



## **Staff Report for Council Meeting**

**Date of Meeting:** November 25, 2020

**Report Number:** SRPI.20.037

**Department:** Planning and Infrastructure

**Division:** Infrastructure and Engineering Services

**Subject:** SRPI.20.037 – Traffic Safety in Richmond Hill

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### **Purpose:**

To respond to Council direction outlined in C#44 held on October 28, 2020 for staff to report on the Supervisor of Traffic Safety and Operations position, the Traffic Operations and Safety Study and Automated Speed Enforcement.

### **Recommendation(s):**

- a) That Staff Report SRPI.20.037 be received for information.

### **Contact Person:**

Hubert Ng, Acting Manager of Transportation, Development Engineering, 905-747-6501

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Infrastructure

**Approved by:** Mary-Anne Dempster, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

## **Page 2**

### **Background:**

The Member's Motion (Item 14.1) brought forward by Councillor West at the October 28, 2020 Council Meeting regarding Traffic Safety in Richmond Hill, was referred to staff for additional information regarding the Supervisor of Traffic Safety and Operations, the Traffic Operations and Safety Study and Automated Speed Enforcement. This report has been prepared in response to that referral.

### **The Supervisor of Traffic Safety and Operations position is integral to the delivery of traffic safety programs and activities**

As traffic safety and operations issues have increased in both volume and complexity over the last several years, it has resulted in challenges meeting and maintaining existing customer levels of service. The Supervisor of Traffic Safety and Operations aims to manage the increasing expectations and service levels for the City.

The primary function of the Supervisor position is to oversee and supervise the programs and day-to-day activities led by the City's traffic safety and operations group including but not limited to speeding, pedestrian safety, intersection controls, neighbourhood traffic infiltration, traffic congestion, on-street parking, sight lines issues and school traffic activity.

The position will bring a high level of technical knowledge and leadership in order to make appropriate and timely technical decisions and recommendations. This position will also be responsible for the oversight of data collection, timely delivery of key traffic operations and safety initiatives (the Traffic Safety and Operations Study), and programs (Radar Board, Annual Traffic Data Collection) based on current needs, industry best practices, and legislative requirements.

The Supervisor of Traffic Safety and Operations was brought forward proactively in order to deal with the increased demand and was approved as part of the 2019 Operating Budget deliberations. Further detail can be found in the business case (Attachment 1). However, following budget approval at the Special Council Meeting held on February 26, 2019, hiring of this new position was deferred to October 1, 2019. With the Manager of Transportation position becoming vacant in October 2019 and the challenges presented due to COVID-19 further, the recruitment of the Supervisor position was delayed to 2020.

This position is currently undergoing recruitment.

### **Traffic Operations and Safety Study will commence Q1 2021**

The Traffic Operations and Safety Study will review and evaluate the City's current practices, policies and procedures related to traffic safety and operations complaints, including parking-related issues. The study will also identify any needs and opportunities for process improvement and efficiencies.

## **Page 3**

A “toolbox” of pre-approved design elements will be established as part of this study. The pre-approved “tools” will provide readily available options that can be applied through an evaluation process, in order to address traffic and parking issues in a consistent and repeatable manner.

The outcome of the study is to provide a clear set of policies, procedures and pre-approved “tools” on how the City can efficiently and effectively address traffic safety and operational complaints to enhance customer level of service.

The Traffic Operations and Safety Study was approved as part of the 2016 Capital Budget. Attachment 2 contains the approved business case for this project.

At the time, the intent was to have this project approved concurrently with the approval of the Supervisor of Traffic Safety and Operations position. However, due to other corporate priorities, the Supervisor position was removed from the 2016 Operating Budget, and deferred in subsequent years until 2019.

It is anticipated that the project will commence immediately in Q1 of 2021, following the successful recruitment of the Supervisor of Traffic Safety and Operations (currently underway).

### **Automated Speed Enforcement (ASE)**

Staff report SRCS.20.07 Automated Speed Enforcement was brought to Council on February 26, 2020. The report provides background information regarding ASE, the Provincial Legislation that governs ASE and the pilot projects that are being run by the City of Toronto and other participating Regional Municipalities, including the Region of York.

The report recommended that the Ministry of Transportation of Ontario be advised of Richmond Hill’s support for revisions to the Highway Traffic Act regulations that would enable use of an Administrative Monetary Penalty System for adjudication of Automated Speed Enforcement offences and that a copy of the report be sent to the Ministry of Transportation of Ontario, the Ministry of the Attorney General, the Regional Municipality of York, local municipalities in York Region and the Ontario Traffic Council.

Attachment 3 contains the staff report SRCS.20.07.

### **Financial/Staffing/Other Implications:**

There are no financial or staff implications associated with this staff report as both the Supervisor of Traffic Operations and Safety and the Traffic Operations and Safety Study have both been approved.

## **Page 4**

### **Relationship to the Strategic Plan:**

Filling the Supervisor of Traffic Operations and Safety and completing the Traffic Safety and Operations Study aligns with the Strategic Plan goals of Wise Management of Resources and Better Choice in Richmond Hill.

ASE aligns with the Strategic Plan goal of A More Vibrant Richmond Hill and the strategy of maintaining a clean safe community through education, community involvement and enforcement as well as Wise Management of Resources should this program be able to be funded through AMPS.

### **Conclusion:**

This report has been prepared in response to the direction from Council on October 28, 2020 for Staff to provide additional information with respect to a Member Motion brought forward by Council West regarding Traffic Safety in Richmond Hill. This staff report provides information regarding the Supervisor of Traffic Safety and Operations, the Traffic Operations and Safety Study and Automated Speed Enforcement.

### **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. If you require an alternative format, please call the contact person listed in this document.

- Attachment 1 – Business Case – Supervisor of Traffic Safety and Operations
- Attachment 2 – Business Case – Traffic Safety and Operations Study
- Attachment 3 – SRCS.20.07 Automated Speed Enforcement

## Page 5

### Report Approval Details

Document Title:	SRPI.20.037 - Traffic Safety.docx
Attachments:	<ul style="list-style-type: none"><li>- SRPI.20.037 - Attachment 1 - Supervisor Traffic Safety and Operations a.pdf</li><li>- SRPI.20.037 - Attachment 2 - Review Traffic Operations and Safety Warrants, Procedures and Practices.pdf</li><li>- SRPI.20.037 - Attachment 3 SRCS.20.07 - Automated Speed Enforcement.pdf</li></ul>
Final Approval Date:	Nov 23, 2020

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Nov 20, 2020 - 1:57 PM**

**Paolo Masaro - Nov 20, 2020 - 2:51 PM**

**Kelvin Kwan - Nov 20, 2020 - 3:13 PM**

**MaryAnne Dempster - Nov 23, 2020 - 2:31 PM**