

Appendix A to Staff Report SRCFS.21.006

Pending Items List – 2018 to 2022 Term of Council (As of the December 9, 2020 Council Meeting)

Item	Responsible Department	Meeting	Moved By	Report	Action	Status	Comments
1	Community Services	Council March 25, 2019	Councillor West (Member Motion)	Item 13.2.19 - Councillor Chan - Regulation of Airbnb and Short-term Rentals - (CW Item 12.1)	That staff be directed to examine the feasibility of passing a by-law to licence, regulate and govern Airbnb and short-term rental accommodations in the Town of Richmond Hill, and to report back to Council no later than November 18, 2019;	Completed - Council Meeting April 8, 2020 and October 28, 2020	
2	Community Services	Council May 28, 2019	Councillor West (Member Motion)	Item 14.3 - Councillor West - Single Use Plastics	Now Therefore Be It Resolved: that staff report back to Council regarding practical and feasible strategies that Richmond Hill may use to reduce single use plastics within our own corporation and within the municipality as a whole by working in partnership with York Region, and with other interested stakeholders.	In Progress	
3	Community Services	Council July 9, 2019	Regional and Local Councillor Perrelli	Item 13.5 - SRCS.19.18 - Sign By-law Amendment to Permit Real Estate Open House Signs - (By-law 97-19)	c) That staff report back by November 30, 2019 with an evaluation of the temporary amendments to the sign by-law in respect to real estate Open House signs, and include: 1. Feedback complaints from residents 2. Feedback and recommendations from the real estate industry 3. Number of signs collected that were deemed illegal 4. Suggestions/recommendations to improve the sign by law	In Progress	Update: November 20, 2019 Council Meeting - Staff to report back no later than July 2020. Please see Item #4
4	Community Services	Council November 20, 2019	Councillor Muench	Item 13.7 - Memorandum from Ilmar Simanovskis, Commissioner of Community Services, dated November 20, 2019, regarding an Update to Staff Report SRCS.19.26 - Real Estate Open House Signs	c) That staff report back by no later than July, 2020 with an evaluation of the temporary amendments to the Sign By-law in respect to real estate open house signs.	In Progress	Delayed due to Covid Closures as Open Houses are prohibited. Staff to report back prior to April 2021
5	Planning and Infrastructure	Council November 20, 2019	Councillor Cilevitz	Item 14.3 - Councillor Beros - Richmond Hill Canoe Club	Therefore be it resolved that staff be directed to investigate opportunities to rebuild and expand the Canoe Club to include: 1. Training facilities for the club; 2. Opportunities for public private partnership for capital and ongoing operating costs for the property;	Q2 2020	

