



Council Meeting

Minutes

C#49-20

Wednesday, November 25, 2020, 9:30 a.m.

(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)

An electronic Council meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Wednesday, November 25, 2020 at 9:30 a.m. in Committee Room 1 via videoconference.

Council Member present in Committee Room 1:

Acting Mayor Perrelli

Council Members present via videoconference:

Regional and Local Councillor DiPaola
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Chan

Regrets:

Mayor Barrow
Councillor Cilevitz

Staff Members present via videoconference:

M. Dempster, City Manager
S. Adams, Commissioner of Corporate and Financial Services
D. Joslin, Commissioner of Community Services
K. Kwan, Commissioner of Planning and Infrastructure
P. Masaro, Executive Director, Engineering and Infrastructure Services
D. Dexter, Director, Financial Services/Treasurer
A. Dimilta, City Solicitor
S. Huycke, Director of Legislative Services/City Clerk
A. Iannucci, Chief Transformation Officer
G. Galanis, Director, Development Planning
R. Jones, Director, Information Technology/CIO
P. Lee, Director, Policy Planning

G. Taylor, Director, Public Works Operations
D. Terzievski, Director, Development Engineering
D. Beaulieu, Manager Development - Subdivisions
L. Conde, Manager, Strategy and Government Relations
M. Flores, Manager, Sustainability
V. Gaiu, Manager, Energy and Waste
D. Giannetta, Manager, Development - Site Plans
K. Graver, Manager, Strategic Communications
G. Li, Manager, Capital and Development Financing
H. Ng, Manager, Transportation
C. Scott-Fisher, Manager, Procurement and Chief Purchasing Officer
C. Stone, Manager, Revenue Services
J. Lindsay, Project Manager, Climate Change and Sustainable Development
M. O'Brien, Environmental Education and Engagement Coordinator
D. Bainbridge, GIS Analyst
A. Dunn, Planner II - Development

Staff Members present in Committee Room 1:

M. Makrigiorgos, Local and Regional Councillor - Chief of Staff
R. Pham-Nguyen, Constituency Assistant to the Regional and Local Councillor
R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator
L. Sampogna, Council/Committee Coordinator

1. Call to Order/National Anthem

The Acting Mayor called the meeting to order at 9:31 a.m.

2. Public Forum (not to exceed 15 minutes)

There were no members of the public who addressed Council during the Public Forum.

3. Council Announcements

Councillor Muench advised that he was hosting a Virtual Family Trivia event on December 6, 2020 between 2 p.m. and 5 p.m. that would include questions and answers on various topics, including questions specific to Richmond Hill and Canada. Councillor Muench noted that residents interested in participating needed to register in advance and that the event would be available for viewing on YouTube.

4. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Council.

5. Adoption of Agenda

Moved by: Councillor Beros

Seconded by: Regional and Local Councillor DiPaola

That the agenda be adopted as distributed by the Clerk with the following additions:

a) SRPI.20.011 - Assumption of Municipal Services - Garden Homes (Bond) Inc. - Plan 65M-4510 (Subdivision File 19T-12011) - City File D03-12011 - (Proposed By-law 111-20) - (Item 13.14)

b) SRPI.20.031 - Road Watch App - (Item 13.15)

c) SRPI.20.037 - Traffic Safety in Richmond Hill - (Item 13.16)

Carried Unanimously

6. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

7. Adoption of Previous Council Minutes

7.1 Council Public Meeting C#46-20 held November 4, 2020

Moved by: Councillor Muench

Seconded by: Councillor Beros

That the minutes of Council Public Meeting C#46-20 held on November 4, 2020 be adopted.

Carried Unanimously

7.2 Council Meeting C#47-20 held November 11, 2020

Moved by: Councillor Muench

Seconded by: Councillor Beros

That the minutes of Council Meeting C#47-20 held on November 11, 2020 be adopted.

Carried Unanimously

8. Identification of Items Requiring Separate Discussion

Council consented to separate Items 13.2.2, 13.5, 13.8, 13.9, 13.10, 13.11, 13.12 and 13.16 for discussion.

9. Adoption of Remainder of Agenda Items

On a motion of Regional and Local Councillor DiPaola, seconded by Councillor Muench, Council adopted those items not identified for separate discussion.

10. Public Hearings

There were no public hearings.

