



Heritage Richmond Hill

Minutes

HRH#06-21

Tuesday, September 14, 2021, 7:00 p.m.

(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)

An Electronic Heritage Richmond Hill Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, September 14, 2021 at 7:00 p.m. via videoconference.

Committee Members present via videoconference:

Marj Andre (Richmond Hill Historical Society) Chair
Barbara DiMambro (Ward 5) Vice-Chair
Councillor West
Helen Lu (Ward 3)
Dan Kelly (Ward 4)
Doris Dumais (Ward 6)
Jenica Veenstra (Richmond Hill Public Library)

Regrets:

Councillor Cilevitz
James Counter (Ward 1)
Al Itwar (Member at Large)
Tom Pechkovsky (Education Community)

The following members of Staff were present via videoconference:

J. Leung, Manager, Heritage and Urban Design
P. Vega, Heritage and Urban Design Planner
S. Huycke, City Clerk
S. Dumont, Council/Committee Coordinator
K. Hurley, Council/Committee Coordinator

The Vice-Chair called the meeting to order at 7:12 p.m. and provided opening remarks with respect to tonight's electronic Heritage Richmond Hill meeting.

1. Call to Order

1.1 Election of Heritage Richmond Hill Chair for the remainder of the 2018 to 2022 Term of Council

Moved by: Councillor West

a) That Marj Andre be appointed as Chair for Heritage Richmond Hill for the remainder of the 2018 to 2022 Term of Council.

Carried

Moved by: D. Dumais

a) That Barbara DiMambro appointed as Vice-Chair for Heritage Richmond Hill for the remainder of the 2018 to 2022 Term of Council.

Carried

2. Adoption of Agenda

Moved by: D. Kelly

a) That the agenda be adopted as distributed by the Clerk.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

4. Minutes of Previous Meeting

4.1 Minutes - Heritage Richmond Hill meeting HRH#05-21 held July 6, 2021

Moved by: Councillor West

a) That the minutes of Heritage Richmond Hill meeting HRH#05-21 held July 6, 2021 be adopted.

Carried

5. Delegations

There were no delegations.

6. Scheduled Business

6.1 Memorandum from Pamela Vega, Heritage and Urban Design Planner, dated September 14, 2021, regarding Staff's Response related to Process Improvements for Listing Properties on the Heritage Register

Pamela Vega, Heritage and Urban Design Planner, provided introductory remarks regarding staff's response to the process improvements for listing properties on the Heritage Register, which were proposed by the Designation Sub-Committee at the May 4, 2021 Heritage Richmond Hill meeting. She acknowledged and thanked Dan Kelly, member of the Designation Sub-Committee, for his proactive work in compiling the information and presenting suggested improvements, which included a Nomination Form and Evaluation Sheet, which were helpful in identifying ways to be more efficient while confirming current best practices at the provincial level.

P. Vega reviewed and provided staff comments regarding the draft Nomination Form that was intended to be used by anyone in the community to suggest a property to be listed on the Heritage Register. She noted that the purpose of the Form was to improve and make the listing process more transparent, and the preliminary research would help identify potential properties to list on the Heritage Register. She acknowledged the design of the Form was user friendly, clear in the information that was being requested, and would be useful to staff as it provided information needed to help identify properties that may have cultural heritage value or interest.

P. Vega reviewed and provided staff comments regarding the draft Evaluation Sheet that was to evaluate a property's cultural heritage value or interest based on criteria used by the federal government to assess federally-owned buildings. It used a numeric system to group a property into one of three categories: likely to obtain designation status, possibly may obtain designation status, and unlikely to obtain designation status, which was intended to provide a screening form to determine a property's candidacy for listing. She identified and reviewed staff's reservations related to the use of numerically weighted criteria to determine listing and/or designation candidacy of a property, advised of the City's previous attempt to formulate a numerically weighted system, noted professional opinions in the province regarding a numerically weighted system, and provided an overview of other evaluation practices that complemented O.

Reg. 9/06, Criteria for Determining Cultural Heritage Value or Interest, used by the City of Toronto and City of Hamilton.

P. Vega concluded the presentation by advising that staff were in support of using a modified version of the Nomination Form, were in support of using criteria found within O. Reg. 9/06 to determine whether a property merited inclusion on the Heritage Register, and were in support of Heritage Richmond Hill Committee members and residents of Richmond Hill nominating properties to be included on the Heritage Register.

General discussion ensued regarding the merits of the proposed evaluation criteria within the Nomination Form and Evaluation Sheet for the listing of properties on the Heritage Register in relation to O. Reg. 9/06, and use of specific wording based on the criteria within the legislation; concerns with numerical weighted criteria and benefits to blending a quantitative and qualitative based approach to listing properties; the advantages of the evaluation practices used by the City of Toronto and the City of Hamilton, and exploring those evaluation practices further to potentially adopt within the City of Richmond Hill; including other stakeholders in the evaluation process to determine whether a property is to be listed on the Heritage Register; education and/or training that would be required if the proposed evaluation process was to be implemented; the importance of having solid evaluation criteria and process in place should a property be appealed; and the overall benefits of integrating these suggested improvements into the current process used by staff within the City of Richmond Hill.

Moved by: D. Dumais

a) That the presentation by Pamela Vega, Heritage and Urban Design Planner, regarding Process Improvements for Listing Properties on the Heritage Richmond Hill Register, be received;

b) That the memorandum from Pamela Vega, Heritage and Urban Design Planner, dated September 14, 2021, regarding staff's response related to Process Improvements for Listing Properties on the Heritage Register (refer to Extract from Heritage Richmond Hill meeting HRH#03-21 held May 4, 2021 - Item 5.3.1 - Presentation by Dan Kelly, Designation Sub-Committee), be received.

Carried

6.2 Mapping of Richmond Hill's Heritage Resources

Pamela Vega, Heritage and Urban Design Planner, advised that following discussions with staff in the Geographic Information System (GIS) section, they are able to produce an interactive map of heritage properties in Richmond Hill that would include functionality for members of the public to add information specific to a property such as photographs. She further advised that in the interim, GIS staff have made available a PDF map of all heritage buildings, designated and listed, within the municipality. P. Vega noted that once this information is available on the City's website, she would provide a link to HRH members.

Moved by: D. Dumais

a) That the verbal update by Pamela Vega, Heritage and Urban Design Planner, regarding Mapping of Richmond Hill's Heritage Resources, be received.

Carried

6.3 Designation Sub-Committee - Verbal Update

Dan Kelly, on behalf of the Designation Sub-Committee, advised that they did not have anything to report.

7. Date of Next Meeting

The next meeting of Heritage Richmond Hill was scheduled on Tuesday, October 12, 2021 at 7:00 p.m.

8. Adjournment

Moved by: D. Dumais

That the meeting be adjourned.

Carried

The meeting was adjourned at 8:05 p.m.