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					3. No added tax burden for Richmond Hill residents. Therefore be it resolved that Staff be directed to report back to Council before the end of Q2 2020.		
6	Planning and Infrastructure	Council November 20, 2019	Councillor Muench	Item 14.4 - Councillor Muench - Employment Area Conversions - Time Sensitive	Therefore let it be resolved that staff be directed to investigate and report back by January 31, 2020 on the following employment lands conversions: 1. Yonge Street north from the former Quebecor site at 10481 Yonge Street north to 10537 Yonge Street; and 2. Lands in the Newkirk Business Park south of Elgin Mills Road; and 3. The Newkirk Go Station lands from Major Mackenzie Drive northward to Centre Street East; and 4. Staff investigates lands in the vicinity Gormley Go Station as an expansion to the Settlement area to support Province of Ontario and Metrolinx transportation investments.	Completed - Council Meeting February 26, 2020	
7	Community Services	Council December 18, 2019	Councillor West (Member Motion)	Item 13.1.3 - Member Motion - Councillor West - French Royalist Park Tennis Court Upgrade - (BCW Item 4.3)	Therefore be it resolved that staff investigate the cost and feasibility of upgrading these courts, including the ability to receive and apply a colour coated surface, with the goal of adding this project to the 2020 Capital Budget so that the tennis courts at French Royalist Park may be upgraded within 2020.	Completed - Council Meeting November 25, 2020	
8	City Manager	Council December 18, 2019	Councillor Beros	Item 13.3.1 - SRCM.19.15 - Third-Party Review of Non-Personnel Operating Budget – Audit and Accountability Fund Project - (BCW Item 4.2)	c) That staff report back with a plan to implement the recommendations in Deloitte's report, Attachment 1 to staff report SRCM.19.15.	Completed - Council Meeting February 12, 2020	
9	Planning and Infrastructure	Council December 18, 2019	Councillor Beros	Item 13.4.1.1 - Parks and Trails - Memorandum from staff dated September 11, 2019 regarding options for parks and trails within the City of Richmond Hill - (CW Item 11.1.1)	4) That staff explore and report back on opportunities to optimize the use of cash-in-lieu of parkland funds for both park acquisition and the revitalization and repair/replacement of parks.	In Progress	Staff will investigate through the Parks Plan Update
10	Planning and Infrastructure	Council December 18, 2019	Councillor Beros	Item 13.4.4.2 - Roads, Water and Wastewater - Memorandum from staff, dated October 29,	b) That the updates to the Official Plan, Transportation Master Plan, Urban Master Environmental Servicing Plan, Asset Management	In Progress	

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				2019, regarding follow-up recommendations for Roads, Water and Wastewater	Strategy and Development Charge By-law Update, as detailed in the memorandum dated October 29, 2019 from the Director, Infrastructure Delivery Services, and Director, Development Engineering and Transportation, be endorsed, and that staff report back to the Capital Sustainability Steering Committee.		
11	Corporate and Financial Services	Council February 12, 2020	Councillor Liu	Item 13.2.1 - Liberal Advertising Contract and Notice Policy (Additional Information) - (BCW Item 4.1)	e) That staff report back on the alternatives to advertise City events and services in ethnic media.	In Progress	
12	Community Services	Council March 11, 2020	Councillor Chan	Item 13.3.1 - Member Motion - Regional and Local Councillor DiPaola - New Fire Hall - North Leslie Area - (CSSC Item 4.1)	That the Fire Chief monitor growth in the area and report back to Council when growth trends warrant proceeding; and That no financial activity take place until the Fire Chief reports back.	In Progress	Richmond Hill Fire and Emergency Services is currently conducting an Updated Master Fire Plan. Growth projections will be discussed in an updated Master Fire Plan.
13	Community Services	Council March 11, 2020	Councillor Chan	Item 13.3.2 - Recreation and Culture - Memorandum from Darlene Joslin, Director, Recreation and Culture, dated November 25, 2019, regarding options for the Recreation Plan in the City of Richmond Hill - (CSSC Item 4.2) - (associated with #5)	viii. As directed by Council at the November 12, 2019 Budget Committee of the Whole meeting, that staff proceed with an option to build a new permanent bocce facility complete with convertible courts and amenities as identified in staff report SRCS.19.20, subject to review of the Recreation Master Plan update.	2022	
14	Planning and Infrastructure	Council March 11, 2020	Councillor Chan	Item 13.3.4 - Civic Precinct Plans - (CSSC Item 4.4)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital and operating requirements to maintain the Civic Precinct lands as passive parkland.	Pending	To be considered through the update of the Parks Plan and Official Plan during 2021
15	Planning and Infrastructure	Council March 11, 2020	Councillor Chan	Item 13.3.5 - Civic Administration Building and Steering Committee - (CSSC Item 4.5)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital requirements to renovate the existing facilities.	In Progress	
16	City Manager	Special Council March 13, 2020	Councillor Beros	Item 3.1 - Emergency or Time Sensitive Matter regarding a COVID-19 update from the Interim City Manager	c) That the Interim City Manager report back to Council on any funding from the City's reserves that may be required as a result of the City's response to the COVID-19 virus outbreak.	Completed - Council Meeting February 10, 2021	

