



**Electronic Special Council  
Education and Training Meeting**

**Minutes**

**C#39-20**

**Tuesday, September 22, 2020, 1:30 p.m.**

**(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)**

An electronic Special Council meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, September 22, 2020 at 1:32 p.m. in Committee Room 1 via videoconference.

Council Members Present via videoconference:

Mayor Barrow  
Regional and Local Councillor DiPaola  
Regional and Local Councillor Perrelli  
Councillor Beros  
Councillor Muench  
Councillor Liu  
Councillor West  
Councillor Cilevitz

Regrets: Councillor Chan

Staff Members Present via videoconference:

M. Dempster, City Manager  
S. Adams, Commissioner of Corporate and Financial Services  
D. Joslin, Commissioner of Community Services  
K. Kwan, Commissioner of Planning and Regulatory Services  
P. Masaro, Acting Commissioner of Environment and Infrastructure Services  
P. Lee, Director, Policy Planning  
M. Gandhi, Director, Strategy Innovation and Engagement  
K. Graver, Manager, Communication Services  
L. Conde, Manager, Strategy and Government Relations  
S. Huycke, City Clerk

Staff Members Present in Committee Room 1:

R. Ban, Deputy City Clerk

S. Dumont, Council/Committee Coordinator

**1. Adoption of Agenda**

Moved by: Councillor Cilevitz

Seconded by: Councillor West

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Briefing Document from Rebecca Sutherns, Sage Solutions, dated September 22, 2020, regarding the Council Strategic Plan 2020-2022 - (Attachment to Item 3.1)

Carried

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

**3. Scheduled Business**

**3.1 Education and training meeting with respect to the Council Strategic Plan 2020-2022**

a) Introduction and opening remarks by Mary-Anne Dempster, City Manager

Mary-Anne Dempster, City Manager, advised that the City was embarking on a process to develop a two-year plan, noting that the goal was to develop a document that contributed to a shared set of expectations and clarity around where staff can prioritize efforts to best serve residents and businesses. She advised that Council was interviewed, and community feedback was sought on the priorities the City should address during the remainder of the term. M. Dempster introduced Rebecca Sutherns, Sage Solutions, highlighted her skills, experience, achievements, and advised that she would facilitate the discussion that would contribute to the development of a document that reflected Council's priorities.

b) Council Strategic Plan 2020-2022 - Presentation by Rebecca Sutherns, Sage Solutions

Rebecca Sutherns, Sage Solutions, shared with Council the purpose of the workshop, and highlighted the various tools that would be used to gather feedback from Council during the session. She noted that Councillors expressed various ways of framing the planning task, and highlighted the commonalities that were expressed during the interviews. R. Sutherns reviewed the elements of strategic planning to consider during the planning process, shared the priority areas that were repeated by four or more Councillors, as well as those mentioned less often.

R. Sutherns shared the community survey results with respect to what residents felt Council's top priorities should be during the remainder of the term. Discussion on how to interpret the survey results and the impact it may have on Council's priorities ensued. R. Sutherns requested feedback on what Council wanted to prioritize during the remainder of the term, and inquired as to how Richmond Hill can positively position itself after the pandemic. R. Sutherns also requested feedback on what Council needed to put less emphasis on to maximize its impact.

#### **4. By-law to Confirm the Proceedings of Council at this Meeting**

##### **4.1 By-law 122-20**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That By-law 122-20, A By-law to confirm the proceedings of Special Council at this meeting, be passed.

Carried

#### **5. Adjournment**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That the meeting be adjourned.

Carried

The meeting was adjourned at 3:25 p.m.

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Dave Barrow, Mayor

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Ryan Ban, Deputy City Clerk