



## **Heritage Richmond Hill**

### **Minutes**

**HRH#05-21**

**Tuesday, July 6, 2021, 7:00 p.m.**

**(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)**

An Electronic Heritage Richmond Hill Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, July 6, 2021 at 7:00 p.m. via videoconference.

Committee Members present via videoconference:

Morteza Behrooz (Ward 2) Chair  
Marj Andre (Richmond Hill Historical Society) Vice-Chair  
Councillor West  
James Counter (Ward 1)  
Dan Kelly (Ward 4)  
Barbara DiMambro (Ward 5)  
Jenica Veenstra (Richmond Hill Public Library)

Regrets:

Councillor Cilevitz  
Helen Lu (Ward 3)  
Doris Dumais (Ward 6)  
Al Itwar (Member at Large)

The following members of Staff were present via videoconference:

J. Leung, Manager, Heritage and Urban Design  
P. Vega, Urban Design/Heritage Planner  
S. Huycke, City Clerk  
K. Hurley, Council/Committee Coordinator  
L. Sampogna, Council/Committee Coordinator

The Chair called the meeting to order at 7:02 p.m. and provided opening remarks with respect to tonight's electronic Heritage Richmond Hill meeting.

**1. Adoption of Agenda**

Moved by: Councillor West

a) That the agenda be adopted as distributed by the Clerk.

Carried

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**3. Minutes of Previous Meeting**

**3.1 Minutes - Heritage Richmond Hill meeting HRH#04-21 held June 8, 2021**

Moved by: D. Kelly

a) That the minutes of Heritage Richmond Hill meeting HRH#04-21 held June 8, 2021 be adopted.

Carried

**4. Delegations**

There were no delegations.

**5. Scheduled Business**

**5.1 SRPI.21.079 - Heritage Permit Application for 103 Richmond Street (The Eliza Gaby House) - File D12-07362**

General discussion ensued regarding whether the metal structure was originally intended to be temporary or permanent, and whether it was visible from the front of the property. Pamela Vega, Urban Design/Heritage Planner, advised that the applicant indicated the metal structure was to be used as a temporary storage and through discussions with staff, it was determined that the structure was deemed to be a permanent structure. P. Vega further advised that as shown in Figure 1 of staff report SRPI.21.079, the structure was partially blocked by the heritage home located on the property.

Moved by: B. DiMambro

That the Heritage Richmond Hill Committee recommends to Council:

a) That the Heritage Permit Application to erect a garage structure, as described in staff report SRPI.21.079, be approved with the condition that the colours for the front façade be chosen from the heritage palette.

Carried

- Approved by  
Council at the  
September 13, 2021  
meeting

## 5.2 Designation Sub-committee - Verbal Update

Dan Kelly, on behalf of the Designation Sub-Committee, advised that he made a similar presentation to the Heritage Centre Advisory Committee (HCAC) regarding the City's Heritage Inventory as he made at the June Heritage Richmond Hill (HRH) meeting, and noted there was a great amount of interest in the subject and he received a lot of input. He suggested that he may send out further examples to both Committees for information purposes, and highlighted the education focus that the HCAC has through the work they do.

D. Kelly, following up on the recommendation made at the May meeting and approved by Council, requested a status update from staff regarding the review of the draft materials on the process improvement of listing properties in the Richmond Hill Heritage Register to get a sense of when staff would be able to report back to the Committee.

Committee members discussed the possibility of creating an Education Sub-committee as was done in the past and whether there was funding available for the Sub-committee. Joanne Leung, Manager, Heritage and Urban Design, confirmed that funding was provided annually for heritage research on specific properties whereby staff focused on three properties each year, and identified that in previous terms there were Culture Days celebrated in Richmond Hill where a Sub-committee of HRH would assist with programs and creating materials such as pamphlets to contribute to the educational process. J. Leung highlighted partnerships with the HCAC who has more of an engagement focus with the community, in comparison to HRH whose role was to focus on advising Council on matters related to the *Ontario Heritage Act*.

J. Leung advised that staff were targeting the September HRH meeting to present their initial thoughts on the draft materials on the process improvement of listing properties in the Richmond Hill Heritage Register.

**6. Date of Next Meeting**

The next meeting of Heritage Richmond Hill was scheduled on Tuesday, September 14, 2021 at 7:00 p.m.

**7. Adjournment**

Moved by: J. Counter

That the meeting be adjourned.

Carried

The meeting was adjourned at 7:23 p.m.