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17	Community Services	Council April 8, 2020	Regional and Local Councillor Perrelli	Item 12.11 - SRCM.20.06 - Consolidation of Regional Fire Services - Consent to a Study	c) That staff be directed to report to Council on any results of the Regional study on the potential of a Regional Fire Services, including any implications for Richmond Hill	Completed	No report provided to Council because Regional Council did not pursue Regional Fire as they did not receive a triple majority. Markham and Vaughan both voted against a study.
18	Corporate and Financial Services	Council April 22, 2020	Regional and Local Councillor DiPaola	Item 12.4 - SRCM.20.02 - Richmond Hill Public Library Board Vacancy	b) That the City Clerk be directed to seek applications to fill the current vacancy on the Richmond Hill Public Library Board with a citizen member, notwithstanding that the vacancy would normally be filled on the recommendation of the York Region District School Board; c) That staff report back on recommendations to update the City's composition requirements for the Richmond Hill Public Library Board that are consistent with the Public Libraries Act, R.S.O. 1990, c.P.44, as amended.	Part B Completed - Special Council Meeting May 27, 2020 Part C - Q4 2021	Update: Part B was completed at the Special Council Meeting held on May 27, 2020 Part C is targeted for Q4 2021 while Richmond Hill Public Library completes its Strategic Plan
19	Community Services	Council May 13, 2020	Councillor Cilevitz	12.1 - SRCS.20.14 - Blue Box Transition to Producer Responsibility	b) That staff be directed to report back in the fall of 2020 with comments on the proposed Blue Box provincial legislation for Council's consideration;	Pending	Due to the short commenting window provided by the province for draft regulations, staff worked with York Region to ensure Richmond Hill's concerns and interested were addressed in the Region's comments. A Briefing Note was prepared and distributed to Council to provide an update on the draft regulations and next steps.
20	Community Services	Council May 13, 2020	Councillor Beros	13.1 - Member Motion - Councillor Beros - Renaming the new Parkette on Rockwell Road	That Council reconsider its decision of February 22, 2020 and staff move the name of "Private Charles Hill Park" from the park at Rockwell Road, as Council has recently approved, to the park staff are currently researching a name for on Shining Willow/Petrolia Court; and That staff name the new parkette on Rockwell Road "Private Thomas Millar Armstrong Park"; and That staff bring a new report before Council introducing the proposed new name for the park at Rockwell Road and direct that the name of	Completed - Council Meeting September 23, 2020	

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					“Private Charles Hill Park” be transferred to the park on Shining Willow/Petrolia Court; and That staff waive the 30-day public input period for approved parks names, out of respect for the family.		
21	Community Services	Council June 10, 2020	Councillor Beros	SRCS.20.20 - Age Friendly Communities	a) That consideration of the Motion of Councillor Chan in respect to staff report SRCS.20.20 regarding Age Friendly Communities be referred back to staff to be brought forward during the development of the Strategic Plan 2021-2022.	Pending	Age Friendly Community was identified as a priority in the Council Strategic Planning session. Staff have submitted a grant request for consulting support.
22	Community Services	Council June 24, 2020	Councillor Chan	SRCS.20.17 - Noise By-law	d) That staff be directed to bring forward a report on revising the Noise By-law to Council as soon as possible after the temporary current Pandemic Related Construction start time allowances are lifted by the Province of Ontario to allow construction noise to happen from 7AM to 7PM Monday to Friday with no construction noise allowed on Saturday, Sunday and Statutory Holidays.	Pending	
23	Corporate and Financial Services	Council June 24, 2020	Councillor Liu	Item 14.2 - An emergency matter related to a Members Motion of Councillor Liu regarding mandatory face coverings at all municipal buildings and inside commercial establishments	Therefore be it resolved that the City of Richmond Hill staff to research our municipality’s ability to mandate face coverings at all municipal buildings and inside commercial establishments; Be it further resolved that City of Richmond Hill staff consult the City of Cote St-Luc’s By-law No. 2557 and draft a similar by-law to mandate face coverings at all municipal buildings and inside commercial establishments;	Completed	Face coverings are mandated through Provincial Regulation O. Reg. 364/20: Rules for Areas in Stage 3 and the City's Face Coverings in Enclosed Public Spaces Policy
24	Planning and Infrastructure	Council September 9, 2020	Councillor Liu	SRPRS.20.106 - Request for Comments – Site Plan Application – Urbacon Properties Limited - 10 Sofia Court - City File D06-19010	b) That staff report back to Council for approval of the design of mural prior to granting final approval of the site plan application.	Pending	Waiting for the Developer to provide mural options for Council's consideration
25	Planning and Infrastructure	Council September 23, 2020	Regional and Local Councillor DiPaola	13.13 - SRPRS.20.141 - Temporary Parking Solutions for 255 Shaftsbury Avenue	c) That staff to report back to Council should additional temporary parking measures be required.	Pending	Waiting for the Applicant's decision on moving forward

