

**PENDING ITEMS LIST - 2018 TO 2022 TERM OF COUNCIL (As of the July 7, 2021 Council Meeting)**

Item Number	Responsible Department	Meeting	Reported to Council	Meeting Date	Moved by	Report	Action	Status	Comments
1	Community Services	Council	Pending Items List Feb 24, 2021	May 28, 2019	Councillor West (Member Motion)	Item 14.3 - Councillor West - Single Use Plastics	Now Therefore Be It Resolved: that staff report back to Council regarding practical and feasible strategies that Richmond Hill may use to reduce single use plastics within our own corporation and within the municipality as a whole by working in partnership with York Region, and with other interested stakeholders.	Pending	
2	Community Services	Council	Pending Items List Feb 24, 2021	July 9, 2019	Regional and Local Councillor Perrelli	Item 13.5 - SRCS.19.18 - Sign By-law Amendment to Permit Real Estate Open House Signs - (By-law 97-19)	c) That staff report back by November 30, 2019 with an evaluation of the temporary amendments to the sign by-law in respect to real estate Open House signs, and include: 1. Feedback complaints from residents 2. Feedback and recommendations from the real estate industry 3. Number of signs collected that were deemed illegal 4. Suggestions/recommendations to improve the sign by law	Completed - March 24, 2021 Council Meeting	
3	Community Services	Council	Pending Items List Feb 24, 2021	November 20, 2019	Councillor Cilevitz	Item 14.3 - Councillor Beros - Richmond Hill Canoe Club	Therefore be it resolved that staff be directed to investigate opportunities to rebuild and expand the Canoe Club to include: 1. Training facilities for the club; 2. Opportunities for public private partnership for capital and ongoing operating costs for the property; 3. No added tax burden for Richmond Hill residents. Therefore be it resolved that Staff be directed to report back to Council before the end of Q2 2020.	In Progress	Will be addressed through the Parks & Recreation Master Plan update - Draft targeted for the First Quarter of 2022.
4	Community Services	Council	Pending Items List Feb 24, 2021	November 20, 2019	Councillor Muench	Item 13.7 - Memorandum from Ilmar Simanovskis, Commissioner of Community Services, dated November 20, 2019, regarding an Update to Staff Report SRCS.19.26, Real Estate Open House Signs	c) That staff report back by no later than July, 2020 with an evaluation of the temporary amendments to the Sign By-law in respect to real estate open house signs.	Completed - March 24, 2021 Council Meeting	
5	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	December 18, 2019	Councillor Beros	Item 13.4.1.1 - Parks and Trails - Memorandum from staff dated September 11, 2019 regarding options for parks and trails within the City of Richmond Hill - (CW Item 11.1.1)	4) That staff explore and report back on opportunities to optimize the use of cash-in-lieu of parkland funds for both park acquisition and the revitalization and repair/replacement of parks.	In Progress	Staff will investigate through the Parks Plan Update
6	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	December 18, 2019	Councillor Beros	Item 13.4.4.2 - Roads, Water and Wastewater - Memorandum from staff, dated October 29, 2019, regarding follow-up recommendations for Roads, Water and Wastewater	b) That the updates to the Official Plan, Transportation Master Plan, Urban Master Environmental Servicing Plan, Asset Management Strategy and Development Charge By-law Update, as detailed in the memorandum dated October 29, 2019 from the Director, Infrastructure Delivery Services, and Director, Development Engineering and Transportation, be endorsed, and that staff report back to the Capital Sustainability Steering Committee.	In Progress	The Transportation Master Plan and the Urban Master Environmental Servicing Plan Updates have commenced but are currently paused and are awaiting input from the Official Plan Update. Schedules have been realigned to run concurrently with this project.
7	Corporate and Financial Services	Council	Pending Items List Feb 24, 2021	February 12, 2020	Councillor Liu	Item 13.2.1 - Liberal Advertising Contract and Notice Policy (Additional Information) - (BCW Item 4.1)	e) That staff report back on the alternatives to advertise City events and services in ethnic media.	In Progress	Research is currently underway on ethnic outreach and advertising approach (jurisdictional scan, demographics, etc.). Test options will be run in the spring on new outreach options to determine effectiveness. A report back to Council is planned for the Fourth Quarter 2021.
8	Community Services	Council	Pending Items List Feb 24, 2021	March 11, 2020	Councillor Chan	Item 13.3.1 - Member Motion - Regional and Local Councillor DiPaola - New Fire Hall - North Leslie Area - (CSSC Item 4.1)	That the Fire Chief monitor growth in the area and report back to Council when growth trends warrant proceeding; and That no financial activity take place until the Fire Chief reports back.	In Progress	Any new halls required will be identified in the Fire Services Master plan – Draft targeted for the Fourth Quarter 2021.