11. Presentations**11.1 Presentation to Mayor Barrow and Members of Council by Kelvin Kwan, Commissioner of Planning and Infrastructure, of the following two awards:**

- RGD 2020 SoGood Design Award for the “Resilient Richmond Hill” video; and

- Be Spatial 2020 Best Web GIS Award for the “Resilient Richmond Hill/Community Energy and Emissions Plan Story Map”

Kelvin Kwan, Commissioner of Planning and Infrastructure, advised that the City of Richmond Hill was the recipient of two ‘Resilient Richmond Hill’ Public Engagement Awards: BeSpatial 2020 Best Web GIS Award which was presented to organizations that had demonstrated advanced online mapping capabilities for the Resilient RH Story Map, and RGD So(cial) Good Award of Distinction for the Resilient Richmond Hill video which recognized projects that addressed or raised awareness of a societal change. He acknowledged and thanked the staff who comprised the Project Teams, and played the Resilient Richmond Hill video for all to view.

Acting Mayor Perrelli displayed the BeSpatial 2020 Best Web GIS Award and RGD So(cial) Good Award of Distinction and extended thanks and appreciation to all staff involved.

12. Delegations**12.1 Martin Rendl, agent for the applicant, regarding the proposed Zoning By-law Amendment Application submitted by Unicorr Limited for 68 Leek Crescent - (refer to Item 13.12)**

Martin Rendl, agent for the applicant, addressed Council regarding the proposed Zoning By-law Amendment Application submitted by Unicorr Limited for 68 Leek Crescent. He advised that he reviewed the staff report, supported the staff report recommendations, and was in attendance to answer any questions.

12.2 Sherry Zhang, 234 Rothbury Avenue, regarding the proposed Zoning By-law Amendment Application submitted by Brookside Castle Corporation for 24 Brookside Road - (refer to Item 13.11)

Sherry Zhang, 234 Rothbury Avenue, addressed Council regarding the proposed Zoning By-law Amendment Application submitted by Brookside Castle Corporation for 24 Brookside Road. She advised that in her opinion, the revised development proposal to permit the construction of a five storey medical office building with ground floor retail uses was generally a good proposal, but not appropriate for the site. She expressed concerns with the entrance to the building being located off of Brookside Road rather than Yonge Street as it would cause traffic congestion and impact traffic safety, and expressed concerns with the decreased parking ratio despite an increase in the gross floor area of the building. Ms. Zhang requested that the parking ratio not be decreased so that overflow parking would not end up on the adjacent residential streets or in other parking lots in the area.

12.3 John Li, 206 Brookside Road, regarding the proposed Zoning By-law Amendment Application submitted by Brookside Castle Corporation for 24 Brookside Road - (refer to Item 13.11)

John Li, 206 Brookside Road, addressed Council regarding the proposed Zoning By-law Amendment Application submitted by Brookside Castle Corporation for 24 Brookside Road. He advised that he was in support of the proposed application to permit the construction of a five storey medical office building with ground floor retail uses on the site because of the benefits it would bring to the community in terms of access to medical services and employment, but was concerned with the impact on area traffic. He explained that this was a unique site that required careful planning, and displayed a traffic flow analysis map to highlight the impact on area traffic that would result from the narrow entrance to the building off of Brookside Road, adding to current traffic pressure and congestion in the neighbourhood. Mr. Li reiterated that he was in support of the application but traffic needed to be directed correctly.

13. Committee and Staff Reports

13.1 Minutes - Heritage Richmond Hill meeting HRH#05-20 held October 6, 2020

Moved by: Regional and Local Councillor DiPaola

Seconded by: Councillor Muench

a) That the minutes of Heritage Richmond Hill meeting HRH#05-20 held October 6, 2020 be adopted.

Carried Unanimously

13.2 Minutes - Budget Committee of the Whole meeting BCW#04-20 held November 10, 2020

That the minutes of the Budget Committee of the Whole meeting BCW#04-20 held November 10, 2020 be adopted as circulated and the following recommendations be approved:

13.2.1 SRCFS.20.029 - 2021 Draft Capital Budget - (BCW Item 4.1) - (By-law 133-20)

Moved by: Regional and Local Councillor DiPaola

Seconded by: Councillor Muench

a) That the 2021 Draft Capital budget in the amount of \$37,979,600 as identified in Appendix "A" of SRCFS.20.029 be approved;

b) That the 2021 Draft Capital Budget recommended funding sources identified in Appendix "D" be approved;

c) That the projects identified in the Projects Contingent on Grant Funding List in Appendix "B" of SRCFS.20.029 be approved and funding allocated if grant funding becomes available;

d) That the draft By-Law 133-20, as attached as Appendix "F" to SRCFS.20.029, be referred to the November 25, 2020 Council meeting for adoption.

