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**Budget Committee of the Whole Meeting
BCW#07-17**

**Wednesday, November 8, 2017
1:00 p.m.**

**Council Chambers
Richmond Hill Town Hall
225 East Beaver Creek Road
Richmond Hill, Ontario**

**Chair Vito Spatafora
Regional and Local Councillor**

Minutes

A meeting of Budget Committee of the Whole of the Town of Richmond Hill was held on Wednesday, November 8, 2017 at 1:00 p.m. in the Council Chambers with the following Members of the Committee present:

Regional and Local Councillor Spatafora (Chair)
Mayor Barrow
Regional and Local Councillor Hogg
Councillor Beros
Councillor Muench
Councillor Liu
Councillor West
Councillor Cilevitz
Councillor Chan

The following members of Staff were present:

N. Garbe, Chief Administrative Officer
I. Brutto, Commissioner of Environment and Infrastructure Services
M. Dempster, Commissioner of Corporate and Financial Services
D. Joslin, Acting Commissioner of Community Services
K. Kwan, Commissioner of Planning and Regulatory Services
A. Dimilta, Town Solicitor
P. Caron, Director, Asset Management
D. Dexter, Director, Financial Services and Treasurer
S. Fick, Director, Design and Construction Services
M. Gandhi, Director, Communication Services
S. Huycke, Director, Legislative Services/Town Clerk
A. Iannucci, Chief Information Officer
T. Ricketts, Director, Asset Management Planning and Environment Services
G. Taylor, Director, Public Works Operations

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D. Terzievski, Director, Development Engineering and Transportation
D. Alexander, Manager, Access Richmond Hill
B. Burbidge, Deputy Fire Chief - Operations
B. Ellsworth, Deputy Fire Chief - Support Services
M. Elsenaar, Manager, Recreation Facility Operations
G. Li, Manager, Capital and Development Financing
D. Olding, Manager, Grants and Strategic Initiatives
D. Oliveira, Manager, Water and Wastewater
T. Steele, Manager, Park and Natural Heritage Planning
C. Stone, Manager, Revenue Services
G. Sue, Manager, Economic Development
S. von Kursell, Manager, Policy
J. Goodwin-Hall, Supervisor, Support Services
M. Jedinak, Coordinator, Economic Development Programs
H. Leung, Financial Management Advisor
D. Selicean, Capital and Reserves Management Advisor
N. Sue-Mark, Financial Management Advisor
P. Waddell, Interim Manager, Client Support
L. Hood, Communications Advisor
J. Hypolite, IT Service Desk Technical Analyst
G. Collier, Deputy Town Clerk
K. Hurley, Council/Committee Coordinator
L. Procter Maio, Chief Executive Officer, Richmond Hill Public Library
N. Ahmed, Manager, Business Services

Adoption of Agenda

Moved by: Regional and Local Councillor Hogg

That the agenda be adopted as distributed by the Clerk with the following addition:

- a) Withdrawal of Agenda Item 4.2 – Staff Report SRCS.17.25 – Recreation Facility Development Partnership Framework
- b) Memorandum from Patrick Lee, Director, Policy Planning, and Tracey Steele, Manager, Park and Natural Heritage Planning, dated November 8, 2017, regarding request for addition to the 2018 Capital Budget – Trail connection from the MacLeod's Landing neighbourhood to the main Oak Ridges Corridor Conservation Reserve trail – new Agenda Item 4.2

- c) Correspondence from Paul Nolis, 49 Muirhead Crescent, regarding municipal services in the Muirhead Crescent area – Agenda Item 4.6

Carried

Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

Delegations

Paul Nolis, 49 Muirhead Crescent, addressed Committee regarding the approval of municipal services in the Muirhead Crescent area. Mr. Nolis provided background information and requested that the design take place in 2018, with construction completed in 2019, and that if any costs were to be incurred by the residents, the costs be amortized over a period of no less than 25 years, as further detailed in his correspondence distributed as Agenda Item 4.6.

Don Copplestone, area resident of Muirhead Crescent, was not in attendance.

Moved by: Councillor Beros

That the delegation and correspondence by Paul Nolis, 49 Muirhead Crescent, be received and that Agenda Item 4.3 be brought forward for consideration.

Carried

Scheduled Business

4.3 2018 Draft Capital Budget and Ten-Year Capital Forecast – (Staff Report SRCFS.17.041)

Moved by: Councillor Beros

- a) That the 2018 Draft Capital Budget in the amount of \$64,520,000 as identified in Appendix 'A' to staff report SRCFS.17.041 be approved;
- b) That the 2018 Draft Capital Budget recommended funding sources identified in Appendix 'D' to staff report SRCFS.17.041 be approved;

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- c) That Capital Project Operations Centre – Mechanical Phase 2 Construction as identified in the Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041, be advanced to 2018 if grant funding becomes available;
- d) That the Ten-Year Capital Forecast in the amount of \$876.9 million, attached as Appendix 'G' and 'H' to staff report SRCFS.17.041, and the Capital Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041 be received;
- e) That the staff resources identified in staff report SRCFS.17.041 for the grant funded capital program be approved;
- f) That draft By-law 80-17, attached as Appendix 'J' to staff report SRCFS.17.041, be referred to the November 27, 2017 Council meeting for adoption;
- g) That watermain and sanitary sewer services for the Muirhead Crescent community be advanced to 2018 design and 2019 construction.

