



## **Staff Report for Council Meeting**

**Date of Meeting:** October 27, 2021

**Report Number:** SRCFS.21.053

**Department:** Corporate and Financial Services

**Division:** Financial Services

**Subject:** **SRCFS.21.053 Treasurers Write Off, Municipal Act, 2001, Section 354**

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### **Purpose:**

To obtain Council approval to adjust taxes and penalties, pursuant to the provision of Section 354 of the Municipal Act, 2001

### **Recommendation(s):**

- a) That taxes amounting to \$4,260.60 be written off pursuant to the provisions of Section 354 of the Municipal Act, 2001;
- b) That applicable penalty and interest be adjusted accordingly; and
- c) That the Treasurer be directed to adjust the applicable property tax roll accordingly.

### **Contact Person:**

Alice Liu, Manager, Revenue Services

### **Report Approval:**

**Submitted by:** Sherry Adams, Commissioner of Corporate and Financial Services

**Approved by:** Mary-Anne Dempster, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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### Background:

Section 354 of the Municipal Act, 2001, provides for the removal of unpaid taxes from the tax roll if the Council of the local municipality, on the recommendation of the Treasurer, writes off the taxes as uncollectible. The local municipality may write off taxes after an unsuccessful tax sale, or if the recommendation of the Treasurer includes an explanation of why conducting a tax sale would be ineffective or inappropriate.

Staff has determined that taxes billed on five properties are uncollectible or no longer payable and should be written off. Details of the properties including the reason the amounts are being recommended for write off are provided below.

Roll No.	Address	Tax Year	Amount
19-38-01-0-011-48500	0 Woodriver Street	2021	\$686.59

This property ownership on title is a dissolved corporation. MPAC has reduced the property assessment value for this vacant land, to a nominal value effective 2021. Outstanding taxes receivable are uncollectible.

Roll No.	Address	Tax Year	Amount
19-38-02-0-040-06810	0 Allen Court	2021	\$1,928.12

This property ownership is vested in the Crown, from forfeiture of a dissolved corporation. Council previously approved the write off of taxes, for the years 2010 through 2018 and 2019 through part of 2021. Outstanding taxes receivable are uncollectible.

Roll No.	Address	Tax Year	Amount
19-38-05-0-022-99311	75 Weldrick Rd E	2021	\$27.23

A review of the property by MPAC concludes this condominium locker, should be included in the legal description, for a residential condominium property. MPAC has deleted the roll number effective 2022. Outstanding taxes receivable reflect duplication of assessment.

Roll No.	Address	Tax Year	Amount
19-38-05-0-023-01500	0 Church St	2021	\$1,470.68

This property ownership is vested in the Crown, from forfeiture of a dissolved corporation. Council previously approved the write off of taxes, for the years 2010 through 2018 and 2019 through part of 2021. Outstanding taxes receivable are uncollectible.

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Roll No.	Address	Tax Year	Amount
19-38-06-0-110-80400	0 Elgin Mills Rd W S/S	2021	\$147.98

This land parcel is a laneway. The Ownership is unclear; the City is not interested in acquiring the parcel. Outstanding taxes receivable are uncollectible and should be written off.

### **Financial/Staffing/Other Implications:**

A total amount of \$4,260.60 representing Richmond Hill, Region, and School Board portion of taxes is being submitted for approval to be removed from the accounts receivable pursuant to Section 354 of the Municipal Act, 2001. Of this total, Richmond Hill's share of the taxes is estimated at \$1,150.36. Richmond Hill's 2021 budget includes a provision for such adjustments for \$400,000. Richmond Hill will also bear full responsibility for the penalties being reversed on cancelled taxes.

### **Relationship to Council's Strategic Priorities 2020-2022:**

The report is required to meet the statutory obligations of Richmond Hill under the Municipal Act, 2001. The appropriate adjustment of property tax accounts in a timely manner and with clear application of procedures meets the Strategic Plan goal of Fiscal Responsibility.

### **Climate Change Considerations:**

Climate change considerations are not applicable to this staff report.

### **Conclusion:**

Based on the recommendations of Staff, a net amount of \$4,260.60 is recommended to be removed from the accounts receivable and allocated to Richmond Hill, Region and School Boards.

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### Report Approval Details

Document Title:	SRCFS.21.053 Treasurers Write Off Municipal Act 2001 Section 354.docx
Attachments:	- SRCFS.21.053 Treasurers Write Off Municipal Act 2001 Section 354.docx
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**David Dexter - Oct 6, 2021 - 11:05 AM**

**Sherry Adams - Oct 6, 2021 - 12:33 PM**

**MaryAnne Dempster - Oct 6, 2021 - 4:23 PM**