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26	Corporate and Financial Services	Council October 28, 2020	Councillor Muench	13.3.3 - SRCFS.20.028 - Update on Bill 197, COVID-19 Economic Recovery Act, 2020, and Results of the LPAT Appeal Case DC160010 - (BCW Item 4.3)	<p>b) That Staff update three Development Charges By-laws, including the amendment of the City-wide Development Charges By-law to incorporate changes to soft services and two Area Specific Development Charges By-laws by July of 2021;</p> <p>c) That staff update the City-wide Development Charges By-law prior to the end of 2023, to reflect the update of various City-wide plans and studies.</p>	<p>Part B - July 2021</p> <p>Part C - In Progress</p>	Part C will be ongoing into 2023; a status update will be provided as part of the Part B recommendation
27	Corporate and Financial Services	Council October 28, 2020	Councillor Muench	13.3.2 SRCFS.20.026 - Financial Sustainability Strategy - (BCW Item 4.2)	<p>a) That staff report SRCFS.20.026, regarding the Financial Sustainability Strategy be received;</p> <p>b) That the Financial Sustainability Strategy for the Tax Supported Capital Program, based on the third scenario presented in staff</p> <p>c) That Finance staff continue to work with Council to seek other sustainable measures that can be implemented prior to 2022.</p>	Fall 2021	
28	Planning and Infrastructure	Council November 25, 2020	Regional and Local Councillor DiPaola	13.2.3 - SRPI.20.022 - Muirhead Crescent and Stouffville Road Watermain and Sanitary Sewer Servicing - (BCW Item 4.3)	<p>c) That direction be provided to staff to re-engage the requesting municipal services on Muirhead Crescent and Stouffville Road subjected to 2016 petition to confirm that community support remains favorable;</p> <p>d) That staff report back to update council on the outcome of validating the community support for the local improvement.</p>	May 2021	Ongoing dialogue between staff and landowners. Staff will report back to Council In May 2021
29	Community Services	Council November 25, 2020	Councillor Muench	13.9 - SRCS.20.29 - Recycling at Super Mailboxes	c) That staff report back to Council regarding an education plan for residents regarding recycling containers at the super mailbox locations.	Q3 2021	
30	Planning and Infrastructure	Council December 9, 2020	Regional and Local Councillor Perrelli	13.14 - SRPI.20.040 - Request for Approval - Official Plan and Zoning By-law Amendment Applications - Yonge Sixteen LP - 9251 Yonge Street - City Files D01-19002 and D02-19012 (Related File D06-17009)	That staff report SRPI.20.040 be referred back to staff in the Planning and Infrastructure Department to permit staff and the applicant to address the concerns and comments raised at the Council meeting held December 9, 2020.	Pending	