D. Dexter, Director, Financial Services and Treasurer, made a presentation regarding the 2018 Draft Capital Budget and Ten-Year Capital Forecast. He reviewed capital planning, capital investments, capital investment collaboration process, capital budget strategy, and 2018 capital budget process. D. Dexter provided an overview of the 2018 draft capital budget by department including significant projects, capital program funding, operating budget impact, grant funded capital program, and contingency projects. He reviewed capital projects contingent on grant funding, additional staff resources, ten-year capital forecast including significant projects, ten-year capital forecast funding, and funding impact.

4.1 Future Recreation Facilities – (Staff Report SRCS.17.25)

Moved by: Mayor Barrow

Recommendation 1

- a) **That Council approve the alternative recreation facility development options as described in staff report SRCS.17.25;**
- b) **That the feasibility study on the re-purposing of the Richmond Green Agriculture Buildings be approved and incorporated into the Richmond Green Master Plan process;**

- c) **That staff revise the 10 year capital plan based on Council's approval of the alternative options.**

Carried

4.2 Memorandum from Patrick Lee, Director, Policy Planning, and Tracey Steele, Manager, Park and Natural Heritage Planning, dated November 8, 2017, regarding request for addition to the 2018 Capital Budget – Trail connection from the MacLeod's Landing neighbourhood to the main Oak Ridges Corridor Conservation Reserve trail

Moved by: Regional and Local Councillor Hogg

Recommendation 2

- a) **That the memorandum from Patrick Lee, Director, Policy Planning, and Tracey Steele, Manager, Park and Natural Heritage Planning, dated November 8, 2017, regarding request for addition to the 2018 Capital Budget, Trail connection from the MacLeod's Landing neighbourhood to the main Oak Ridges Corridor Conservation Reserve trail, be received;**
- b) **That \$160,000 sourced from the Gas Tax Reserve be allocated to a 2018 capital account for the MacLeod's Landing Trail Connection project contingent upon the partnership arrangement with TRCA, Trillium Foundation and The Gordon and Patricia Gray Foundation.**

Carried Unanimously

4.3 2018 Draft Capital Budget and Ten-Year Capital Forecast – (Staff Report SRCFS.17.041) - continued

D. Dexter, Director, Financial Services and Treasurer, provided an overview of the revised Ten-Year Capital Forecast and Budget which now included alternative options for the Recreation Plan, MacLeod's Landing Trail Connection and the David Dunlap Observatory short term rehabilitation work, and reviewed the revised recommendations reflecting the changes. Mr. Dexter concluded the presentation by reviewing next steps and advised that the capital budget would be presented at the November 27, 2017 Council meeting for adoption.

Moved by: Councillor Beros

- a) That the 2018 Draft Capital Budget in the amount of \$64,520,000 as identified in Appendix 'A' to staff report SRCFS.17.041 be approved, subject to the following adjustments:
 - 1. addition of the MacLeod's Landing Trail Connection in the amount of \$370,000;
 - 2. addition of the David Dunlap Observatory Short Term Rehabilitation Work in the amount of \$5,745,300.
- b) That the 2018 Draft Capital Budget recommended funding sources identified in Appendix 'D' to staff report SRCFS.17.041 and the additional recommended funding sources for MacLeod's Landing Trail Connection and David Dunlap Observatory Short Term Rehabilitation Work be approved;
- c) That Capital Project Operations Centre – Mechanical Phase 2 Construction as identified in the Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041, be advanced to 2018 if grant funding becomes available;
- d) That the Ten-Year Capital Forecast in the amount of \$876.9 million, attached as Appendix 'G' and 'H' to staff report SRCFS.17.041 as revised to \$824.1 million to reflect the Recreation Plan changes and the addition of the David Dunlap Observatory Long Term and Occupancy Work, and the Capital Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041 be received;
- e) That the staff resources identified in staff report SRCFS.17.041 for the grant funded capital program be approved;
- f) That draft By-law 80-17, attached as Appendix 'J' to staff report SRCFS.17.041, be referred to the November 27, 2017 Council meeting for adoption;
- g) That watermain and sanitary sewer services for the Muirhead Crescent community be advanced to 2018 design and 2019 construction.

An amendment was:

Moved by: Councillor Beros

- h) That staff update the Road Reconstruction Priority Rating System and report back prior to the 2019 Capital Budget process.