9	Community Services	Council	Pending Items List Feb 24, 2021	March 11, 2020	Councillor Chan	Item 13.3.2 - Recreation and Culture - Memorandum from Darlene Joslin, Director, Recreation and Culture, dated November 25, 2019, regarding options for the Recreation Plan in the City of Richmond Hill - (CSSC Item 4.2) - (associated with #5)	viii. As directed by Council at the November 12, 2019 Budget Committee of the Whole meeting, that staff proceed with an option to build a new permanent bocce facility complete with convertible courts and amenities as identified in staff report SRCS.19.20, subject to review of the Recreation Master Plan update.	2022	Portable bocce facility was constructed at Agriculture building 2 at Richmond Green. Future needs for bocce will be addressed through the Recreation Master Plan update – Draft targeted for the First Quarter of 2022.
10	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	March 11, 2020	Councillor Chan	Item 13.3.4 - Civic Precinct Plans - (CSSC Item 4.4)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital and operating requirements to maintain the Civic Precinct lands as passive parkland.	Pending	To be considered through the updates of the Parks Plan and Official Plan during 2021.
11	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	March 11, 2020	Councillor Chan	Item 13.3.5 - Civic Administration Building and Steering Committee - (CSSC Item 4.5)	iii. That staff report back to the Capital Sustainability Steering Committee in Q2 2020 on incremental capital requirements to renovate the existing facilities.	In Progress	

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12	Corporate and Financial Services	Council	Pending Items List Feb 24, 2021	April 22, 2020	Regional and Local Councillor DiPaola	Item 12.4 - SRCM.20.02 - Richmond Hill Public Library Board Vacancy	<p>b) That the City Clerk be directed to seek applications to fill the current vacancy on the Richmond Hill Public Library Board with a citizen member, notwithstanding that the vacancy would normally be filled on the recommendation of the York Region District School Board;</p> <p>c) That staff report back on recommendations to update the City's composition requirements for the Richmond Hill Public Library Board that are consistent with the Public Libraries Act, R.S.O. 1990, c.P.44, as amended.</p>	<p>Part B - Completed - Special Council Meeting May 27, 2020</p> <p>Part C - Fourth Quarter 2021</p>	<p>Update: Part B was completed at the Special Council Meeting held on May 27, 2020.</p> <p>Part C is targeted for the Fourth Quarter 2021 while the Richmond Hill Public Library completes its Strategic Plan.</p>
13	Community Services	Council	Pending Items List Feb 24, 2021	May 13, 2020	Councillor Cilevitz	12.1 - SRCS.20.14 - Blue Box Transition to Producer Responsibility	b) That staff be directed to report back in the fall of 2020 with comments on the proposed Blue Box provincial legislation for Council's consideration;	Completed - Briefing note sent to Council in July 2021	
14	City Manager (with Support from Community Services and Planning and Infrastructure)	Council	Pending Items List Feb 24, 2021	June 10, 2020	Councillor Beros	SRCS.20.20 - Age Friendly Communities	a) That consideration of the Motion of Councillor Chan in respect to staff report SRCS.20.20 regarding Age Friendly Communities be referred back to staff to be brought forward during the development of the Strategic Plan 2021-2022.	Pending	In Progress - Grant application was denied. Staff are undertaking a community survey and inventory of existing services.
15	Community Services	Council	Pending Items List Feb 24, 2021	June 24, 2020	Councillor Chan	SRCS.20.17 - Noise By-law	d) That staff be directed to bring forward a report on revising the Noise By-law to Council as soon as possible after the temporary current Pandemic Related Construction start time allowances are lifted by the Province of Ontario to allow construction noise to happen from 7AM to 7PM Monday to Friday with no construction noise allowed on Saturday, Sunday and Statutory Holidays.	Pending	Staff report to follow the October provincial revocation date.
16	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	September 9, 2020	Councillor Liu	SRPRS.20.106 - Request for Comments – Site Plan Application – Urbacon Properties Limited - 10 Sofia Court - City File D06-19010	b) That staff report back to Council for approval of the design of mural prior to granting final approval of the site plan application.	Pending	Waiting for the Developer to provide mural options for Council's consideration.
