

Proposed Draft Definition of Minor Alterations to Property Designated Under Part IV or Part V of the *Ontario Heritage Act*

Work that is considered by staff to have a neutral or positive impact on the property's heritage attributes, and which is small in nature. This work includes, but is not limited to, the following:

- Exterior repainting in a historically accurate colour that is different than the existing colour;
- Repair of existing features provided that the repairs relate to small amounts of damage and the same or historically accurate types of materials are used;
- Alterations to non-heritage features;
- Addition, removal, replacement, or alteration of lighting features;
- Alterations to hard landscaping features including walkways, driveways, and fences;
- Repointing of masonry if limited to 10% of the surface area being repaired;
- Minor revisions to previously approved permits.

In an instance where a project is contentious, or where staff does not support the proposed work, the alteration is referred to Heritage Richmond Hill for review and require Council approval.

City staff has the ability to require review by Heritage Richmond Hill and approval by Council at their discretion.