



Budget Committee of the Whole Meeting

Minutes

BCW#04-20

Tuesday, November 10, 2020, 1:30 p.m.

(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)

An Electronic Budget Committee of the Whole Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, November 10, 2020 at 1:30 p.m. in Committee Room 1 via videoconference.

Committee Members Present via videoconference:

Regional and Local Councillor DiPaola, (Chair)
Mayor Barrow
Regional and Local Councillor Perrelli
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

The following members of Staff were present via videoconference:

S. Adams, Commissioner of Corporate and Financial Services
D. Joslin, Commissioner of Community Services
K. Kwan, Commissioner of Planning and Infrastructure
A. Dimilta, City Solicitor
P. Masaro, Executive Director, Infrastructure and Engineering Services
N. Kalyvas, Director, Facility Design Construction and Maintenance
S. Kraft, Fire Chief
P. Lee, Director, Policy Planning
B. Levesque, Director, Infrastructure Delivery Services
T. Steele, Director, Community Services Standards
G. Taylor, Director, Public Works Operations
D. Terzievski, Director, Development Engineering and Transportation
L. Steckley, Director, Recreation and Culture
A. Ierullo, Director Economic Development and Richmond Hill Center

G. Li, Manager, Capital and Development Financing
A. Mandatori, Manager, Facility Engineering Services
M. Dobbie, Manager Park and Natural Heritage Planning
L. Conde, Manager Strategy and Government Relations
M. Kashani, Manager Design and Construction

The following members of Staff were present in Committee Room 1:

D. Dexter, Director, Financial Services and Treasurer
R. Ban, Deputy City Clerk
L. Sampogna, Council/Committee Coordinator
K. Hurley, Council/Committee Coordinator
S. Dumont, Council/Committee Coordinator

1. Adoption of Agenda

Moved by: Mayor Barrow

That the agenda be adopted as distributed by the Clerk.

Carried

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

3. Delegations

There were no delegations.

4. Scheduled Business

4.1 SRCFS.20.029 - 2021 Draft Capital Budget

Paolo Masaro, Executive Director, Infrastructure and Engineering Services, extended his gratitude to his former Commissioner for leaving the budget process in a solid state, and recognized his staff and financial management advisor for their efforts to meet the goals set by Council. P. Masaro provided an overview of City-owned assets, including how capital assets are prioritized and categorized, and discussed the importance of a Capital Asset Management Strategy. He provided an overview of the

Capital investment process, examples of capital investments, and summarized the 2021 Capital Budget Strategy and process. P. Masaro provided a high-level overview of the draft 2021 Capital Budget, and listed projects that were deferred/changed, valued over \$1 million, funded by the federal gas tax and those that were shovel ready.

David Dexter, Director, Financial Services and Treasurer, reviewed the major funding sources for Capital, and highlighted the pressures to the Tax Supported, Water/WasteWater, Federal Gas Tax, Development Charges and Water Quality Protection Rate Reserve Funds. D. Dexter provided an overview of the 2021 Capital Budget process results, and the recommendations of the staff report.

Moved by: Councillor Chan

- a) That the 2021 Draft Capital budget in the amount of \$37,979,600 as identified in Appendix “A” of SRCFS.20.029 be approved;
- b) That the 2021 Draft Capital Budget recommended funding sources identified in Appendix “D” be approved;
- c) That the projects identified in the Projects Contingent on Grant Funding List in Appendix “B” of SRCFS.20.029 be approved and funding allocated if grant funding becomes available;
- d) That the draft By-Law No. 133-20, as attached as Appendix “F” to SRCFS.20.029, be referred to the November 25, 2020 Council meeting for adoption.

Carried

4.2 SRCFS.20.022 – Tariff of Fees Update

David Dexter, Director, Financial Services and Treasurer, began by thanking staff for their efforts in preparing the Capital Budget and Tariff of Fees Update report under the leadership of Gigi Li, Manager of Capital and Development Financing. D. Dexter provided an overview of the Tariff of Fees review process, the basis for the update, and the various fee categories. He outlined adjustments to the fees, and noted the staff recommendation that the proposed fees be subject to subsequent nominal increases, at the City’s discretion, to account for minimum wage and other operational cost increases. D. Dexter advised of staff’s recommendation to introduce a convenience fee, noted additional new fees introduced in

the update, and advised of a facility analysis underway as part of the 2021 Operating Budget discussions.

Moved by: Mayor Barrow

- a) That the proposed fees set out in draft By-law No. 105-20 (Appendix "D") be adopted;
- b) That the proposed fees be subject to subsequent nominal increases, at the City's discretion, to account for minimum wage and other operational cost increases;
- c) That the proposed fees be subject to an additional 2.5% convenience fee, for online payments where applicable.

An Amendment was:

Moved by: Councillor West

That the following clause be added to the main motion:

- d) That the proposed fees for replacement of damaged blue box and green bins be removed from the Tariff of Fees.

Motion to Amend Failed to Carry

Main Motion:

Moved by: Mayor Barrow

- a) That the proposed fees set out in draft By-law No. 105-20 (Appendix "D") be adopted;
- b) That the proposed fees be subject to subsequent nominal increases, at the City's discretion, to account for minimum wage and other operational cost increases;
- c) That the proposed fees be subject to an additional 2.5% convenience fee, for online payments where applicable.

Carried

4.3 SRPI.20.022 - Muirhead Crescent and Stouffville Road Watermain and Sanitary Sewer Servicing

Moved by: Councillor Beros

- a) That the Ten Year Capital Plan adjustments to reflect the project timing changes outlined in staff report SRPI.20.022 be received;
- b) That Budget Committee of the Whole provides direction to make the requested adjustments to the Capital Plan as outlined in staff report SRPI.20.022;
- c) That direction be provided to staff to re-engage the requesting municipal services on Muirhead Crescent and Stouffville Road subjected to 2016 petition to confirm that community support remains favorable;
- d) That staff report back to update council on the outcome of validating the community support for the local improvement.

Carried Unanimously

5. Adjournment

Moved by: Regional and Local Councillor Perrelli

That the meeting be adjourned

Carried Unanimously

The meeting was adjourned at 2:42 p.m.