17	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	September 23, 2020	Regional and Local Councillor DiPaola	13.13 - SRPRS.20.141 - Temporary Parking Solutions for 255 Shaftsbury Avenue	c) That staff to report back to Council should additional temporary parking measures be required.	Pending	Waiting for the Applicant's decision on moving forward.
18	Corporate and Financial Services	Council	Pending Items List Feb 24, 2021	October 28, 2020	Councillor Muench	13.3.3 - SRCFS.20.028 - Update on Bill 197, COVID-19 Economic Recovery Act, 2020, and Results of the LPAT Appeal Case DC160010 - (BCW Item 4.3)	<p>b) That Staff update three Development Charges By-laws, including the amendment of the City-wide Development Charges By-law to incorporate changes to soft services and two Area Specific Development Charges By-laws by July of 2021;</p> <p>c) That staff update the City-wide Development Charges By-law prior to the end of 2023, to reflect the update of various City-wide plans and studies.</p>	<p>Part B - Completed - July 7, 2021 Council Meeting</p> <p>Part C - In Progress</p>	Part C - work is ongoing and will continue into 2023.
19	Corporate and Financial Services	Council	Pending Items List Feb 24, 2021	October 28, 2020	Councillor Muench	13.3.2 SRCFS.20.026 - Financial Sustainability Strategy - (BCW Item 4.2)	<p>a) That staff report SRCFS.20.026, regarding the Financial Sustainability Strategy be received;</p> <p>b) That the Financial Sustainability Strategy for the Tax Supported Capital Program, based on the third scenario presented in staff</p> <p>c) That Finance staff continue to work with Council to seek other sustainable measures that can be implemented prior to 2022.</p>	Fall 2021	
20	Community Services	Council	Pending Items List Feb 24, 2021	November 25, 2020	Councillor Muench	13.9 - SRCS.20.29 - Recycling at Super Mailboxes	c) That staff report back to Council regarding an education plan for residents regarding recycling containers at the super mailbox locations.	Third Quarter 2021	*see Item 26 - At the February 10, 2021 Council Meeting, staff were requested to report back on the implementation of recycling and education.
21	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	November 25, 2020	Regional and Local Councillor DiPaola	13.2.3 - SRPI.20.022 - Muirhead Crescent and Stouffville Road Watermain and Sanitary Sewer Servicing - (BCW Item 4.3)	<p>c) That direction be provided to staff to re-engage the requesting municipal services on Muirhead Crescent and Stouffville Road subjected to 2016 petition to confirm that community support remains favorable;</p> <p>d) That staff report back to update council on the outcome of validating the community support for the local improvement.</p>	Completed - May 26, 2021 Council Meeting	
22	Planning and Infrastructure	Council	Pending Items List Feb 24, 2021	December 9, 2020	Regional and Local Councillor Perrelli	13.14 - SRPI.20.040 - Request for Approval - Official Plan and Zoning By-law Amendment Applications - Yonge Sixteen LP - 9251 Yonge Street - City Files D01-19002 and D02-19012 (Related File D06-17009)	That staff report SRPI.20.040 be referred back to staff in the Planning and Infrastructure Department to permit staff and the applicant to address the concerns and comments raised at the Council meeting held December 9, 2020.	Pending	
23	Planning and Infrastructure	Council	New - Pending Items List September 2021	January 27, 2021	Regional and Local Councillor Perrelli	13.7 - SRPI.21.019 - Sustainability Metrics Update Project	c) That the recommendations set out in staff report SRPI.21.019 to consider a three-pronged approach to incentives, consisting of: (1) financial, (2) awards and recognition and (3) capacity building be approved in principle, and that City Staff be directed to report back to Council with specific incentives and an implementation plan;	Pending	To be developed after updated Sustainability Metrics have been finalized (as per ongoing discussion with BILD and municipal partners) and implementation tools/processes are in place. Feedback from ongoing update to the Official Plan and other corporate plans in 2021 and 2022. As well, the implementation of new and updated metrics will help inform development of the incentives strategy.