Carried Unanimously

13.2.2 SRCFS.20.022 - Tariff of Fees Update - (BCW Item 4.2) - (By-law 105-20)

Moved by: Councillor Beres

Seconded by: Councillor Liu

- a) That the proposed fees set out in draft By-law 105-20 (Appendix “D”) be adopted;
- b) That the proposed fees be subject to subsequent nominal increases, at the City’s discretion, to account for minimum wage and other operational cost increases;
- c) That the proposed fees be subject to an additional 2.5% convenience fee, for online payments where applicable.

Carried Unanimously

13.2.3 SRPI.20.022 - Muirhead Crescent and Stouffville Road Watermain and Sanitary Sewer Servicing - (BCW Item 4.3)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That the Ten Year Capital Plan adjustments to reflect the project timing changes outlined in staff report SRPI.20.022 be received;
- b) That Budget Committee of the Whole provides direction to make the requested adjustments to the Capital Plan as outlined in staff report SRPI.20.022;
- c) That direction be provided to staff to re-engage the requesting municipal services on Muirhead Crescent and Stouffville Road subjected to 2016 petition to confirm that community support remains favorable;
- d) That staff report back to update council on the outcome of validating the community support for the local improvement.

Carried Unanimously

13.3 Extracts - Heritage Richmond Hill meeting HRH#06-20 held November 10, 2020

13.3.1 SRPI.20.024 - Heritage Permit Application for 158 Gormley Road West - (HRH Item 5.2)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That the Heritage Permit Application to allow the addition to the house located at 158 Gormley Road West, which is within the Gormley Heritage Conservation District, as generally described in

the drawings prepared by ARCH.DWG Inc. and submitted to the City on October 13, 2020 (attached as Appendix 'A' to staff report SRPI.20.024) be approved.

Carried Unanimously

13.3.2 SRPI.20.023 - Removal of 11061 Bayview Avenue from Heritage Register - City File D12-07049 - (Item 5.1)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

a) That the property located at 11061 Bayview Avenue does not merit cultural heritage designation under Part IV of the Ontario Heritage Act;

b) That 11061 Bayview Avenue be removed from the Municipal Heritage Register.

Carried Unanimously

13.4 Minutes - Audit Committee meeting A#01-20 held November 17, 2020

That the minutes of the Audit Committee meeting A#01-20 held November 17, 2020 be adopted as circulated and the following recommendations be approved:

13.4.1 Report from Grant Thornton LLP dated November 10, 2020 - Communication of Audit Strategy and Results for the year ended December 31, 2019 - (Audit Committee Item 4.1)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

a) That the report from Grant Thornton LLP, dated November 10, 2020, regarding the Communication of Audit Strategy and Results for the year ended December 31, 2019, be received.

Carried Unanimously

13.4.2 SRCFS.20.024 - 2019 Draft Consolidated Financial Statements - (Audit Committee Item 4.2)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That the 2019 Audited Consolidated Financial Statements included in Appendix "A" to staff report SRCFS.20.024, be approved and published;
- b) That the Mayor and the Treasurer be authorized to sign the Financial Statements;
- c) That the 2019 Audited Richmond Hill Public Library Board Financial Statements (to be approved by the Library Board in January 2021) included in Appendix "B" to staff report SRCFS.20.024, be received for information purposes.

Carried Unanimously

13.4.3 SRCFS.20.034 - Amendments to Procurement By-law 113-16 and Financial Control By-law 114-16 - (Audit Committee Item 4.3) - (By-law 141-20)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That staff report SRCFS.20.034 regarding amendments to the Procurement By-law 113-16 and the Financial Control By-law 114-16, be received;
- b) That effective January 1, 2021, draft By-law 141-20, attached as Appendix "A" to staff report SRCFS.20.034, be enacted to amend Procurement Policy By-law 113-16 and Financial Control By-law 114-16.

Carried Unanimously

13.5 SRCM.20.25 - Council Priorities to 2022

Moved by: Councillor West
Seconded by: Councillor Chan

- a) That the Strategic Priority Areas, set out Appendix 'B' to staff report SRCM.20.25, be approved.

Carried Unanimously

13.6 SRCFS.20.033 - Tax Adjustments under Section 357 and 358 of the Municipal Act

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That taxes amounting to \$32,129.20 be written off pursuant to the provisions of Section 357 of the *Municipal Act, 2001*;
- b) That taxes amounting to \$18,330.27 be written off pursuant to the provisions of Section 358 of the *Municipal Act, 2001*;
- c) That applicable penalty and interest be adjusted accordingly; and
- d) That the Treasurer be directed to adjust the accounts receivable accordingly.