Carried

Moved by: Councillor Beros

- a) That the 2018 Draft Capital Budget in the amount of \$64,520,000 as identified in Appendix 'A' to staff report SRCFS.17.041 be approved, subject to the following adjustments:
 - 1. addition of the MacLeod's Landing Trail Connection in the amount of \$370,000;
 - 2. addition of the David Dunlap Observatory Short Term Rehabilitation Work in the amount of \$5,745,300.
- b) That the 2018 Draft Capital Budget recommended funding sources identified in Appendix 'D' to staff report SRCFS.17.041 and the additional recommended funding sources for MacLeod's Landing Trail Connection and David Dunlap Observatory Short Term Rehabilitation Work be approved;
- c) That Capital Project Operations Centre – Mechanical Phase 2 Construction as identified in the Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041, be advanced to 2018 if grant funding becomes available;
- d) That the Ten-Year Capital Forecast in the amount of \$876.9 million, attached as Appendix 'G' and 'H' to staff report SRCFS.17.041 as revised to \$824.1 million to reflect the Recreation Plan changes and the addition of the David Dunlap Observatory Long Term and Occupancy Work, and the Capital Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041 be received;

Clauses (a) to (d) of the Main Motion Carried Unanimously

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Moved by: Councillor Beros

- e) That the staff resources identified in staff report SRCFS.17.041 for the grant funded capital program be approved;

Clause (e) of the Main Motion Carried

Moved by: Councillor Beros

- f) That draft By-law 80-17, attached as Appendix 'J' to staff report SRCFS.17.041, be referred to the November 27, 2017 Council meeting for adoption;

Clause (f) of the Main Motion Carried

Moved by: Councillor Beros

- g) That watermain and sanitary sewer services for the Muirhead Crescent community be advanced to 2018 design and 2019 construction;

A recorded vote was taken:

In favour: Councillor Beros, Councillor Muench

Opposed: Regional and Local Councillor Hogg, Councillor Chan, Councillor Cilevitz, Councillor West, Regional and Local Councillor Spatafora, Mayor Barrow, Councillor Liu

Clause (g) of the Main Motion Failed to Carry 7 to 2

The complete motion to read as follows (clauses reordered to list alphabetically):

Moved by: Councillor Beros

Recommendation 3

- a) **That the 2018 Draft Capital Budget in the amount of \$64,520,000 as identified in Appendix 'A' to staff report SRCFS.17.041 be approved, subject to the following adjustments:**
 - 1. **addition of the MacLeod's Landing Trail Connection in the amount of \$370,000;**
 - 2. **addition of the David Dunlap Observatory Short Term Rehabilitation Work in the amount of \$5,745,300.**
- b) **That the 2018 Draft Capital Budget recommended funding sources identified in Appendix 'D' to staff report SRCFS.17.041 and the additional recommended funding sources for MacLeod's Landing Trail Connection and David Dunlap Observatory Short Term Rehabilitation Work be approved;**
- c) **That Capital Project Operations Centre – Mechanical Phase 2 Construction as identified in the Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041, be advanced to 2018 if grant funding becomes available;**
- d) **That the Ten-Year Capital Forecast in the amount of \$876.9 million, attached as Appendix 'G' and 'H' to staff report SRCFS.17.041 as revised to \$824.1 million to reflect the Recreation Plan changes and the addition of the David Dunlap Observatory Long Term and Occupancy Work, and the Capital Grant Contingency List, attached as Appendix 'B' to staff report SRCFS.17.041 be received;**
- e) **That the staff resources identified in staff report SRCFS.17.041 for the grant funded capital program be approved;**
- f) **That draft By-law 80-17, attached as Appendix 'J' to staff report SRCFS.17.041, be referred to the November 27, 2017 Council meeting for adoption;**

- g) That staff update the Road Reconstruction Priority Rating System and report back prior to the 2019 Capital Budget process.**

4.4 2017 Capital Project Financial Status Report – (Staff Report SRCFS.17.037)

Moved by: Councillor West

Recommendation 4

- a) That all capital projects listed in Appendix ‘A’ to staff report SRCFS.17.037:**
 - i. Be closed;**
 - ii. Projects with unexpended funds be returned to source(s) as identified; and**
 - iii. Projects with overspent funds be funded as identified.**
- b) That Budget and Funding Adjustments, as noted in Appendix ‘B’ to staff report SRCFS.17.037, be approved;**
- c) That the Status of Capital Projects List in Appendix ‘E’ to staff report SRCFS.17.037 be received;**
- d) That draft By-law 60-17, attached as Appendix ‘F’ to staff report SRCFS.17.037 be referred to the November 27, 2017 Council meeting for adoption.**

Carried

4.6 Correspondence from Paul Nolis, 49 Muirhead Crescent, regarding municipal services in the Muirhead Crescent area

Moved by: Councillor Beros

That the correspondence received from Paul Nolis, 49 Muirhead Crescent, regarding municipal services in the Muirhead Crescent area, be received.

Carried

Adjournment

Moved by: Mayor Barrow

That the meeting be adjourned.

Carried

The meeting was adjourned at 3:25 p.m.