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24	Planning and Infrastructure	Council	New - Pending Items List September 2021	January 27, 2021	Councillor Muench	14.1 Member Motion - Councillor Muench - Permeable Pavement Solutions to address Climate Change, Secondary Suites and Stormwater Management for Driveways, Sidewalks and Parking Lots	That the Member Motion of Councillor Muench titled, Permeable Pavement Solutions to address Climate Change, Secondary Suites and Stormwater Management for Driveways, Sidewalks and Parking Lot, and all the comments be referred to staff for a thorough review and report back to Council as soon as possible with an update to Council in 3 months.	In Progress	
25	Corporate and Financial Services	Council	New - Pending Items List September 2021	February 10, 2021	Regional and Local Councillor DiPaola	13.3.3 - 2021 Draft Operating Budget - (BCW Item 4.3)	f) That Council support the review of the Theatre and Staff prepare options for Council consideration to reduce the tax support budget required;	Pending	
26	Corporate and Financial Services	Council	New - Pending Items List September 2021	February 10, 2021	Regional and Local Councillor DiPaola	13.3.3 - 2021 Draft Operating Budget - (BCW Item 4.3)	g) That the costs for recycling at additional Super Mailboxes not be included in the 2021 City Operating Budget and that Staff report back on the implementation of recycling at Super Mailboxes with the deployment of staff and education for recycling at Super Mailboxes.	Pending	*see Item 20 - At the November 25, 2020 Council Meeting, staff were requested to report back on the implementation of recycling and education.
27	City Manager	Council	New - Pending Items List September 2021	March 10, 2021	Councillor Cilevitz	13.1 - SRCM.21.02 - Amendment to Existing Naming Rights Policy	b) That the Richmond Hill Public Library Board be authorized, subject to the provisions of the City's Naming Rights Policy and Council's final approval, to solicit, negotiate and administer Naming Right Agreements for the interior and exterior of City libraries on behalf of the City.	In Progress	
28	Planning and Infrastructure	Council	New - Pending Items List September 2021	March 24, 2021	Councillor Liu	13.2 - SRPI.21.023 - Request for Approval on Expanded Permissions for Additional Residential Units (Secondary Suites) - City of Richmond Hill City Files D01-20011 and D24-20002 - (Proposed By-laws 13-21 (Revised) and 25-21)	That staff be directed to report back to Council as soon as possible on the comments of Members of Council regarding enforcement, including a plan to conduct City Wide enforcement blitz to target illegal secondary suites and rooming houses, and the education plan for OPA 23 and ZBLA.	In Progress	
29	Corporate and Financial Services	Council	New - Pending Items List September 2021	March 24, 2021	Councillor Cilevitz	13.13 - Report from Norman Groot, Investigation Counsel PC, Integrity Commissioner for the City of Richmond Hill, dated March 11, 2021, regarding a complaint (Complaint File Number 0716-11247) under the City's Code of Conduct for Elected Officials	That upon hiring of a new Integrity Commissioner, they be requested conduct a full review of the current Council Code of Conduct ("Code") and make recommendations on amending the Code, including but not limited to the recommendations made in the Integrity Commissioners Report date March 11, 2021, identified as recommendations #2, #3 and #4 of the report.	Pending	
30	Planning and Infrastructure	Council	New - Pending Items List September 2021	May 26, 2021	Councillor Muench	Item 13.0 - SRPI.21.056 – Final Community Energy and Emissions Plan	d) That staff be directed to report back to Council at least every two years on the quantifiable outcomes of the implementation of the final Community Energy and Emissions Plan.	Pending	
31	City Manager	Council	New - Pending Items List September 2021	June 23, 2021	Councillor West	Item 13.10 - SRCM.21.07 - Indigenous Land Acknowledgement Statement	a) That staff be directed to research and consult with Indigenous communities to develop a Richmond Hill Land Acknowledgement Statement.	In Progress	
32	Corporate and Financial Services	Council	New - Pending Items List September 2021	June 23, 2021	Councillor Muench	Item 14.1 - Member Motion - Councillor Muench - Executive Staff Pay Increases	Therefore Be It Resolved that: b) Any pay increases which have been awarded to staff at the Director or Commissioner level within the past 12 months be brought to the next Council meeting for review and possible action; c) A workshop for Council regarding pay increases, its policies and any implications take place within 6 months.	Part B - Completed - July 7, 2021 Council Meeting Part C - In Progress	Part C - will occur before the end of 2021.
33	City Manager and Community Services	Council	New - Pending Items List September 2021	July 7, 2021	Councillor Chan	Item 14.1 - Member Motion - Councillor Chan - 150th Anniversary of Richmond Hill	Now Therefore Be It Resolved that: a) Staff, in collaboration with Richmond Hill Library staff, be directed to report to Council by the end of November 2021 regarding a proposed plan for celebrating the 150th anniversary of Richmond Hill as a municipality with suggested activities and cost estimates for the year from June 18, 2022 to June 18, 2023. b) Staff be directed to consult with relevant stakeholders including, but not limited to, the Village of Richmond Hill BIA, Richmond Historical Society, and indigenous leaders in developing the proposed plan for celebrating the 150th anniversary of Richmond Hill.	Pending	