Carried Unanimously

13.7 SRCFS.20.035 - Renewal of Proprietary Software Product

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That the sole source renewal of proprietary software title be authorized, including the purchase of annual software license true-ups;
- b) That the Chief Information Officer be authorized to execute any and all necessary documentation to effect, the contract including any exercised optional term(s).

Carried Unanimously

13.8 SRCS.20.30 - Single-use Plastics Reduction Strategy

Moved by: Councillor Beros
Seconded by: Councillor Muench

- a) That staff be directed to develop and implement a corporate policy to reduce the use of single-use plastics and increase waste diversion at City facilities, functions and events;
- b) That staff be directed to implement a public education campaign, focused on raising awareness about options to reduce single-use plastics;
- c) That staff be directed to develop a program, in partnership with York Region, to recognize local businesses that are taking steps to reduce the use of single-use plastics through voluntary initiatives;
- d) That recommendations 'a' through 'c' be delivered using existing resources;

e) That a copy of staff report SRCS.20.30 be sent to the Federal Ministry of Environment and Climate Change and the Provincial Ministry of the Environment, Conservation and Parks, and York Region.

Carried Unanimously

13.9 SRCS.20.29 - Recycling at Super Mailboxes

Moved by: Councillor Muench

Seconded by: Councillor Chan

a) That the City continue to provide weekly collection services to the existing recycling containers installed at 210 super mailbox locations;

b) That the City continues to accept new requests for installation of recycling containers at additional super mailbox locations and where staff recommend the installation of recycling containers.

Motion to Defer:

Moved by: Councillor Beros

Seconded by: Regional and Local Councillor DiPaola

That consideration of staff report SRCS.20.29 regarding Recycling at Super Mailboxes be deferred to the Budget Committee of the Whole meeting on January 26, 2021 to permit additional discussion time.

Motion to Defer Failed to Carry

Main Motion:

Moved by: Councillor Muench

Seconded by: Councillor Chan

a) That the City continue to provide weekly collection services to the existing recycling containers installed at 210 super mailbox locations;

b) That the City continues to accept new requests for installation of recycling containers at additional super mailbox locations and where staff recommend the installation of recycling containers.

An Amendment was:

Moved by: Councillor Liu

Seconded by: Councillor Beros

That the following clause be added to the main motion:

- c) That staff report back to Council regarding an education plan for residents regarding recycling containers at the super mailbox locations.

Motion to Amend Carried

Main Motion as Amended:

Moved by: Councillor Muench
Seconded by: Councillor Chan

- a) That the City continue to provide weekly collection services to the existing recycling containers installed at 210 super mailbox locations;
- b) That the City continues to accept new requests for installation of recycling containers at additional super mailbox locations and where staff recommend the installation of recycling containers;
- c) That staff report back to Council regarding an education plan for residents regarding recycling containers at the super mailbox locations.

Carried

13.10 SRPI.20.029 - Proposed Climate Change Framework

Moved by: Councillor West
Seconded by: Councillor Chan

- a) That staff report SRPI.20.029 regarding the Proposed Climate Change Framework and Attachments 1 and 2 be received;
- b) That the Proposed Climate Change Framework be endorsed as the central guiding document outlining Richmond Hill's corporate approach to addressing climate change.

Carried Unanimously

13.11 SRPI.20.017 - Request for Approval - Zoning By-law Amendment Application - Brookside Castle Corporation - 24 Brookside Road - City File D02-14031 (Related File D06-19061)

Council did not adopt any motions in respect to staff report SRPI.20.017, Request for Approval regarding the proposed Zoning By-law Amendment Application submitted by Brookside Castle Corporation for 24 Brookside Road - City File D02-14031 (Related File D06-19061).

**13.12 SRPI.20.018 - Request for Approval - Zoning By-law Amendment
Application - Unicorr Limited - 68 Leek Crescent - City File D02-19003
(Related File D06-19024)**

Moved by: Councillor Chan

Seconded by: Councillor Liu

a) That the Zoning By-law Amendment application submitted by Unicorr Limited for the lands known as Part of Blocks 8 and 9, Registered Plan 65M-2202 and Part of Lot 13, Concession 3, E.Y.S. (municipal address: 68 Leek Crescent), City File D02-19003, be approved, subject to the following:

- i. that the zoning provisions for the portion of the subject lands zoned Flood (F) Zone under By-law 150-80, as amended, be amended to include the site specific provisions outlined in staff report SRPI.20.018 and as set out in Appendix 'B' to staff report SRPI.20.018; and
- ii. that the amending Zoning By-law be brought forward to a regular meeting of Council for consideration and enactment.

