019 from the Director, Infrastructure Delivery Services, and Director, Development Engineering and Transportation, be endorsed, and that staff report back to the Capital Sustainability Steering Committee	In progress	
31	PRS	C#44-19	December 18, 2019	Councillor Beros	13.4.7 SRPRS.19.170 – Naming of Parks - (CW Item 11.7)	a) That the proposed names "Abraham Law Parkette" and "Pte. Charles Hill Park" be approved in principle for the sites described in staff report SRPRS.19.170; b) That the proposed names be advertised on the City's website with a request for public comments in accordance with the City's Policy for Naming and Renaming Parks, Open Space and Recreation Facilities; c) That staff report back to Council regarding public comments of the proposed names and with final recommendations for naming the sites.	Completed - Council Meeting February 26, 2020	
32	CS	C#44-19	December 18, 2019	Councillor Beros	Item 13.4.13 - SRCS.19.29 - Noise By-law Review Update - (CW Item 11.13)	a) That Staff Report SRCS.19.29 regarding Noise By-law Review Update be received and all comments on the key directions for the new noise by-law be referred back to staff; b) That staff report back to Council before 2020 summer recess with: (i) a new Noise By-law based on the key directions outlined in Staff Report SRCS.19.29 and any comments received; (ii) an Anti-Idling By-law; (iii) amendments to the Administrative Penalty By-law 69-16 to incorporate Noise By-law and Anti-Idling By-law offences into the Administrative Monetary Penalty System.	Completed - Council Meeting June 24, 2020	
33	CFS	C#44-19	December 18, 2019	Councillor Beros	Item 14.2 - Regional and Local Councillor Perrelli - Council Compensation Review	Now therefore be it resolved that staff be directed to report back with alternatives for determining Council compensation for consideration at the next Budget Committee of the Whole meeting on January 28, 2020.	Completed - Council Meeting February 12, 2020	
34	PRS	C#01-20	January 22, 2020	Councillor Muench	Item 13.2.1 - SRPRS.19.199 - Demolition Request for 11575 Yonge Street - the former Jefferson Schoolhouse - (HRH#08-19)	a) That consideration of the Heritage Richmond Hill recommendation in respect to staff report SRPRS.19.199, Demolition Request for 11575 Yonge Street, be deferred to the Council meeting on February 12, 2020 to permit consultations on the future of the Jefferson Schoolhouse.	Completed - Council Meeting February 12, 2020	
35	CS	C#01-20	February 12, 2020	Regional and Local Councillor Perrelli	Item 13.5 - SRCS.20.01 - 2020 Community and Cultural Grant Program	a) That consideration of staff report SRCS.20.01, 2020 Community and Cultural Grant Program, be referred to the Council meeting on February 12, 2020, and that staff be directed to advise all potential grant recipients identified in staff report SRCS.20.01 that they should consider attending the Council meeting to answer any questions Members of Council may have.	Completed - Council Meeting February 12, 2020	
36	CM - Communications	C#04-20	February 12, 2020	Councillor Liu	Item 13.2.1 - Liberal Advertising Contract and Notice Policy (Additional Information) - (BCW Item 4.1)	e) That staff report back on the alternatives to advertise City events and services in ethnic media.	Pending	

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37	CS - Fire	C#08-20	March 11, 2020	Councillor Chan	Item 13.3.1 - Member Motion - Regional and Local Councillor DiPaola - New Fire Hall - North Leslie Area - (CSSC Item 4.1)	That the Fire Chief monitor growth in the area and report back to Council when growth trends warrant proceeding; and That no financial activity take place until the Fire Chief reports back.	Pending	
38	CS	C#08-20	March 11, 2020	Councillor Chan	Item 13.3.2 - Recreation and Culture - Memorandum from Darlene Joslin, Director, Recreation and Culture, dated November 25, 2019, regarding options for the Recreation Plan in the City of Richmond Hill - (CSSC Item 4.2) - (associated with #5)	viii. As directed by Council at the November 12, 2019 Budget Committee of the Whole meeting, that staff proceed with an option to build a new permanent bocce facility complete with convertible courts and amenities as identified in staff report SRCS.19.20, subject to review of the Recreation Master Plan update.	Pending	
39	PRS	C#08-20	March 11, 2020	Councillor Chan	Item 13.3.4 - Civic Precinct Plans - (CSSC Item 4.4)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital and operating requirements to maintain the Civic Precinct lands as passive parkland.	Pending	Clerk's Comment - Staff report and proposed by-law were withdrawn
40	EIS	C#08-20	March 11, 2020	Councillor Chan	Item 13.3.5 - Civic Administration Building and Steering Committee - (CSSC Item 4.5)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital requirements to renovate the existing facilities.	Pending	Clerk's Comment: Memo went to CSSC at June 22, 2020 meeting - "Civic Precinct Lands - Incremental Maintenance Requirements - Memorandum from Meeta Gandhi, Director, Strategy, Innovation and Engagement, dated March 4, 2020"
