



Budget Committee of the Whole Meeting

Minutes

BCW#04-21

Tuesday, October 19, 2021, 1:30 p.m.

(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)

An Electronic Budget Committee of the Whole Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, October 19, 2021 at 1:30 p.m. via videoconference.

Council Members present in Committee Room 1:

Acting Mayor DiPaola

Council Members present via videoconference:

Regional and Local Councillor Perrelli
Councillor Beros
Councillor Muench
Councillor Cilevitz
Councillor West
Councillor Chan

Regrets: Councillor Liu

Staff members present via videoconference:

M. Dempster, City Manager
S. Adams, Commissioner of Corporate and Financial Services
D. Joslin, Commissioner of Community Services
K. Kwan, Commissioner of Planning and Infrastructure Department
A. Dimilta, City Solicitor
P. Masaro, Executive Director, Infrastructure and Engineering Services
B. Burbidge, Fire Chief
D. Dexter, Director, Financial Services and Treasurer
G. Galanis, Director, Development Planning
D. Hearn, Director, Recreation and Culture

R. Jones, Director, Information Technology/CIO
N. Kalyvas, Director, Facility Design Construction and Maintenance
N. Khan, Director, Building Division and Chief Building Official
P. Lee, Director, Policy Planning
B. Levesque, Director, Infrastructure Delivery Services
T. Steele, Director, Community Services Standards
J. Stewart, Director, Public Works Operations
D. Terzievski, Director, Infrastructure Planning and Development Engineering
L. Conde, Manager, Strategy and Government Relations
K. Graver, Manager, Strategic Communications
G. Li, Manager, Capital and Development Financing
J. Concepcion, Financial Management Advisor
M. Lam, Financial Management Advisor
H. Leung, Financial Management Advisor
A. Li, Financial Management Advisor
D. Selicean, Capital and Reserves Management Advisor
I. Treiger, Financial Management Advisor
B. Yu, Financial Management Advisor

Staff members present in Committee Room 1:

R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator

1. Adoption of Agenda

Moved by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

3. Delegations

There were no delegations.

4. Scheduled Business

4.1 SRCFS.31.051 - 2022 Draft Capital Budget and Forecast

Paolo Masaro, Executive Director, Infrastructure and Engineering Services, provided an overview of the City's assets, how capital projects

are identified, the 2022 Capital Budget Process and Improvements that were implemented, Risk Prioritization Approach, and the Capital Investment Process, displaying examples of recent capital investments that were undertaken in the municipality. He reviewed the direction given at the April 2021 Budget Committee of the Whole meeting regarding the 2022 Draft Capital Budget and Forecast Summary, highlighted significant outcomes that arose from the Capital Sustainability Steering Committee, and provided a high level overview of the Draft 2022 Capital Budget by Department and by service type. P. Masaro reviewed the history of 2017 to 2022 Capital Budgets, 2022 significant State of Good Repair and Growth Projects over \$1 million, projects funded by the Canada Community-Building Fund (formerly Federal Gas Tax), and Grant Funding Opportunities available.

David Dexter, Director, Financial Services and Treasurer, reviewed the major funding sources for Capital, the 2023 to 2026 Draft Capital Forecast Funding, and Funding Impact on the various Reserve Funds including: Tax Supported Reserve Funds, Water/Wastewater Reserve Funds, Water Quality Protection Reserve Funds, Canada Community-Building Fund, and Development Charges Reserve Funds. D. Dexter concluded the presentation by providing an overview of the Capital Budget and Forecast process results, and the staff report recommendations.

Moved by: Councillor Beros

- a) That the 2022 Draft Capital Budget in the amount of \$77,423,800 identified in Appendix "A" to staff report SRCFS.21.051 be approved;
- b) That the 2022 Draft Capital Budget recommended funding sources identified in Appendix "D" to staff report SRCFS.21.051 be approved;
- c) That the projects identified in the Projects Contingent on Grant Funding List in Appendix "B" to staff report SRCFS.21.051 be approved and funding allocated if grant funding becomes available;
- d) That the Capital Forecast in the amount of \$516,488,500 attached as Appendix "F" and Appendix "G" to staff report SRCFS.21.051 be received for information;
- e) That draft By-Law 137-21, attached as Appendix "H" to staff report SRCFS.21.051, be referred to the October 27, 2021 Council meeting for adoption.

Carried

4.2 SRCFS.21.045 - 2021 Reserve and Reserve Fund Status

David Dexter, Director, Financial Services and Treasurer, provided an overview of the Reserves and Reserve Funds, and reviewed the status of the 2021 Reserves and Reserve Funds. He discussed Obligatory and Discretionary Reserve Funds, Interest Allocation for Reserve Funds, Financial Sustainability, and the Realignment of specific Reserves and Reserves Funds. D. Dexter concluded the presentation by reviewing the staff report recommendations.

Moved by: Councillor West

- a) That staff report SRCFS.21.045 be received for information purposes;
- b) That for administration purposes, the following reserve funds realignment be approved, their existing by-laws be repealed, and their corresponding accounts be closed:
 - i. Roads Repair and Replacement and Sidewalk Reserve Fund merged with Transportation Network Repair and Replacement Reserve Fund as they provide funding for transportation related assets; and
 - ii. Indoor Recreation Development Charges Reserve Fund merged with Outdoor Development Charges Reserve Fund as these eligible services are now combined into one umbrella - Parks and Recreation Development Charges Reserve Fund per the *Development Charges Act (DCA)*.

Carried

4.3 SRCFS.21.043 - 2021 Operating Forecast Q3

G. Li, Manager, Capital and Development Financing, provided an overview of the 2021 Operating Forecast for Q3. She highlighted major areas of changes as part of the Q3 Operating Forecast including those specific to the Recreation and Culture Division, Richmond Hill Public Library, and Water and Wastewater Fund; and reviewed the COVID related impact on the 2021 Operating Forecast for Q3. G. Li concluded the presentation by reviewing the staff report recommendation.

Moved by: Councillor Chan

- a) That staff report SRCFS.21.043, 2021 Operating Forecast Q3, be received for information purposes.

Carried

5. Adjournment

Moved by: Councillor West

That the meeting be adjourned.

Carried

The meeting was adjourned at 3:23 p.m.