



## **Staff Report for Council Meeting**

**Date of Meeting:** February 9, 2022

**Report Number:** SRPI.22.014

**Department:** Planning and Infrastructure  
**Division:** Infrastructure and Engineering Services

**Subject:** SRPI.22.014 - Summary Report of 2021  
Municipal Infrastructure Assumptions under  
Delegated Authority

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### **Purpose:**

To inform Council on subdivision municipal infrastructure assumptions that have been approved in 2021, under the delegated authority of the Executive Director, Infrastructure and Engineering Services.

### **Recommendation(s):**

- a) That Council receive Staff Report SRPI.22.014 for information purposes.

### **Contact Person:**

Jeff Walters, Manager Engineering Subdivisions and Infrastructure Planning, 905 -747-6380.

### **Report Approval:**

**Submitted by:** Kelvin Kwan, Commissioner of Planning and Infrastructure

**Approved by:** Mary-Anne Dempster, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

## **Page 2**

### **Background:**

In April of 2021, Council approved staff report SRPI.21.038, which delegated authority to the Executive Director, Infrastructure and Engineering Services, to approve the assumption of municipal services related to new developments. This also includes assuming road allowances within registered plans as public highway, establishing lands within registered plans as public highway and establishing assumption by-laws. This delegated authority process for assumptions was a recommended outcome from the LEAN review of the City's subdivision assumption process.

As part of delegating authority for assumption of subdivision municipal servicing to the Executive Director, Infrastructure and Engineering Services, it was also recommended that staff report back to Council on a bi-annual basis to keep them informed of the assumptions approved under the new process.

To meet this requirement, the Infrastructure Planning and Development Engineering Division has prepared a summary table of subdivision assumptions approved to the end of 2021 under the new delegated authority. This summary is included as Appendix A to this report.

As indicated in the summary table in Appendix A, a total of 8 subdivision files were assumed in 2021, which resulted in the City's acquisition of approximately 12.4 km of new municipal roads, 16.3 km of new sidewalks, 13.4 km of new storm sewers, 13.4 km of new sanitary sewers, and 12.4 km of new watermains, along with all of the related infrastructure appurtenances.

### **Financial/Staffing/Other Implications:**

As noted in the summary table in Appendix A, the assumed aboveground and belowground municipal infrastructure will result in an estimated annual operating and maintenance cost of \$198,016.

It is recommended that these operating costs be accounted for in the Public Works Operations Division annual operating budget, as part of next budget cycle.

### **Relationship to Council's Strategic Priorities 2020-2022:**

Execution of this Amending Servicing Agreement supports the Council's strategic priority of balancing growth and financial responsibility.

### **Climate Change Considerations:**

Climate change considerations are not applicable to this staff report.

## **Page 3**

### **Conclusion:**

That Council receive for information, this summary of municipal infrastructure assumption approvals that were completed in 2021 under the new delegated authority process.

### **Attachments:**

The following attached documents may include scanned images of appendices, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Appendix A – Municipal Infrastructure Assumption Summary for 2021

## Page 4

### Report Approval Details

Document Title:	SRPI.22.014 Assumption Summary Report for 2021 under Delegated Authority.docx
Attachments:	- Appendix A.docx
Final Approval Date:	Jan 12, 2022

This report and all of its attachments were approved and signed as outlined below:

Dan Terzievski – Jan 12, 2022 – 10:13 AM

Paolo Masaro – Jan 12, 2022 – 10:33 AM

Kelvin Kwan – Jan 12, 2022 – 10:13 AM

David Dexter – Jan 12, 2022 – 1:42 PM

MaryAnne Dempster – Jan 12, 2022 – 3:01 PM