41	CM	C#09-20	March 13, 2020 - Special Council	Councillor Beros	Item 3.1 - Emergency or Time Sensitive Matter regarding a COVID-19 update from the Interim City Manager	c) That the Interim City Manager report back to Council on any funding from the City's reserves that may be required as a result of the City's response to the COVID-19 virus outbreak.	Pending	
42	CFS	C#10-20	March 25, 2020 - Special Council	Regional and Local Councillor Perrelli	Item 3.2 - Property Tax Deferrals - Presentation by David Dexter, Director, Financial Services and Treasurer	f) That staff continue to work to extend the deferral period for taxes and fees, in full consultation with the Region of York and the Government of Ontario, and report back at the Special Council Meeting April 1, 2020.	Completed - Special Council Meeting April 1, 2020	
43	CS	C#12-20	April 8, 2020 Council meeting	Regional and Local Councillor Perrelli	Item 12.11 - SRCM.20.06 - Consolidation of Regional Fire Services - Consent to a Study	c) That staff be directed to report to Council on any results of the Regional study on the potential of a Regional Fire Services, including any implications for Richmond Hill	Pending	
43	CM	C#13-20	April 22, 2020 Council meeting	Regional and Local Councillor DiPaola	Item 12.4 - SRCM.20.02 - Richmond Hill Public Library Board Vacancy	b) That the City Clerk be directed to seek applications to fill the current vacancy on the Richmond Hill Public Library Board with a citizen member, notwithstanding that the vacancy would normally be filled on the recommendation of the York Region District School Board; c) That staff report back on recommendations to update the City's composition requirements for the Richmond Hill Public Library Board that are consistent with the Public Libraries Act, R.S.O. 1990, c.P.44, as amended.	Pending	Update: Part B was completed at the Special Council Meeting held on May 27, 2020
44	CS	C#16-20	May 13, 2020 Council Meeting	Councillor Cilevitz	12.1 - SRCS.20.14 - Blue Box Transition to Producer Responsibility	b) That staff be directed to report back in the fall of 2020 with comments on the proposed Blue Box provincial legislation for Council's consideration;	Pending	
45	CS/PRS	C#16-20	May 13, 2020 Council Meeting	Councillor Beros	13.1 - Member Motion - Councillor Beros - Renaming the new Parkette on Rockwell Road	That Council reconsider its decision of February 22, 2020 and staff move the name of "Private Charles Hill Park" from the park at Rockwell Road, as Council has recently approved, to the park staff are currently researching a name for on Shining Willow/Petrolia Court; and That staff name the new parkette on Rockwell Road "Private Thomas Millar Armstrong Park"; and That staff bring a new report before Council introducing the proposed new name for the park at Rockwell Road and direct that the name of "Private Charles Hill Park" be transferred to the park on Shining Willow/Petrolia Court; and That staff waive the 30-day public input period for approved parks names, out of respect for the family.	Pending	
46	CS	C#20-20	5/27/2020 Council meeting	Councillor Liu	Item 12.5 - SRCS.20.09 - Amendment of the Kennel Licensing By-law	a) That consideration of staff report SRCS.20.09, regarding Amendment of the Kennel Licensing By-law be referred to the June 10, 2020 Council meeting, to permit staff to provide Council with additional information to address the planning related concerns of the delegate.	Completed - Council Meeting June 10, 2020	Clerk's Comment - Staff report and proposed by-law were withdrawn
47	CS	C#23-20	June 10, 2020 Council meeting	Councillor Beros	SRCS.20.20 - Age Friendly Communities	a) That consideration of the Motion of Councillor Chan in respect to staff report SRCS.20.20 regarding Age Friendly Communities be referred back to staff to be brought forward during the development of the Strategic Plan 2021-2022.	Pending	
48	CS	C#26-20	6/24/2020 Council meeting	Councillor Chan	SRCS.20.17 - Noise By-law	d) That staff be directed to bring forward a report on revising the Noise By-law to Council as soon as possible after the temporary current Pandemic Related Construction start time allowances are lifted by the Province of Ontario to allow construction noise to happen from 7AM to 7PM Monday to Friday with no construction noise allowed on Saturday, Sunday and Statutory Holidays.	Pending	

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49	CS	C#26-20	6/24/2020 Council meeting	Councillor Liu	Item 14.2 - An emergency matter related to a Members Motion of Councillor Liu regarding mandatory face coverings at all municipal buildings and inside commercial establishments	Therefore be it resolved that the City of Richmond Hill staff to research our municipality's ability to mandate face coverings at all municipal buildings and inside commercial establishments; Be it further resolved that City of Richmond Hill staff consult the City of Cote St-Luc's By-law No. 2557 and draft a similar by-law to mandate face coverings at all municipal buildings and inside commercial establishments;	Pending	