Carried Unanimously

**13.13 SRPI.20.026 - Request for Approval - Deeming By-law Application -
Gregory Sorbara c/o Adriana De Gregorio - 148 Glenada Court - City
File D27-20003 - (By-law 138-20)**

Moved by: Regional and Local Councillor DiPaola

Seconded by: Councillor Muench

a) That staff report SRPI.20.026 be received and that the Deeming By-law Application submitted by Gregory Sorbara c/o Adriana De Gregorio for the lands known as Block A, Plan M-1703 (municipal address: 148 Glenada Court), City File D27-20003 be approved, subject to the following:

- i. That the Deeming By-law be brought forward to the November 25, 2020 Council meeting for consideration and enactment.

Carried Unanimously

**13.14 SRPI.20.011 - Assumption of Municipal Services - Garden Homes
(Bond) Inc. - Plan 65M-4510 (Subdivision File 19T-12011) - City File
D03-12011 - (By-law 111-20)**

Moved by: Regional and Local Councillor DiPaola

Seconded by: Councillor Muench

- a) That the assumption of the aboveground and belowground municipal services within Plan 65M-4510, Subdivision File 19T-12011 be approved;
- b) That the assumption of the external aboveground and belowground municipal services within the existing Bond Crescent road allowance, associated with Subdivision File 19T-12011, be approved;
- c) That the assumption of the external storm drainage within Part 2 on Plan 65R-2419, associated with Subdivision File 19T-12011, be approved;
- d) That Wellspring Avenue and Glen Street within the limit of Plan 65M-4510 (Subdivision File 19T-12011), be assumed as public highway; and
- e) That the two year guarantee period for the above noted municipal services commence from September 1, 2020.

Carried Unanimously

13.15 SRPI.20.031 - Road Watch App

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Muench

- a) That staff report SRPI.20.031 regarding the Road Watch Committee's App Proposal be received for information;
- b) That the City not fund the Road Watch Committee's proposed mobile app project at this time;
- c) That staff be directed to work with the Road Watch Committee and key Road Watch stakeholders to review the proposed project, assess opportunities, and refine the project's scope;
- d) That staff report back to Council in 2021 with an update on the proposed app project scope and funding request.

Carried Unanimously

13.16 SRPI.20.037 - Traffic Safety in Richmond Hill

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor West

- a) That staff report SRPI.20.037 regarding Traffic Safety in Richmond Hill be received for information.

Carried Unanimously

14. Other Business

There were no other business items.

15. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

16. By-laws

Moved by: Councillor Chan

Seconded by: Councillor Beros

That the following By-laws be approved:

By-law 105-20 - A By-law to authorize Fees or Charges for Certain Services
(Tariff of Fees By-law)

By-law 111-20 - A By-law to assume aboveground and belowground municipal services, external aboveground and belowground municipal services, external storm drainage, and lands as public highway

By-law 133-20 - A By-Law to Adopt the 2021 Capital Budget

By-law 138-20 - A By-law to designate a part of a Plan of Subdivision pursuant to the Planning Act, thereby deeming that part of that Plan not to be a Registered Plan of Subdivision for the purposes of Subsection 50(3) of the Planning Act

By-law 141-20 - A By-law to amend Procurement By-law 113 -16 and Financial Control By-law 114-16

By-law 143-20 - A By-law to Amend By-law 66-71, as amended, of The Corporation of the City of Richmond Hill

By-law 147-20 - A By-law to Adopt Amendment 21 to the Richmond Hill Official Plan Sandmill Developments Inc.

By-law 148-20 - A By-law to Amend By-law 2325-68, as amended, of the former Township of Markham, and By-law 55-15, as amended, of The Corporation of the City of Richmond Hill

Carried Unanimously

17. Closed Session

There were no closed session items.

18. By-law to Confirm the Proceedings of Council at this Meeting

18.1 By-law 149-20

Moved by: Councillor Liu
Seconded by: Councillor Muench

That By-law 149-20, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried Unanimously

19. Adjournment

Moved by: Councillor Liu
Seconded by: Councillor Muench

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 11:07 a.m.

Carmine Perrelli, Acting Mayor

Ryan Ban, Deputy City Clerk