

# **Revised Draft Definition of Minor Alterations to Properties Designated Under Part IV or Part V of the Ontario Heritage Act**

Staff have taken into consideration the comments provided by members of Heritage Richmond Hill and the following is the version that will be brought forward for Council's consideration.

*At the discretion of staff, minor alteration is work that is considered to have a neutral or positive impact on the property's heritage attributes, and is limited in scope. Examples of this work include, but are not limited to, the following:*

- 1. Exterior repainting in a historically accurate colour that is different than the existing colour;*
- 2. Repair of existing features provided that the repairs relate to small amounts of damage and the same or historically accurate types of materials are used;*
- 3. Alterations to non-heritage features;*
- 4. Addition, removal, replacement, or alteration of lighting features that are not considered heritage attributes;*
- 5. Alterations to hard landscaping features including walkways, driveways, and fences that are not considered heritage attributes;*
- 6. Repointing of masonry if limited to 10% of the surface area being repaired;*
- 7. Repairing of wooden cladding if limited to 10% of the surface area being repaired;*
- 8. Replacement of non-original windows with either like materials or wooden windows;*
- 9. Revisions to previously approved permits.*

*In an instance where a project is contentious, or where staff does not support the proposed work, the alteration is referred to Heritage Richmond Hill for review and will require Council approval.*

*City staff has the ability to require review by Heritage Richmond Hill and approval by Council at their discretion.*