



Memorandum

March 16, 2022

MEMO TO: Mayor and Members of Council

FROM: Stephen M.A. Huycke, Director, Legislative Services/City Clerk

SUBJECT: **Special Council Meeting – Appointment of a qualified individual to fill the vacancy in the office of Ward 4 Councillor**

Background:

On February 9, 2022, Council declared the office of Ward 4 Councillor vacant. Council also passed a resolution to fill the vacancy by appointing a qualified individual. Council vacancy appointments follow the "Procedure to Appoint an Individual to Fill a Vacancy" (the "Procedures"). Council amended the Procedures on March 9, 2022. A copy of the amended procedures are included as Attachment "B".

In accordance with the Procedures, staff advertised the vacancy on the City's website beginning on February 14, 2022. While not required, staff also advertised the vacancy by posting a notice in Richmond Hill Liberal newspaper on February 24, 2022, and promoted the vacancy on the City's social media sites. Qualified individuals were able to submit an Application for appointment (and a Declaration of Qualification) to the City Clerk until 2:00 p.m. on Tuesday March 15, 2022.

A total of 27 Applications were filed during the application period. One applicant (Brian Micner) withdrew on March 15, 2022. The names of the remaining 26 applicants are included in Recommendation A (see page 3). The City Clerk notified Candidates that they are able to withdraw their application by emailing the City Clerk until Monday March 21, 2022 at 12:00 p.m. (noon). If any candidate withdraws during this period, a revised list of candidates will be distributed electronically prior to the Special Council meeting on March 22, 2022.

In accordance with the amended Procedures, candidates had the option of submitting written correspondence in support of their application. A total of 17 candidates submitted correspondence by the deadline established by the Clerk (4:00 p.m. on March 15, 2022). Copies of the correspondence received are included in Attachment "C".

Summary of the Appointment Meeting Procedures:

In accordance with the Procedures:

- The Chair shall provide a brief introduction of the purpose of the meeting.
- Council will be requested to adopt of a resolution accepting the applicants as candidates for appointment ("Recommendation A" on page 2);

- Public Delegations (if any) will be heard:
 - Delegations who registered prior to 12:00 p.m. on Monday March 21, 2022 will have up to five (5) minutes to address Council.
- Candidates will have up to ten (10) minutes each to present to Council.
 - The speaking order, which was drawn by Lot by the City Clerk on March 16, 2022, is included as Attachment “A” (page 3).
 - Members of Council are permitted to ask each Candidate one (1) question following their presentation.
- The City Clerk shall conduct rounds of voting in accordance with the Procedures to select the Candidate for appointment:
 - To vote, Members of Council will be provided a Voting Card in each round of Voting;
 - Members of Council participating electronically have been provided the Voting Cards prior to the meeting;
 - To be a valid vote, Members of Council are required to clearly and legibly:
 - Write their own name on the line noted;
 - Write the full name of one (1) candidate; and,
 - Sign the Voting Card on the line noted;
 - The Clerk (or designate) will collect all marked Voting Cards from the Members of Council participating in the Council Chamber;
 - After all in person Voting Cards have been collected, the City Clerk shall require Members of Council participating electronically to clearly show their Voting Card on the screen at the same time;
 - The Clerk will record and tabulate the votes and provide further advice in accordance with the Procedures.
- Once the Candidate has been selected in accordance with the Procedures, the Clerk will recommend Council enact the formal appointing By-law (see Recommendation “B” – page 4).

Recommendation A:

That the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy in the office of Ward 4 Councillor:

1. Ahmad Amanullah
2. Christiane Campagnaro
3. Carol Chan
4. Sharon Chisholm
5. Roy Doobay
6. Liana Falzone
7. Michael Galloway
8. Robert Gillard
9. Charles Hendriks
10. Russell Horner
11. Pat Legris
12. Anders Lindfors-Wheeler
13. Keith Menezes
14. Ian Mills
15. Seyed-Sadra Nasseri
16. Mike Odessky
17. Marty Paulin
18. Brian Presement
19. Rayan Rezaei
20. Richard Rupp
21. Raika Sheppard
22. John Siciliano
23. Johnny So
24. Usha Srinivasan
25. Adel Tawadrous
26. Scott Thompson

Recommendation B:

That By-law 52-22, being a By-law to appoint a person to fill the vacancy in the office of Ward 4 Councillor, be and is hereby passed.

Attachments:

- Attachment "A" - Candidates Speaking Order
- Attachment "B" - Procedure to Appoint an Individual to Fill a Vacancy, as amended by Council on March 9, 2022
- Attachment "C" – Candidate Submitted Correspondence (sorted alphabetically by Candidates last name).

Submitted by:



Stephen M.A. Huycke
Director, Legislative Services/City Clerk

Attachment “A”
Candidate Speaking Order

In person Candidate Speaking Order:

1. Marty Paulin
2. Pat Legris
3. Roy Doobay
4. Richard Rupp
5. Carol Chan
6. Usha Srinivasan
7. Rayan Rezaei
8. Russell Horner
9. Robert Gillard
10. Michael Galloway
11. Ian Mills
12. Raika Sheppard
13. John Siciliano
14. Sharon Chisholm
15. Johnny So
16. Ahmad Amanullah
17. Mike Odessky
18. Keith Menezes
19. Seyed-Sadra Nasser
20. Anders Lindfors-Wheeler
21. Brian Presement
22. Liana Falzone

Electronic Candidate Speaking Order:

1. Scott Thompson
2. Christiane Campagnaro
3. Adel Tawadrous
4. Charles Hendriks